

# Shredded Paper Preparation

1. Please put all shredded paper (by itself) into clear or light-colored plastic bags (no black plastic bags).
2. Tie a knot in the top of the bag.
3. Do not mix any other paper, recyclables, or trash with shredded paper.
4. Put plastic bags with shredded paper in designated area for collection by Buildings & Grounds staff.
5. Put all other recyclables into designated recycling containers, separate from trash.



The County of Morris and the Morris County Municipal Utilities Authority cooperate to provide our workplace recycling program. Our recycling program is called M.O.R.E., which stands for Morris County Office Recycling Excels.



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MORRIS COUNTY



MUNICIPAL UTILITIES AUTHORITY