

**MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY
MINUTES OF REGULAR MEETING**

April 7, 2020

The Regular Meeting of the Morris County Municipal Utilities Authority was held on April 7, 2020 at 7:00 p.m. Due to the Covid19 Virus State of Emergency, this meeting was held remotely using conference call software. The necessary notice of this meeting was published according to the law.

Chairman Dour requested a roll call.

PRESENT: Mr. James Barry, Mr. Frank Druetzler, Mr. Gene Feyl, Mr. William Hudzik, Dr. Dorothea Kominos, Dr. Arthur Nusbaum, Mr. Fletcher Platt, Ms. Laura Szwak and Chairman Christopher Dour

ABSENT: None

Also present were Larry Gindoff, Executive Director; Marilyn Regner, Secretary to the Board, Michael McAloon, Suburban Consulting Engineers; Larry Kaletcher, Treasurer; Brad Carney, Esq., Maraziti Falcon LLP; James Deacon, Solid Waste Coordinator; Liz Sweedy, District Recycling Coordinator; and Tayfun Salen, Freeholder-liaison. Mr. Gindoff then asked if there were any members of the public on the meeting call on there were no members of the public present.

Chairman Dour next asked for the Board's approval of the Minutes of the Regular Meeting as well as the Closed Session Minutes dated March 10, 2020.

MOTION: Dr. Kominos made a Motion to approve the Minutes of the Regular and Closed Session Meetings of March 10, 2020 and Mr. Hudzik seconded the Motion.

ROLL CALL: YES: 8 NAYES: NONE ABSTENTIONS: 1 (Dr. Nusbaum)

TREASURER'S REPORT:

Mr. Kaletcher presented the Treasurer's Report for the Solid Waste Operating and Water Operating for the month of March 2020. Also included are the Comparative Balance Reports for both Solid Waste and Water through the month of March 2020 and an Investment Report which shows no new investments were purchased during the month of March 2020. These reports have been incorporated in these Minutes.

Chairman Dour asked the Board for a Motion to accept the Treasurer's Report:

MOTION: Mr. Platt made a Motion to accept the Treasurer's Report and Mr. Druetzler seconded the Motion.

ROLL CALL: AYES: 9 NAYES: NONE ABSTENTIONS: NONE

Chairman Dour asked for the Board's approval of the vouchers:

BILL RESOLUTION NO. 20-28

BE IT HEREBY RESOLVED that the bills as shown on the SCHEDULE OF WARRANTS all having been approved by the Board of officials where legally required, be and the same are hereby paid. The SCHEDULE OF WARRANTS designated as Bill Resolution No. 20-28 containing 7 pages for a total of **\$3,278,577.05** dated and made a part hereof by reference.

SUMMARY

CHECK NUMBERS

WATER OPERATING FUNDS	5006-5041	\$ 206,700.37
SOLID WASTE OPERATING	10986-11066	\$ <u>3,071,876.68</u>
		\$ 3,278,577.05

CERTIFICATION

I hereby certify that all vouchers listed above have been reviewed and found to be in proper form for payment, and I have compared the SCHEDULE OR WARRANTS to the vouchers for payment and have determined it to be correct.

DATE: April 7, 2020

BOARD CHAIRMAN APPROVAL

Christopher Dour, Chairman

SIGNED: _____
Larry Gindoff, Executive Director

CERTIFICATION

I hereby certify that there are sufficient funds in the appropriations charged, or accounts listed to cover the expenditures included in the SCHEDULE OF WARRANTS dated: April 7, 2020.

DATE: April 7, 2020

Larry Kaletcher, Treasurer

MOTION: Mr. Barry made a Motion that the vouchers be approved for payment and Dr. Nusbaum seconded the Motion.

ROLL CALL: AYES: 9 NAYES: NONE ABSTENTIONS: NONE

Mr. Kaletcher informed the Board that the auditors were almost complete with the audit at this point and we should be expecting a presentation by the auditors to the Board likely at the June meeting.

CORRESPONDENCE:

Mr. Gindoff mentioned that the Correspondence report was sent out with the packet and would be happy to answer any questions on what was previously provided. He stated that there were additional items of correspondence provide to the Board including:

- April 2, 2020 MCMUA Recycling Status Update distributed throughout Morris County regarding Republic Services slowdown due to Covid19 issues;
- Letter dated April 3, 2020 from Mark Tompeck, Mott MacDonald to Larry Gindoff, MCMUA forwarding recommendation with respect to Change Order at the Markewicz Pump Station.
- Vegetative Waste Report for March 2020
- Report on status of Single-Stream Contract Costs for March 2020.

CORRESPONDENCE

April 7, 2020

1. Memorandum dated March 23, 2020 from John Bonanni, Morris County Administrator, Essential Personnel Guidelines for Reporting to Work with respect to Covid19 State of Emergency.
2. Solid Waste Management Plan inclusion request by WSI Management, LLC submitted by Matt Linda to the MCMUA and email correspondence dated March 27 related to the same.

ENGINEER'S REPORT:

Mr. McAloon reported on the following:

The water system has been operating under normal conditions during the Coronavirus health emergency and we are continuing to provide water to customers. Year-to-date, water sales include 371 million gallons which is ahead of the sales from 2019 and 2018 respectively.

Due to the health emergency, the bid opening date for the Emergency Water Repair rebid was pushed back with bids now being received Tuesday May 5 with the understanding that if the proposals come in without material defects, we can award this contract at the May 12 meeting.

Regarding Mt. Arlington Water Tank Rehabilitation Project – The county is going to be repaving Howard Blvd. in the near future, and we need to install a section of pipe under Howard Blvd. prior to this paving project SCE is preparing bids to install that section of pipe and will issue it with receipt also scheduled for May 5 with hopeful award at the May 12 meeting.

Markewicz Pump Station Project – Work has been continuing at that project. We are still waiting for conformation from JCP&L regarding energizing the system. JCP&L had issues when they first installed the power and we are hopeful they will rectify their problem within the next week or two so we can keep the project on schedule. We have received the time extension change order number 4 signed by the contractor and Mott MacDonald authorizing a zero cost 124-day extension to the substantial date of completion bringing the substantial completion date to August 27, 2020. The idea was discussed at the previous water committee meeting.

Regarding this matter, Mr. McAloon asked for the Board's consideration of the following resolution:

RESOLUTION NO. 20-29

RESOLUTION AUTHORIZING EXECUTION OF CHANGE ORDER NO. 4 TO CONTRACT 7R-18

Markewicz Pump Station Electrical/Pumping System Upgrades MCMUA

WHEREAS, the Morris County Municipal Utilities Authority (“MCMUA”) and Cypreco Industries, Inc., P.O. Box 822, 1420 9th Avenue, Neptune, NJ 07753 (“CII”) entered into an agreement on April 3, 2019 to perform electrical/pumping system upgrades at the MCMUA's Markewicz Pump Station in accordance with a contract that was subject to public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, CII has requested an extension of time for the completion of the work from April 24, 2020 to August 27, 2020 due to delays that resulted from the fabrication and delivery of the new booster pumps and delays caused by JCP&L in providing the new power supply to the site; and

WHEREAS, Mott MacDonald, LLC (“MM”) evaluated the aforementioned request for an extension of time for the completion of the work and pursuant to its letter to the Executive Director, dated April 3, 2020, MM recommends approval of Change Order No. 4 which extends the date for completion by 124 days and provides that the increase in the number of days for completion of the work is without any increase to the contract price; and

WHEREAS, Change Order No. 4 includes as attachments a letter from CII, dated February 14, 2020; a letter from MM dated February 18, 2020 and an updated schedule from CII dated March 30, 2020; and

WHEREAS, the MCMUA is satisfied that the proposed Change Orders are justified, meet the requirements of N.J.S.A. 5:34-4.2 and N.J.A.C. 5:30-11; and

WHEREAS, CII agrees in Change Order No. 4 that the zero cost extension of time granted therein is full compensation for the work required to be performed pursuant to said Change Order and CII, its officers, employees, successors and assigns, release the Morris County Municipal Utilities Authority, its members, officers, employees, and consultants of any and all claims, including, but not limited to disruption, delay, loss of productivity, idle and standby time for persons and equipment, home office overhead, extended or disrupted performance, additional mobilizations, remobilizations, indirect or impact claims, loss of profit, together with any other damages, that relate in any way to the work described in Change Order No. 4.

NOW, THEREFORE, BE IT RESOLVED, by the Morris County Municipal Utilities Authority as follows:

1. The Executive Director is authorized and directed to execute Change Order No. 4 with Cypreco Industries, Inc., P.O. Box 822, 1420 9th Avenue, Neptune, NJ 07753 provided that the Description of Change set forth in Change Order No. 4 references the attachments to Change Order No. 4 and provides that the 124 day time extension is due to delays caused by JCP&L and the delivery of the new booster pumps to the site.
2. The Executive Director, staff and consultants are authorized to take all appropriate actions to effectuate this Resolution and Change Order Number 4.
3. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on April 7, 2020.

MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

By: _____
Christopher Dour, Chairman

ATTEST:

By: _____
Marilyn Regner, Secretary

MOTION: Mr. Platt made a Motion that we adopt the resolution authorizing the Change Order No. 4 and Mr. Druetzler seconded the Motion.

ROLL CALL: AYES: 9 NAYES: NONE ABSTENTIONS: NONE

PROJECT STATUS

1. General System

- A. In accordance with County directives with regard to the recent COVID-19 public health emergency, starting March 18, 2020, water system operating staff schedules have been adjusted to minimize employee time and exposure at work site to the extent possible. The operation of the water system has continued under normal operation conditions, with no significant impact to the ability to provide water delivery to the MCMUA customers.

B. Through March 2020, MCMUA sold approximately 371 MG to date. This total volume of water sold to date is above the total sold for the same time period in 2019 (336 MG) and the volume sold in 2018 (353 MG) respectively. SCE will be closely tracking the water sales and the potential impacts from COVID-19. It is too early to anticipate which potential impacts, if any, it may have on water sales and customers modify daily schedules.

2. Water Division Emergency Contractor

Addendum #1 was issued for this project on March 11, 2020 to extend the date and time for the receipt of bids. This is in response to the Secretary of the United States Department of Health and Human Services and the Governor of the State of New Jersey having declared that COVID-19 constitutes a public health emergency. Additionally, Addendum #1 strongly encourages all bidders to submit their bid packages via commercial delivery courier or mail delivery through the United States Postal Service, in lieu of in-person hand delivery. As such, the follow is the updated schedule for the receipt of bids.

Revised Opening Date: Tuesday May 5, 2020
 Recommend Award: May 12, 2020 Board Meeting

3. M. Arlington Water Storage Tank Rehabilitation

Contract A – Tank Isolation

Following the March Water Committee meeting and Board Meeting, it is understood the Mt. Arlington Water Storage Tank Rehabilitation project schedule has shifted from Fall of 2020 to Spring 2021.

Through coordination with County of Morris Department of Planning and Public Works, it is our understanding the County plans on proceeding with the resurfacing of Howard Boulevard (County Road 615) near the proposed location of the future interconnection chamber. SCE recommends finalizing a bid document for the installation of the necessary water main and appurtenances which may be impacted with moratoriums following the paving of the roadway. The installation of the water main can be completed prior to the road paving and therefore reduce overall project costs. SCE is currently working with the MCMUA Purchasing Agent to finalizing the bid schedule, but it is anticipated bids will be opened on Tuesday May 5, 2020 to provide a recommendation of award at the May 12, 2020 Board Meeting.

The overall project schedule was impacted following our meeting with Roxbury which indicated the desire for a permanent interconnection at Oneida Drive, as well as the necessary wetland permitting.

4. Markewicz Pump Station Electrical Upgrades Construction

The Contractor has completed the demolition of the existing pumps and began installation of the replacement pump #3. Verizon successfully complete the utility pole relocation on Wednesday March 11, 2020, with JCP&L completing the connections on Wednesday March 25, 2020. During testing of the newly installed service voltage, it was determined the existing JCP&L transformer was not operating correctly and therefore requires correction. JCP&L is currently awaiting delivery of the replacement transformer and anticipates completing the installation prior to mid-April. Cypreco has not submitted formal payment application for this period prior to the date of this report being prepared.

The Contractor has submitted an updated schedule as well as an informal change order request for additional time. SCE is prepared to further discuss this matter in closed session at the Board Meeting.

Project Completion Summary Through April 7, 2020

Contract Start Date		May 1, 2019
Original Contract Completion Time		360 Calendar Days
Days Elapsed:	342	95%
Days Remaining:	18	5%

Project Financial Summary Through April 7, 2020

Original Contract Amount	\$1,932,963.00	
Change Order #1	\$32,156.00	
Change Order #2	\$6,620.19	
Change Order #3	\$1,998.44	
Total Change Orders to Date	\$40,774.63	<u>Construction</u>
Current Contract Amount	\$1,973,737.63	
Total Value of Work Complete	\$1,724,564.53	
Percent of Work Complete	89.2%	
Payment Application #1	\$108,909.90	
Payment Application #2	\$215,825.89	
Payment Application #3	\$251,614.21	
Payment Application #4	\$178,762.49	
Payment Application #5	\$298,214.95	
Payment Application #6	\$143,030.22	
Payment Application #7	\$171,361.46	
Payment Application #8	\$187,897.95	
Payment Application #9	\$134,457.56	
Total Retainage to Date	\$34,491.29	

Administration Financial Summary Through April 7, 2020

Original Contract Amount	\$289,500.00
Invoice #1:	\$58,156.72
Invoice #2	\$15,025.45
Invoice #3	\$11,866.65
Invoice #4	\$11,470.83
Invoice #5	\$14,996.26
Invoice #6`	\$16,138.89
Total Invoiced	\$127,654.80
Percent Invoiced:	44.1%

Progress Meeting No. 9 was held on Wednesday March 11, 2020 at 9:00am. Progress Meeting No. 10 was scheduled for Wednesday, March 25 2020 at 9:00am but was canceled due to COVID-19 measures. A virtual progress meeting is currently being scheduled.

5. Water Supply Contract Discussion

SCE will be prepared to provide an update on the status in closed session.

SOLID, HAZARDOUS & VEGETATIVE WASTE REPORT:

Mr. Deacon reported the following:

The solid waste report was previously provided and he will be happy to answer questions on it. He provided some recent transfer station tonnage numbers showing recent decreases due to the pandemic showing significant decreases. Regarding the tipping floor project, the shop drawing for the steel fabrication have been approved and that work will be happening over the next several weeks. Staff is reviewing newly provided supporting documentation with respect to reimbursement to Mascaro for additional costs due to the installation of the APC system. We would expect including payment for this item at the May meeting. Regarding the transfer station bid, due to the Coronavirus, we issued an addendum to the bid extending the due date to late May, pushing it right up to the termination date of the existing contract. Due to this we are going to ask the Board to consider a motion authorizing us to negotiate an emergency contract to handle this situation caused by the State of Emergency. Regarding the Solid Waste Management Plan, staff is still reviewing the WSI submittal, and the Board was provided a copy of it, with Larry Gindoff's reply email provided to WSI after receiving the submission. Additionally, he highlighted that the 2 HHW bids were also amended to push the date of receipt up due to the Coronavirus. With respect to vegetative waste, we made nice sales with Naturcycle before we slowed things down due to the virus. Likewise, we

started residential deliveries with our contracted hauler at the beginning of March for the first time, before we turned that off due to the virus. Those deliveries went well.

Mr. Gindoff asked the Board's opinion regarding the cancelation of the residential deliveries of the compost and mulch during the emergency timeframe. He indicated the transactions can all take place from pickup of material to delivery without any close person-to-person contact and there is great demand by residents for delivery of material since they are all stuck at home with spring approaching. The Board concurred with the continuing of the suspension of deliveries. Additionally, the Board agreed that the MCMUA will also continue suspending any residential deliveries made on our behalf by our subcontractor.

Mr. Gindoff asked the same question regarding the suspension of HHW permanent facility drop-off and the Board also concurred with the current suspension. Finally, regarding upcoming HHW one-day events, we have one scheduled in May and one in June. They haven't been canceled yet, but the May one is likely to be announced as canceled in the near future. Finally, on this matter, Mr. Gindoff stated the MCMUA still allows residential drop-off of garbage at the transfer stations, as usual, with consideration of the mitigation precautions we take, and the Board agreed with this provision.

Regarding the pandemic, transfer station bid extension and the pending termination of the current contract with Mascaro, Mr. Gindoff asked the Board to consider making a motion authorizing the negotiation of an emergency hold-over transfer station contract due to the pandemic. Mr. Gindoff stated he had a preliminary discussion with Mascaro on the issue and they indicated they will be willing to discuss terms to stay on to support us during the emergency. Mr. Gindoff indicated, he would expect having a proposal for the Board's consideration at the May meeting at which time we would approve such emergency contract by resolution. Mr. Druetzler inquired as to how far we would go ahead with the contract. Mr. Carney responded that the emergency contract cannot be longer than the emergency itself. He stated with bids currently due to be received May 21 with the contract ending May 31, the thought is the emergency contract would only be as long as is necessary to award a new contract, based on the current bid, and get that new contractor up and running. Mr. Druetzler indicated we don't know how long the emergency is going to before, it is likely to be months. Mr. Carney detailed a scenario based on the current bid schedule where we would be able to award the bid at the June meeting and the emergency contract would just have to give enough time to let the new contractor get up and running. Mr. Druetzler stated he didn't think this emergency will be over in time to award in June and is likely to drag out for months. Mr. Carney agreed and stated no one knows when it will end. Mr. Hudzik asked if we can go through emergency extensions one after the other in case the emergency goes on. Mr. Carney stated, technically yes, but they cannot go on over a year, but this discussion will be better to have after we receive a proposal from Mascaro so we know what we are considering. Mr. Hudzik made a motion authorizing the negotiation of the emergency transfer station contract as discussed previously and Mr. Barry seconded the motion. All Board members were in favor of the motion.

One last issue, Ms. Szwak asked where Kirk Allen was stockpiling the compost and mulch product prior to delivery and Mr. Deacon responded it is at Kirk Allen's own site. They move material in bulk from our sites to theirs for efficient dispatch.

James expressed his appreciation to the transfer station and curbside staff for efforts they have been putting forth during the State of Emergency. Board members also wanted James to convey their appreciation to all the staff for their work during these difficult times. Ms. Szwak asked about the working directive the county put out for working during the crisis and asked if any workers are union employees. Mr. Gindoff responded yes, many MUA employees belong to the unions, but the real question is, whether someone is deemed essential or not, and that is when these guidelines apply to an employee. He continued that employees working are concerned, some more than others, family members have expressed concerns, but to date, staff has been able to function without too many issues.

GENERAL ADMINISTRATIVE MATTERS

The Morris County Municipal Utilities Authority continues to provide essential services during the 2020 Coronavirus (COVID-19) pandemic. MCMUA employees are still providing these services while minimizing public exposure. After providing Morris County's essential services each day, MCMUA employees have been instructed to go home and/or other employees are

working from home. Phone coverage has been limited, so we asking the public to try contacting us by email whenever possible using our general info@mcmua.com email address.

On March 16, MCMUA Operational Supervisors met at the Mount Olive Transfer Station to begin planning for potential closures and reduction of staff as it relates to COVID-19. The MCMUA Operational Supervisors would take the information discussed back to their respective employees and co-workers. Topics discussed were the facts on the Coronavirus and our County Resources such as the Office of Health Management, PPE (personal protective equipment), cleaning supplies, and the need to keep all our departments/ facilities well equipped. The Operational Supervisors also went over best practices including “spacing” employees not to expose larger groups when dealing with this communicable virus. Attached to this report is the notes from the “Solid Waste Division- MCMUA Transfer Stations and Curbside Division Corona Virus Procedure Review”.

On March 21, 2020, Governor Phil Murphy issued Executive Order 107, which puts in place additional measures designed to slow the spread of the virus that causes COVID-19. Keeping in line with Governor Murphy’s efforts, the MCMUA began reducing non-essential/ administrative staff and canceling non-essential programs. The following actions were implemented and posted on the website by the MCMUA Executive Director Larry Gindoff on March 22:

- **MCMUA Administrative Office at County College of Morris (CCM)-** Closed- Staff working from home. Transfer Station checks only accepted at transfer station scalehouses.
- **Water System-** Normal Operations
- **MCMUA Recycling Collection-** Normal Schedule
- **MCMUA Transfer Stations-** Normal Operating Schedule
 - Paperless transactions implemented. Customer use of Origin and Destination (O&D) forms and signature of weigh tickets suspended. Email Asingewald at asingewald@co.morris.nj.us to set up batch emailing of your transfer station transactions.
 - All customers must provide their own hard hats and safety vests as these cannot be shared.
 - Residential use of the transfer stations should be for essential disposal only and residents should do their best to use the public curbside disposal collection system provided.
- **MCMUA Compost/Mulch Operations** - All residential deliveries previous scheduled have been postponed. Drop-off and pick-up of material by Contractors has been suspended. We do not know when deliveries will resume and we are not taking orders for future deliveries. Drop-off by Morris County municipalities only available on limited basis with preapproval. Email Anthony Marrone at amarrone@co.morris.nj.us with questions.
- **Household Hazardous Waste (HHW):** All previously scheduled appointments for dropping off household hazardous waste (HHW) have been canceled and no new appointments are being scheduled at this time.

As of this time, the first 2020 MCMUA HHW one-day drop-off event is scheduled to take place on Saturday, May 16 at the Morris County Public Safety Training Academy (MCPSTA) in Parsippany. The MCMUA may decide on its cancelation in the next few weeks. Surrounding Counties throughout the State continue to cancel their events well into June 2020. As reference for this discussion, MCMUA’s second event is scheduled Saturday, June 13, at the County College of Morris in Randolph.

Our employees in every department of the MCMUA are working very hard to protect the health and safety of the community while servicing the residents of the County of Morris through these essential programs. Discussion with our employees about taking extra measures with protecting themselves against the Coronavirus, doing their due diligence with contact with customers, practicing social distancing and proper hygiene, continue daily. The scalehouses and curbside

division still have a decent amount of PPE, cleaners, hand sanitizers, etc. Supervisors have talked with employees about the shortage of supplies available so to conserve the amount of supplies they use. MCMUA Operational personnel should be commended for their efforts during this pandemic.

TRANSFER STATIONS

Tonnage- For the month of March 2020, the quantity of solid waste accepted at the two (2) transfer stations was 32,822 tons. This represented a 5.64% increase compared to March 2019 totals of 31,069 tons. For the first quarter of 2020, the tonnage increased by 5.11% compared to the first quarter of 2019. Based on the first three (3) months of 2020 transfer station activity, for the year 2020 the annual total tonnage is currently projected to be 447,451 tons. If this projection holds true, the tonnage for 2020 will exceed the 428,450 total tons of 2019 by 7.11%.

Tonnage has been decreasing each day with the closing of businesses and schools in Morris County due to COVID-19. Mondays and Tuesdays at the Parsippany-Troy Hills transfer station is where the biggest decreases have happened. Mondays the tonnage has dropped about 120 tons per day thus far. Tuesday, March 24 compared to Tuesday, March 31, the tonnage dropped about 200 tons. The rest of the week the tonnage has dropped an average of about 100 tons each day. The amount of daily calls from homeowners to the transfer station scalehouses has increased due to closures of municipal Department of Public Works (DPW) yards. Please refer to the attached Transfer Station Disposal Report by Month for additional information.

Parsippany-Troy Hills Transfer Station Improvements Project- This project involves the replacement of the main tipping floor, trench drains, and related steel repair work. The demolition of the damaged steel in Phase 1 has all been removed. Persistent Construction, Inc. (Persistent) and sub-contractor ABBA Metal Works (ABBA) are currently working on the steel shroud and frame structure in Phase 1. Alaimo Engineering received shop drawings from Persistent and ABBA for the new steel work which was reviewed with markings for resubmission.

Phase 2 will involve all the comparable construction to the Phase 1 work on the Western most tipping bays (2) and modifications to loading bays #3 and #4. Information remains on the MCMUA web reminding our customers of this construction activity in Parsippany-Troy Hills.

Parsippany-Troy Hills Transfer Station- Air Pollution Control (APC) System- Air Purifiers, Inc. (API) of Rockaway, New Jersey performed the quarterly service on the APC System on March 18. The system continues to operate efficiently with low static pressure due to the scheduled maintenance agreement with API.

Transfer Stations Administrative Matters- The MCMUA requested Bids on February 21 for “The Operation of Two Morris County Solid Waste Transfer Stations, located in Parsippany-Troy Hills Township and Mount Olive Township, Including Providing Transportation and Disposal of All Solid Waste Received at the Transfer Station Facilities.” Addendum #1 is extending the date and time for the receipt of Bids for Bid#2020-SW01 from Tuesday, April 21, 2020 at 11:00 AM to Thursday, May 21, 2020 at 4:00 PM.

Also, pursuant to the Information for Bidders and Requirements of Bid contained in the Bid Documents, all those who received Bid Packages were permitted to submit written questions to the MCMUA regarding the Bid Documents by March 17, 2020. In response to written questions received by the Authority, and in order to clarify certain terms and conditions of the Requests for Bids, the Authority prepared its responses.

With the current five (5) year contract with J.P. Mascaro and Sons terminating at the end of May 2020, and in consideration of the COVID-19 State of Emergency, the Counsel and Staff are preparing a resolution for the Board’s consideration at the April 7 meeting authorizing the MCMUA to negotiate a temporary emergency contract for the operation of the transfer stations for the duration of the COVID-19 pandemic until bids can be received.

The MCMUA Operational Staff continue working with contractor J.P. Mascaro and Sons on lists of pending repairs and improvements that are in need of completion at both transfer stations. MCMUA is also working with J.P. Mascaro and Sons on electrical bills related to the operation of the newly installed Air Pollution Control (APC) System at our Parsippany station. An analysis of the impact of the APC System on electrical costs was provided by J.P. Mascaro and

Sons, with the MCMUA recently receiving additional supporting documentation and/or statements as it relates to their analysis spreadsheet. Once this additional supporting documentation is fully reviewed, the MCMUA will be reimbursing J.P. Mascaro and Sons for the additional electrical costs experienced due to the installation of the APC system after the start of the contract.

MORRIS COUNTY SOLID WASTE MANAGEMENT PLAN

Northeast Products, LLC- Plan Modification- The MCMUA received notification that Northeast Products, LLC. (Northeast) is looking to combine the existing permitted capacity included within the Morris County District Solid Waste Management Plan (Plan) of 125 tons per day of trees, tree parts, stumps, brush, pallets and dimensional lumber (untreated and unpainted) and additional 125 per day of uncomposted leaves during the October to May. Northeast would like to combine these tonnage capacities to be 250 tons per day of trees, tree parts, stumps, brush, pallets, dimensional lumber (untreated and unpainted), and uncomposted leaves. After reviewing with the NJDEP, it discovered that Northeast Products is currently in the County Plan for 500 tons per day, and of that, 125 tons can be leaves (October to May). If Northeast would like to accept more than 125 tons per day of leaves from October through May, and it is approved by the host Municipality of Roxbury Township, an Administrative Action would be generated to clarify that. The Administrative Action would say that Northeast Products, LLC. can accept up to 500 tons per day of any combination of materials. The MCMUA continues to await a response from Northeast about this request.

WSI Management, LLC- Plan Inclusion- Attached as correspondence for the Board at the April 7 meeting is a request from WSI Management, LLC for inclusion in the Morris County Solid Waste Management Plan (Plan) and MCMUA Executive Director Larry Gindoff's e-mail response to the initial request.

HOUSEHOLD HAZARDOUS WASTE (HHW) MANAGEMENT

Program Participation- The MCMUA staff has completed around 377 household hazardous waste (HHW) appointments in calendar year 2020 at the permanent facility at the Mount Olive transfer station. Before closing the program to the public on March 22, the MCMUA completed 132 appointments in March 2020. This included 125 Morris County residents, 4 non-Morris County residents, and 3 very small quantity generators (VSQG's).

HHW Administrative Matters- The MCMUA requested Bids on March 16 for both "Bid #2020-HHW01 the Operation of the MCMUA Household Waste Drop Event Days" and "Bid #2020-HHW02 the Operation of the MCMUA Household Hazardous Waste (HHW) Permanent Facility." The non-mandatory site tour of the permanent facility took place on March 20, with three (3) different companies attending.

Much like the solid waste transfer station Bid discussed above, these two (2) HHW RFP's were amended to extend the acceptance date for the proposals due to the COVID-19 emergency. Bids will now be received on Tuesday, June 2, 2020 at 4:00 PM instead of the originally planned date of Tuesday, March 31, 2020 at 11:00 AM. Additionally, Addendum #2 for both Bid #2020-HHW01 and Bid #2020-HHW02 was provided to correct an error included regarding the request for the performance bond related to these contracts.

Also, pursuant to the Information for Bidders and Requirements of Bid contained in the Bid Documents, all those who received Bid Packages were permitted to submit written questions to the MCMUA regarding the Bid Documents by March 24, 2020. In response to written questions received by the Authority, and in order to clarify certain terms and conditions of the Requests for Bids, the Authority prepared its responses.

VEGETATIVE WASTE MANAGEMENT

Due to the COVID-19 pandemic, on March 30 both Vegetative Waste Recycling Facilities in Parsippany and Mount Olive started operation to perform essential duties on very limited hours. While they are still closed to the general public, they remain open on reduced hours to assist Morris County Municipalities. Both locations are open for Morris County DPW's on Monday, Tuesday, and Wednesday from 7:00 AM till 12:00 PM. During these times, municipalities are

allowed to drop off and pick up materials as long as they ensure constant long-distance communication with the MCMUA site supervisor for the site the Municipality will be utilizing. A copy of the Vegetative Waste Report will be provided to the MCMUA Board for the April 7 meeting as reference.

Outbound Vegetative Materials Marketing- Although slowed down to a minimum due to COVID-19, the MCMUA continues to work with Naturcycle on all outbound commercial sales. Some recent sales include Kirk Allen Trucking with 250 yards of screened compost from the commercial pile at Mount Olive at \$14.00 per cubic yard (CY) FOB, Tri-State will be picking up an additional 1,000 yards of unscreened compost from each site at a rate of \$4.50/ CY, and other smaller miscellaneous commercial sales. Naturcycle also plans on coming down the week of April 6 to sample the compost and to give the MCMUA quotes for potential screening. The MCMUA also look to start grinding logs in Mount Olive sometime in June.

Backup Trucking Service for Residential Vegetative Waste Deliveries- Kirk Allen Trucking Services, LLC. began assisting with the residential delivery services of our MCMUA produced mulch and compost in the beginning two (2) weeks of March 2020 before the COVID-19 pandemic forced the program to close temporarily. The MCMUA staff continues to keep an ongoing list of about 40 of these canceled deliveries and excited to start to move these materials to our Morris County residents, with the help of Kirk Allen trucking, as soon as we can. The MCMUA also look to start grinding logs in Mount Olive sometime in June.

RECYCLING REPORT:

Ms. Sweedy reported the following:

The preliminary rate for March 2020 for single-stream was \$87.50 per ton, down \$1.76 per ton from the February cost of \$89.33 per ton. Paper value is coming back up while plastics are dropping at this point. The demand for paper products caused by the emergency seems to have helped the mixed paper and corrugated markets while the drop in oil prices have hurt plastics.

Republic Services has had staffing issues over the past several days due to isolation issues with staff due to the virus, but to date, they have been able to accept loads from all MUA trucks as well as other municipalities from which they have contracts. Mr. Gindoff stated, as soon as we heard Republic was having issues and over concerns they would be shutting their operations entirely, we began planning for the material collected throughout Morris County that was potentially no longer going to be able to be discarded at Republic. We requested permission to accept the orphaned loads at the transfer stations for disposal as solid waste. Mascaro helped us secure emergency approval from Keystone Landfill and Pennsylvania DEP, but the backup strategy was denied by our own NJDEP. They preferred the locally collected Morris County recycling be driven far away to recycling markets currently available. Fortunately to date, Republic Services has been able to hold their own and the impact has not been significant.

Recycling Report

Tonnage and Value – The February 2020 ReCommunity/Republic statement was finalized in the amount of **(\$103,378. 21)**. The per ton rate for single-stream was **(\$89.33)**, a difference of \$7.55 below the rate **(\$96.88)** paid in January 2020. The March statement and tonnages by material and municipality has not been received and/or compiled as of the writing of this report, but is expected to be available for the Board meeting and will be reported on at that time.

Covid-19 – Coronavirus

Due to the public health emergency, office staff members were asked to work from home beginning on March 18. Some staff members rotated working in the office, and followed safety practices while at the office.

On April 1, 2020 the MCMUA was notified that a large portion of the staff at this Republic's facility was under quarantine for suspicion of exposure to the Covid19 virus and could only staff the facility enough to accept MCMUA contracted material leaving other Morris County recyclable without a home. The MCMUA began reaching out to the other few capable facilities in the region to develop alternatives in case the Republic issues continue or get worse. As of the writing of this report, the timeframe for Republic Services to adequately staff their facility is uncertain. As a last resort, The MCMUA is working with NJDEP and the Keystone Landfill in

Pennsylvania, where Morris County waste is hauled for disposal, to obtain approval to accept recyclables at the transfer station for disposal of this orphaned waste during this emergency closure. This approval as of the writing of this report also has not yet been attained.

Auction of Vehicles/equipment

During the month of March, staff has been coordinating the sale/auction of vehicles and equipment with the online auction service, Municibid. Staff has been contacting bid winners with regard to payments, insurance requirements, and location for the pick up the items purchased.

The MCMUA's auction has resulted in the following equipment and vehicles being sold:

2003 Volvo Front Loader with 6-yard bucket. Listing # 27930112

Winning Bid Amount: \$20,300.00 USD

1996 Komatsu Front Loader listing # 27980642

Winning Bid Amount: \$19,999.00 USD

1999 Hyster Fork Lift listing # 27981965

Winning Bid Amount: \$2,050.00 USD

2007 Ford Super Duty Truck listing # 27921228

Winning Bid Amount: \$3,255.00 USD

30-Cubic Yard Open Top Roll-Off Container listing # 27918162

Winning Bid Amount: \$1,250.00 USD

40-Cubic Yard Open Top Roll-Off Container listing # 27917553

Winning Bid Amount: \$1,250.00 USD

40-Cubic Yard Enclosed Roll-Off Container listing # 27917107

Winning Bid Amount: \$1,750.00 USD

40-Cubic Yard Open Top Roll-Off Container listing # 27907456

Winning Bid Amount: \$1,250.00 USD

Unfortunately, a fuel tank (\$300) and the 2002 Stratus (\$1,000) failed to sell. The Stratus has been re-listed at the low price of \$300 to spur bids, and the fuel tank may be scrapped.

Recycling Inspections, Education, Miscellaneous Presentations/Meetings

On 3/2/20, staff sent Eric Gabrielson, Operations Manager at ReCommunity/Republic Morris Recycling, copies of the MUA's educational flyers, i.e. acceptable/unacceptable materials. He plans to use this information to educate employees at ReCommunity/Republic Services.

On 3/2/20, staff conducted an inspection of County building locations, inspecting recycling and trash dumpsters in disposal areas on Hanover Avenue. The Public Safety Training Academy, Office of Temporary Assistance, Morris View, Morris County Youth Shelter, Sheriff's Legal Services, and the Morris County Juvenile Detention Center were inspected. A roll-off container designated for bulky waste at Morris View had many issues. The other locations had some minor infractions and staff reached out to appropriate contacts in order to have these issues addressed.

On 3/5/20, staff met with Ralph Gottlieb, Administrator, Morris View Healthcare Center, and Dave Endly, Morris County Buildings and Grounds Supervisor, to discuss contamination in the bulky waste roll-off container. During an inspection, staff found cardboard boxes, fluorescent bulbs, buckets/drums of HHW in the roll-off container designated for trash. While on site, staff saw an AM & Sons, 20-cubic yard roll-off container that was full of trash and corrugated. Ralph said that it belonged to a contractor working in the building. Staff told him that there were fines for not source separating mandated recyclables and for improper disposal of hazardous and universal waste. Ralph said that he would make his employees aware of the requirements. Staff plans to meet with Morris View staff in the near future to review proper disposal procedures and requirements and will continue to inspect and monitor roll-off containers at that site.

On 3/9/20, staff met with Cathy Perrone, Regional Manager of Wilkin Management Group, at Hanover Hills Condominium Complex, in Hanover Township. She purchased apartment-recycling bags for residents and invited them to attend a Condo Board meeting to receive a bag. Staff spoke with about 25 residents about acceptable and nonacceptable materials, how to use the bags, and distributed educational information. Staff left material for residents who were not able to attend the meeting.

On March 11, staff was informed by County College of Morris (CCM) that the Morris County MUA municipal recycling coordinators (MRC) meeting, scheduled for March 19, 2020 was canceled. The meeting was to take place at CCM. Over 50 coordinators (including alternates) were signed up to attend this meeting. Attending a county-run municipal coordinators meeting is a requirement during 2020. Guest speakers, including Erin Jensen of NJDEP, were prepared to provide an educational session for coordinators and re-certification credits were pre-approved for the meeting by Rutgers. Unfortunately, due to the Coronavirus the meeting had to be canceled.

On 3/11/20, Eric Gabrielson, Republic's Morris Recycling Operations Manager, called to say that Buldo Sanitation delivered contaminated material to their facility from an unknown apartment complex. He asked if staff would participate in an educational meeting with the hauler in the future.

On March 16, Shealynn O'Toole, AmeriCorps Watershed Ambassador, of the Raritan Headwaters, Water Management Area 8, canceled the meeting with staff regarding a project on April 29. Staff wanted to discuss the litter cleanup of the walking trail off Righter Road (adjacent to the MCMUA wellfield property) and the Lamington Brook, Randolph. MUA staff participated in a similar project at the same location in 2019, and would like to continue this effort. The meeting was canceled due to concerns about the Coronavirus.

On March 17, staff contacted Scott Brubaker and Erin Jensen of the NJDEP to request an extension of the due date for the 2019 Municipal Tonnage Grant reports. The original due date of the reports is April 30, 2020. Due to the pandemic, many municipal employees are working limited hours or working from home, making it difficult to work on the tonnage reports.

On March 18, the Association of NJ Recyclers (ANJR) planned to host the ANJR Annual Meeting but were forced to cancel due to the pandemic.

On March 20, staff was scheduled to present at the 24th NJ Land Conservation Rally, at the Palace at Somerset Park. Liz Ritter, of the Association of NJ Environmental Commissions (ANJEC), invited staff. Unfortunately, due to Coronavirus, the event was canceled.

On March 26 & 27, the NJ Clean Communities Environmental Student Exchange (CCESE) was scheduled to be held in Ocean City, NJ. Students from the Unity Charter School were scheduled to attend and represent Morris County. Unfortunately, the event was canceled due to Corona virus pandemic.

Clean Communities

Educational Programs: There were no Clean Communities educational programs in March.

Road Clean-ups: There were no road cleanups (litter removal) during the month of March.

On March 17, staff contacted Sandy Huber, Executive Director of the NJ Clean Communities Council with regard to extending the due date of the 2019 Clean Communities Grant statistical reports and spending of the 2019 grant. According to the Clean Communities Grant requirements spending is to be completed by June 30, annually. Due to the effects of the Coronavirus County and Municipal coordinators must cancel litter abatement cleanups and educational programs, therefore delaying the spending of grant funds in accordance with the Clean Communities grant spending guidelines.

PUBLIC PORTION:

The meeting/phone call was opened to the public for comment. Mr. Dour inquired if there were any members of the public on the conference call and there were none. There being no comment from the Public, this portion of the meeting was closed.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no new business

CLOSED SESSION:

Chairman Dour asked the Board for a Motion for the meeting to go into closed session at 7:51 p.m. regarding contract negotiations related to MCMUA Water Service Agreements with Southeast MCMUA and NJAW. MOTION: Mr. Platt made a Motion for the meeting to go into closed session at 7:51 p.m. and Dr. Kominos seconded the Motion.

ROLL CALL: AYES: 9 NAYES: NONE ABSTENTIONS: NONE

There being no further business, Chairman Dour asked for a Motion to adjourn the meeting at 7:55 p.m.

MOTION: Mr. Feyl made a Motion to adjourn the meeting at 7:55 p.m., seconded by Mr. Hudzik and carried unanimously.

Larry Gindoff, Executive Director

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