

MINUTES OF REGULAR MEETING

MARCH 10, 2020

The Regular Meeting of the Morris County Municipal Utilities Authority was held on March 10, 2020 at 7:01 p.m. in the First Floor Conference Room at the MCMUA Offices located at 214A Center Grove Road, Randolph, New Jersey. The necessary notice of this meeting was published according to the law.

Chairman Dour requested a roll call.

PRESENT: Mr. Christopher Dour, Mr. Frank Druetzler, Mr. Gene Feyl, Mr. William Hudzik, Dr. Dorothea Kominos (entered meeting at 7:20 p.m.), Mr. Fletcher Platt and Ms. Laura Szwak

ABSENT: Mr. James Barry, Dr. Arthur Nusbaum

Also present were Larry Gindoff, Executive Director; Andrew Holt, Suburban Consulting Engineers, Michael McAloon, Suburban Consulting Engineers; Tom Lemanowicz, Alaimo Group; Larry Kaletcher, Treasurer; Brad Carney, Esq., Maraziti Falcon LLP; James Deacon, Solid Waste Coordinator; Liz Sweedy, District Recycling Coordinator; and Tayfun Salen, Freeholder-liaison (entered meeting at 7:05 p.m.).

Chairman Dour asked for the Board's approval of the Minutes of the Reorganization Meeting dated February 11, 2020.

MOTION: Mr. Platt made a Motion to approve the Minutes of the Reorganization Meeting of February 11, 2020 and Mr. Hudzik seconded the Motion.

ROLL CALL: YES: 5 NAYES: NONE ABSTENTIONS: 1 (Ms. Szwak)

Chairman Dour next asked for the Board's approval of the Minutes of the Regular Meeting dated February 11, 2020.

MOTION: Mr. Hudzik made a Motion to approve the Minutes of the Regular Meeting of February 11, 2020 and Mr. Druetzler seconded the Motion.

ROLL CALL: YES: 5 NAYES: NONE ABSTENTIONS: 1 (Ms. Szwak)

Chairman Dour lastly asked for the Board's approval of the Minutes of the Closed Session Meeting dated February 11, 2020.

MOTION: Mr. Hudzik made a Motion to approve the Minutes of the Regular Meeting of February 11, 2020 and Mr. Platt seconded the Motion.

ROLL CALL: YES: 5 NAYES: NONE ABSTENTIONS: 1 (Ms. Szwak)

TREASURER'S REPORT:

Mr. Kaletcher presented the Treasurer's Report for the Solid Waste Operating and Water Operating for the month of February 2020. Also included are the Comparative Balance Reports for both Solid Waste and Water through the month of February 2020 and an Investment Report which shows no new investments were purchased during the month of February 2020. These reports have been incorporated in these Minutes.

Chairman Dour asked the Board for a Motion to accept the Treasurer's Report:

MOTION: Mr. Platt made a Motion to accept the Treasurer's Report and Mr. Druetzler seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

(Freeholder-liaison Tayfun Selen entered the meeting at 7:05 p.m.)

Chairman Dour asked for the Board's approval of the vouchers:

BILL RESOLUTION NO. 20-25

BE IT HEREBY RESOLVED that the bills as shown on the SCHEDULE OF WARRANTS all having been approved by the Board of officials where legally required, be and the same are hereby aid. The SCHEDULE OF WARRANTS designated as Bill Resolution No. 20-25 containing 7 pages for a total of \$2,891,721.89 dated and made a part hereof by reference.

SUMMARY

CHECK NUMBERS

WATER OPERATING FUNDS	4973-5005	\$	255,211.04
SOLID WASTE OPERATING	10892-10985	\$	<u>2,636,510.85</u>
		\$	2,891,721.89

CERTIFICATION

I hereby certify that all vouchers listed above have been reviewed and found to be in proper form for payment, and I have compared the SCHEDULE OR WARRANTS to the vouchers for payment and have determined it to be correct.

DATE: March 10, 2020

BOARD CHAIRMAN APPROVAL

Christopher Dour, Chairman

SIGNED: _____
Larry Gindoff, Executive Director

CERTIFICATION

I hereby certify that there are sufficient funds in the appropriations charged, or accounts listed to cover the expenditures included in the SCHEDULE OF WARRANTS dated: March 10, 2020.

DATE: March 10, 2020

Larry Kaletcher, Treasurer

MOTION: Mr. Druetzler made a Motion that the vouchers be approved for payment and Mr. Platt seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

CORRESPONDENCE:

Mr. Gindoff mentioned that the Correspondence report was sent out with the packet and would be happy to answer any questions on what was previously provided. He stated that there were additional items of correspondence provide to the Board including:

- a description of the Morris County Open Space Steward Ad-Hoc Committee with a request to appoint a staff member and a board member to serve on this committee which will be discussed under old business;
- a letter dated March 5, 2020, from Larry Gindoff to Laura Cummins, SMCMUA, memorializing the time the Clyde Potts Booster station was out of service at the start of 2020.
- Monthly Curbside Recycling Program – Material Collected Report
- Report on status of Single-Stream Contract Costs for February 2020.

Ms. Szwak mentioned she appreciated including the transfer station newsletter with the correspondence as she found it interesting.

Water

1. Letter dated January 21, 2020 and received February 24, 2020 from NJDEP, Bureau of Safe Drinking Water to Larry Gindoff providing a monitoring reduction for chemicals which had 4 consecutive quarters of samples with no detections.
2. Letter dated February 18, 2020 from Larry Gindoff to NJDEP Bureau of Water Allocation and Well Permitting providing follow-up comments to the February 4, 2020 NJDEP review of the Mt. Arlington Water Supply Contract worksheet review submitted by the MCMUA.
3. Letter dated March 4, 2020 from Larry Gindoff to Jamie Dawn providing a response to NJAW's inquiry regarding the MCMUA's 2020 rate increase.

Solid Waste

1. Letter dated February 25, 2020 from NJDEP Division of Solid and Hazardous Waste to James Deacon forwarding an approved solid waste facility permit modification which clarified the hours of operation for the Parsippany transfer station.
2. Memorandum dated February 27, 2020 from Larry Gindoff to Larry Ragonese, Morris County Public Information Officer providing comment on Senate Bill S.865 regarding food waste recycling.
3. Transfer Station News and Notes dated March 4, 2020 - A document created that highlights current operational issues at the transfer stations which is used for internal training sessions as well as public discussions, e.g. municipal recycling coordinator meetings.

Other

1. Flyer – Promoting March 18 invasive plant removal program at Lewis Morris Park in cooperation with the Whippany River Watershed Action Committee.
2. Flyer – Promoting annual March 21 Whippany River Cleanup at Bethel Church of Morristown by Whippany River Watershed Action Committee.

ENGINEER'S REPORT:

Mr. McAloon reported on the following:

Regarding water sales for the year to date, we sold 247 million gallons to date and in 2020 Mr. McAloon highlighted that sales year-to-date are ahead of 2019 and 2018. He mentioned the Clyde Potts booster pump has been reinstalled, tested and back to functioning condition as of Feb 21, we were out of service for 51 days in 2020, 59 in total, and transmitted that information to SMCMUA which will be used at the end of the year when we consider the contract.

Mr. McAloon stated a formal response to NJAW was drafted with regards to their inquiry on the MCMUA wholesale water rate. Mr. Platt expressed his concern that the MCMUA is constantly requested to answer questions like this for NJAW and they are the only agency that requests information like this on a regular basis and there is a costs to the MCMUA to prepare such answers. Other Board members such as Mr. Feyl, Mr. Druetzler and Dr. Kominos also concurred with Mr. Platt's sentiments especially since NJAW's rate increases tend to be significantly more than the MCMUA's. Mr. Carney stated there is a mechanism established to provide information like this through the OPRA process and Mr. Platt suggested that to satisfy future requests like this we make entities file an OPRA request and we respond through that process. Mr. Gindoff stated this current information request and response was not handled as an OPRA request but rather a letter of inquiry which we responded to with a letter of response.

NJDEP advised MCMUA's sampling requirements have been reduced which should save the MCMUA about \$1,000 per quarter in sampling costs. Mr. McAloon highlighted the response sent back to the NJDEP with respect to the Mt. Arlington water supply agreement. He also stated the Emergency Water Repair contract was substantially revised following last month rejection of all bids and the revised bid will be reissued and advertised on March 11, 2020 with proposals due to the MCMUA on April 2, 2020 with anticipated award at the April 7 Board meeting.

Mr. McAloon reported about the Water Committee meeting held prior to the regular meeting where we discussed the Mt. Arlington Water Tank project and other system improvements. Our current thinking on scheduling related to the start of Mt. Arlington Tank Project has to take in consideration the completion of the Markewicz improvement as we don't want them to over-lap placing our water system in potential jeopardy if something were to go wrong. We just don't think expediting it is worth the risk. With that stated, the current schedule we are targeting for the Mt. Arlington station improvements should be done for fall 2020 with the water storage tank itself being repaired and repainting in spring of 2021. Mr. Platt and Mr. Druetzler concurred that this was the recommendation of the Water Committee.

Markewicz pump station update included welcoming news that the pole we have long been waiting for Verizon to install is scheduled for installation tomorrow, March 11, 2020. Based on the schedule provided by the Contractor at the end of February the anticipated completion date is now August 21, 2021 which is about 180 days after the April 25, 2020 original completion date. Mott MacDonald is reviewing this schedule and will be working on a zero-cost time extension change order which is to be presented to the MCMUA for its consideration at the April 7, 2020 meeting after first being accepted and executed by the Contractor. The critical work really begins from here on.

Mr. McAloon stated the Water Committee discussed the two contract negotiations meetings/conference calls staff and Suburban had with SMCMUA as well as NJAW during the prior month. He mentioned we would discuss this matter with the Board during a closed session due to the subject being contract negotiations.

PROJECT STATUS

1. General System

- A. Through February 2020, MCMUA sold approximately 247 MG to date. This total volume of water sold to date is above the total sold for the same time period in 2019 (219 MG) and the volume sold in 2018 (227 MG) respectively. The warmer temperatures and milder winter conditions have resulted in general water sale increase throughout the customer base.
- B. A. C. Schultes, Inc. has completed the rehabilitation and re-installation of the Clyde Potts Booster Pump. C.V. Electric, Inc completed the replacement of the electrical feeders from the VFD to the pump motor, all terminations, and testing of the pump on February

21, 2020, upon which the pump was returned to service. The total duration the pump was out of service was 59 days; 51 of which were in 2020. SMCMUA and NJAW were made aware of the pump outage, as well as the return to service. The 51 days the pump was out of service will be considered when final billing for the minimum take-or-pay obligation to SMCMUA.

- C. SCE has drafted formal response to NJAW following the request for supporting documentation with regard to the increase in the regular wholesale water rate charge of 4%. We are hopeful the formal response will be adequate to satisfy this inquiry at this time.
- D. The NJDEP Bureau of Safe Drinking Water reviewed the 2019 sampling results for 1,2,3-trichloropropane (1,2,3-TCP), ethylene dibromide (EDB), and 1,2-dibromo-3-chloropropane (DBCP) and determined MCMUA qualifies for a reduction to triennial monitoring. This reduces the necessary sampling efforts and costs.
- E. SCE has drafted formal response to NJDEP with regard to the Mt. Arlington Water Supply Agreement Amendment. The goal of the Contract Amendment was to correct the firm capacity of the Mt. Arlington system to facilitate upcoming development projects within their distribution system. The formal response included correction of information with regard to current MCMUA water contracts.

2. Water Division Emergency Contractor

SCE has substantially revised bid documents for this project to better facilitate a quantifiable engineers cost estimate for the value of the contract to be awarded. The following is the anticipated bid schedule so a recommendation of award can be made at the April Board Meeting:

- March 11, 2020 – Advertisement in paper
- April 2, 2020 – Bid opening
- April 7, 2020 – Recommend award

3. M. Arlington Water Storage Tank Rehabilitation

Contract A – Tank Isolation

SCE continued advancing the design of the Mt. Arlington Water Storage Tank Rehabilitation project. As reported at the February Board Meeting, through the design of the installation of the permanent structure to facilitate the Roxbury and MCMUA interconnection, it was determined this location was within a wetlands buffer area. Time is of the essence on this project to achieve tank rehabilitation within 2020, however, due to the complexities of tank isolation and the criticality of maintaining operation of the water system throughout construction, it is imperative the temporary system function correctly. SCE will be prepared to present to the Water Committee in further detail the options available, but they include the following:

- 1. Obtain emergency wetlands permit for the installation of the permanent structure.
- 2. Establish a temporary interconnection with Roxbury with above ground piping; this would not require wetlands permitting.
- 3. Delay the schedule for the tank rehabilitation project to Spring 2021 to obtain wetlands permitting.

SCE has identified the critical path schedule as follows to achieve Mt. Arlington Tank Rehabilitation within 2020:

- March 16, 2020 – Advertisement in paper
- April 7, 2020 – Recommend Award
- May 2020 – Tank Isolation Infrastructure in Place & Testing
- June 2020 – Bid Advertisement & Bid Opening
- July 7, 2020 – Award Water Storage Tank Rehabilitation Contract
- August 2020 – Pre-Construction Meeting
- September – November 2020 – Tank Out of Service for Water Storage Tank Rehabilitation (Out of Service 90 Days)

The overall project schedule was impacted following our meeting with Roxbury which indicated the desire for a permanent interconnection at Oneida Drive, as well as the necessary wetland permitting.

4. Markewicz Pump Station Electrical Upgrades Construction

The Contractor took delivery of the pumps and motors on February 27, 2020. The final coordination with Verizon on the relocation of the utility pole is still outstanding which is causing a significant impact to the overall project schedule, and most importantly the ability for the installation of the replacement pumps due to the inability to energize the new electrical equipment. The Contractor has provided an updated schedule based on an anticipated installation date of the pole and new service to be performed on March 6, 2020. This schedule depicts Substantial Completion on Friday 8/21/2020, which is approximately 118 days after April 25, 2020, the Substantial Completion Milestone date. This schedule is currently under review by Mott MacDonald.

Efforts have continued in attempts to coordinate with JCP&L and Verizon of the criticality of this final installation and connection. Each week this final connection is delayed, the longer the project will continue into the peak demand periods of the summer months.

Project Completion Summary Through March 10, 2020

Contract Start Date		May 1, 2019
Original Contract Completion Time		360 Calendar Days
Days Elapsed:	315	86%
Days Remaining:	45	14%
Original Contract Completion Date		April 25, 2020

Project Financial Summary Through March 10, 2020

Original Contract Amount	\$1,932,963.00
Change Order #1	\$32,156.00
Change Order #2	\$6,620.19
Change Order #3	\$1,998.44
Total Change Orders to Date	\$40,774.63
Current Contract Amount	\$1,973,737.63
Total Value of Work Complete	\$1,724,564.53
Percent of Work Complete	89.2%
Payment Application #1	\$108,909.90
Payment Application #2	\$215,825.89
Payment Application #3	\$251,614.21
Payment Application #4	\$178,762.49
Payment Application #5	\$298,214.95
Payment Application #6	\$143,030.22
Payment Application #7	\$171,361.46
Payment Application #8	\$187,897.95
Payment Application #9	\$134,457.56
Total Retainage to Date	\$34,491.29

Construction Administration Financial Summary Through March 10, 2020

Original Contract Amount	\$289,500.00
Invoice #1:	\$58,156.72
Invoice #2	\$15,025.45
Invoice #3	\$11,866.65
Invoice #4	\$11,470.83
Invoice #5	\$14,996.26
Total Invoiced	\$111,515.91
Percent Invoiced:	38.5%

Progress Meeting No. 8 was held on Wednesday February 19, 2020 at 9:00am. Progress Meeting No. 9 has been scheduled for Wednesday March 11, 2020 at 9:00am.

5. *Southeast Morris County Municipal Utilities Authority (SMCMUA) Agreement Coordination*

On Tuesday February 25, 2020 a meeting was held at SMCMUA with representatives from SMCMUA (Laura Cummings, Executive Director; Sid Weiss, Legal Counsel; Jeff Elam, Director of Engineering; Howard Woods, Consultant) and MCMUA (Larry Gindoff, Executive Director; Tony Milonas, Water Superintendent; Brad Carney, Legal Counsel; Andrew Holt, Consultant; Michael McAloon, Consultant). The outcome of this meeting will be discussed with the MCMUA Water Committee and a summary provided at the Board Meeting.

6. *New Jersey American Water (NJAW) Agreement Coordination*

On Tuesday March 3, 2020 a conference call was held with NJAW representatives to discuss the current status of the Amended Water Supply agreement between MCMUA and NJAW. The outcome of this meeting will be discussed with the MCMUA Water Committee and a summary provided at the Board Meeting.

(Dr. Kominos entered the meeting at 7:20pm)

SOLID, HAZARDOUS & VEGETATIVE WASTE REPORT:

Mr. Deacon invited Tom Lemanowicz, from Alaimo Engineering to provide and update on the tipping floor repair project at the Parsippany transfer station. Mr. Lemanowicz advised the Board that following the two executed change orders the Contractor is restarting next week, finishing up the steel work and getting out of phase 1 ready to start phase 2 thereafter. Still to address is an area of flooring that was removed and repaired by the Contractor that was not considered part of the scope of work and the two parties still have not come to agreement on how to handle that misstep by the Contractor. Mr. Lemanowicz stated he is working on finalizing as-built surveys for the APC which should have been performed by the APC contractor but it is being picked up by Alaimo to close out this project with the municipality.

Mr. Deacon highlighted the bid process for the transfer station and the schedule. Contract award scheduled for the May Board meeting. Four companies showed up for the tour and the major solid waste firms have obtained the bid, but not all were on the non-mandatory site tour. Mr. Deacon mentioned the tipping fee map and it shows Morris County's fee remain typical for the region.

Mr. Deacon mentioned our automated online system for HHW has been working really well eliminating many calls into our office to schedule HHW disposal appointments. Mr. Gindoff stated handling HHW phone call and scheduling appointments has been an issue for our office for years and this online system seems to have solved that issue. Mr. Dour asked if we are using it for vegetative waste deliveries and Mr. Gindoff stated not yet even though were are looking into it and beginning to test it out. Mr. Deacon stated two HHW bid specifications (one-day events and permanent facility) have been completed by our office and are being reviewed by legal counsel and we anticipate issuing those two bid notices next Monday, March 16, 2020. These bids will be due March 31 with award expected at the April 7 Board meeting with contract startup date being in July 2020.

Mr. Deacon stated we met with Kirk Allen Trucking to coordinate our first deliveries they will be making on behalf of the MCMUA. We already started taking orders and will be making deliveries, using Kirk Allen earlier than we have every made deliveries before while enabling our staff to remain on site continuing to produce materials instead of making residential deliveries. Mr. Dour asked if the pricing was the same as last year and it was confirmed that the prices for 2020 are the same as 2019.

Regarding marketing of materials, Naturcycle, they are moving materials to New York City Pier projects from our Mt. Olive site in large numbers.

TRANSFER STATIONS

Tonnage- For the month of February 2020, the quantity of solid waste accepted at the two (2) transfer stations was 29,212 tons. This represented a 5.34% increase compared to February 2019 totals of 27,730 tons. Based on the first two (2) months of 2020 transfer station activity, for the year 2020 the annual total tonnage is currently projected to be 454,868 tons. If this projection holds true, the tonnage for 2020 will exceed the 428,450 total tons of 2019 by 8.84%. Please refer to the attached Transfer Station Disposal Report by Month for additional information.

Parsippany-Troy Hills Transfer Station(s) Improvements Project- This project involves the replacement of the main tipping floor, trench drains, and related steel repair work. The tipping floor project is in the process of a re-start. The demolition of the damaged steel in Phase 1 has all been removed. Alaimo Engineering recently received shop drawings for the new steel work from Persistent Construction, Inc. (Persistent) and they expect to have out review completed by March 6. Alaimo Engineering has requested a new schedule from Persistent and will distribute to the MCMUA upon receipt.

With respect to Change Orders, the only outstanding item is a final resolution of the slab replacement that was performed without proper authorization. Persistent Construction, Inc. (Persistent) and Alaimo Engineering have set forth their positions on the matter, but there has not yet been an agreement. The change order encompassed three (3) separate unanticipated changes to the original scope of work. 1: Failing underground 6” pipes that run from the facility’s trench drain out to a 1000-gallon holding tank and the other to the sanitary sewer system, 2: The need for additional concrete materials to replace the failing apron in front of the tipping floor that adjoins the newly replaced trench drain system, 3: Underlying beams that support the steel shroud located in loading bay #1, determined that these beams have failed connections and require replacement to insure safety and stability of the new steel shroud. Phase 2 will involve all the comparable construction to the Phase 1 work on the Western most tipping bays (2) and modifications to loading bays #3 and #4. Information remains on the MCMUA web reminding our customers of this construction activity in Parsippany-Troy Hills.

Transfer Stations Administrative Matters- The Office of State Comptroller (OSC) finished their review, along with MCMUA staff and counsel, and approved the release of the MCMUA Transfer Station request for proposals (RFP’s). The Publication of Notice to Bidders occurred on February 21. All Bidders were strongly encouraged to attend the site tours of the MCMUA transfer station facilities. The site tours gave the Bidders the opportunity to investigate the operations and site conditions of the MCMUA transfer station facilities. These site tours were held on March 3 starting at 11:00AM at the Mount Olive Transfer Station, followed by Parsippany-Troy Hills at 1:00PM. MCMUA personnel conducted these site with a total of four (4) different companies attending. The deadline for submission of written questions regarding the Bid documents is March 17. The Bids are then due on April 21, with the contract award scheduled for May 12. The current five (5) year contract with J.P. Mascaro and Sons terminates at the end of May 2020.

Both Operations and Maintenance (O&M) manuals for the MCMUA transfer stations in Parsippany-Troy Hills and Mount Olive have been updated and approved by the NJDEP through a Minor Technical Review(s). Both of these manuals were distributed to the operational staff and to different compliance, regulatory, and safety locations. Copies were also provided to Alaimo Engineering and J.P. Mascaro and Sons Site Managers as reference.

The MCMUA Operational Staff has been working with contractor J.P. Mascaro and Sons on some pending repairs and improvements that are in need of completion at our transfer stations. The MCMUA met with J.P. Mascaro and Sons Managers on February 19 to review the lists and coordinate physical site walkthroughs. The site visits took place on February 26 at both Mount Olive and Parsippany-Troy Hills stations to help clarify the repairs. MCMUA is also working with J.P. Mascaro and Sons on electrical bills related to the operation of the newly installed Air Pollution Control (APC) System at our Parsippany station. An analysis of the impact of the APC System on electrical costs was provided by J.P. Mascaro and Sons, with the MCMUA requesting additional supporting documentation and/or statements as it relates to their analysis spreadsheet. Once fully reviewed, MCMUA will consider reimbursing Mascaro for the additional electrical costs experienced due to the installation of the APC system after the start of the contract.

Included as part of the Solid Waste Report for the Board at the March 10 meeting is an annual survey on New Jersey's Solid Waste Disposal Fees and Host Community Benefit Fees which is prepared every year by the Atlantic County Utilities Authority (ACUA). The survey responses are on the variety of disposal systems, tipping fees, and host benefits paid by each county in the State of New Jersey. This data is based on the available information as of February 2020.

MORRIS COUNTY SOLID WASTE MANAGEMENT PLAN

Northeast Products, LLC- Plan Modification- The MCMUA received notification that Northeast Products, LLC. (Northeast) is looking to combine the existing permitted capacity included within the Morris County District Solid Waste Management Plan (Plan) of 125 tons per day of trees, tree parts, stumps, brush, pallets and dimensional lumber (untreated and unpainted) and additional 125 per day of uncomposted leaves during the October to May. Northeast would like to combine these tonnage capacities to be 250 tons per day of trees, tree parts, stumps, brush, pallets, dimensional lumber (untreated and unpainted), and uncomposted leaves. After reviewing with the NJDEP, it discovered that Northeast Products is currently in the County Plan for 500 tons per day, and of that, 125 tons can be leaves (October to May). If Northeast would like to accept more than 125 tons per day of leaves from October through May, and it is approved by the host municipality of Roxbury Township, an Administrative Action would be generated to clarify that. The Administrative Action would say that Northeast Products, LLC. can accept up to 500 tons per day of any combination of materials. The MCMUA continues to stay in contact with Northeast about this request.

HOUSEHOLD HAZARDOUS WASTE (HHW) MANAGEMENT

Program Participation- The MCMUA staff has completed around 245 household hazardous waste (HHW) appointments in calendar year 2020. During February 2020, 157 Morris County residents, 6 non-Morris County residents, and 9 very small quantity generators (VSQG's) scheduled HHW appointments at the MCMUA permanent facility at the Mount Olive transfer station. The first 2020 MCMUA HHW one-day drop-off event is scheduled to take place on Saturday, May 16 at the Morris County Public Safety Training Academy (MCPSTA) in Parsippany from 9:00AM to 2:00PM.

The new MCMUA online scheduling system for its HHW program set up through the MCMUA website continues to receive positive feedback from residents and customers at the permanent facility. The online scheduler allows Morris County residents, out-of-county residents, and small businesses to go online to book their own appointments on the select dates the facility is open. The program lets customers choose an appointment date and time, input the necessary contact information followed by some required terms and conditions, with the customer receiving a confirmation e-mail when completed.

VEGETATIVE WASTE MANAGEMENT

Leaf season has come to a close at both vegetative waste facilities in Parsippany and Mount Olive with MCMUA personnel starting to process and move materials in anticipation for the 2020 delivery season. Screening is being set up for late April/early May with different quotes being obtained by Naturcycle. A copy of the Vegetative Waste Report will be provided to the MCMUA Board for the March 10 meeting as reference.

Outbound Vegetative Materials Marketing- The MCMUA continues to work with Naturcycle on all outbound commercial sales. While all inbound, as well as government and residential outbound sales still belong to the MCMUA, it is the responsibility of Naturcycle to ensure all materials are sold and to assist with the day-to-day operations of the sites for ongoing improvements. Naturcycle continues to work on increasing sales and has submitted both sites into separate testing and accreditation programs to increase marketability. The Parsippany facility has been accepted into the U.S. Composting Council's Seal of Testing Assurance Program (STA), while the Mount Olive/ Camp Pulaski facility has been submitted for acceptance into the Organic Materials Review Institute (OMRI) Certification and is still under review. These certifications make our products more desirable to specific customers, which includes organic farmers.

The MCMUA staff met with Naturcycle on February 18 onsite at the Mount Olive facility to

discuss different technology options for logging and tracking material temperatures as required in our General Permit, along with the OMRI Certification. The MCMUA remains enthusiastic about working with Naturcycle on commercial sales during our first full year of 2020. Some future sales through Naturcycle include Kirk Allen Trucking using our Mount Olive facility for 500 cubic yards (CY) of screened compost and Tri-State Bulk taking 180 CY of screened compost and 300 CY of unscreened from the Parsippany site.

Backup Trucking Service for Residential Vegetative Waste Deliveries- On October 8, 2019 the MCMUA entered into a one (1) year contract with Kirk Allen Trucking Services, LLC. to assist with residential delivery services of our MCMUA produced mulch and compost. Traditionally these services were supplemented through our MCMUA curbside program, relying upon assistance from other programs. The MCMUA has been limited to a maximum of six (6) deliveries for each site, four (4) days a week for a maximum of 48 deliveries per week. Last year, the MCMUA had a full delivery caseload throughout the entirety of the season and in many cases could not meet the demand. In addition, the MCMUA had individuals call from out-of-county which we could not make appointments for because we are not permitted to leave the Morris County border. The Kirk Allen contract allows us to now schedule and perform a maximum of 15 deliveries per day.

MCMUA staff met with Kirk Allen Trucking Services, LLC. on February 26 to discuss the details on the backup trucking operation before the start of the 2020 delivery season. Kirk Allen will be initially supplied with 100 CY of screened compost as well as 100 CY of wood mulch from each site. These materials will be provided as a stockpile to be pulled from to assist with deliveries when complications arise and access to either MCMUA facility is not easily achieved throughout the day. This will ensure that all deliveries can be completed to stay on schedule during busier times. Kirk Allen did mention during the meeting that since the MCMUA partnership with Naturcycle the overall quality of our materials has surpassed other local compost producers. This cleaner product makes it much more marketable.

Mount Olive/ Camp Pulaski General Permit- The Facility Site Plans, finalized by Suburban Consulting Engineers, for the Mount Olive/ Camp Pulaski Vegetative Waste were sent to the NJDEP Bureau of Recycling and Hazardous Waste Management, Permitting Division for final approval. These updated Site Plans were the final requirement of the MCMUA's General Multi-Class (class B and class C) Permit Renewal.

RECYCLING REPORT:

Ms. Sweedy reported the following:

Ms. Sweedy provided an update on the current Republic single-stream recycling marketing. For the month of February the price was, -\$89.33 which was an increase of \$7.55 over January's cost. Ms. Sweedy highlighted some of the state-wide recycling meetings attended in February where some counties report recycling costs and contamination rates for recycling being well over \$100/ton. She reported we did several multi-facility educational visits during February.

Ms. Sweedy showed the Board a plastic toy of a recycling truck, using it as a prop to explain that at the last meeting the Board authorized the purchase of the rear-end body of two 29-cy compactor trucks and tonight's resolution is to purchase the cab, or the front part of these units.

Mr. Druetzler asked about Long Hill's apparent unbelievable quantity of Styrofoam claimed to be recycled last year. Liz reported the NJDEP is investigating the conversion factor used to calculate the supposed 8.5 tons recycled in 2020.

There being no other questions, Ms. Sweedy asked for the Board's approval of the following resolution:

RESOLUTION NO. 20-26 **RESOLUTION AUTHORIZING THE AUCTION/SALE/DISPOSITION** **OF EQUIPMENT**

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) owns Equipment, which has been used primarily at the Curbside Department, as further described

below:

- 2005 Rudco RP300 40 cubic yard stationary compactor with receiver box, serial number 2685, and

WHEREAS, the Equipment has been determined to no longer be of use to the MCMUA since it is old and beyond economically feasible repair; and

WHEREAS, the MCMUA desires to sell/dispose of the Equipment, as is, where is; and

WHEREAS, the MCMUA, desires to post the Equipment on an “on-line” web site, such as Municibid - Online Government Auctions, for auction and sale to the highest bidder and/or to sell or give the Equipment to another governmental entity through a shared services agreement for an agreed upon price and/or to scrap the Equipment at a scrap metal dealer and/or to otherwise dispose of the Equipment; and

NOW THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority as follows:

1. The Executive Director of the MCMUA is hereby authorized and directed to post and sell the Equipment for auction on an “on-line” web site, such as Municibid - Online Government Auctions, to the highest bidder and/or sell or give the Equipment to another governmental entity through a shared services agreement for an agreed upon price and/or to scrap the Equipment at a scrap metal dealer and/or to otherwise dispose of the Equipment at the time deemed appropriate.
2. This resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on March 10, 2020.

MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

By: _____
Christopher Dour, Chairman

ATTEST:

Larry Gindoff, Executive Director

MOTION: Mr. Platt made a Motion that we adopt the resolution authorizing the auction of the item listed and Ms. Szwak seconded the Motion.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

Ms. Sweedy asked for the Board’s approval of the following resolution:

**RESOLUTION No. 20-27
RESOLUTION OF THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PURCHASE OF (2) PACKER-REAR LOADERS THROUGH
THE SOURCEWELL COOPERATIVE PRICING SYSTEM #081716NVS PURCHASING
CONTRACT FOR 2020**

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) is authorized by N.J.S.A. 52:34-6.2 to make purchases and contracts for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, and further provided that the contracting unit has made a

determination that the use of a cooperative purchasing agreement will result in cost savings after all factors have been considered; and

WHEREAS, the Qualified Purchasing Agent (QPA) for the MCMUA has determined that the Sourcewell Cooperative Purchasing Program (Sourcewell) is a nationally-recognized and accepted cooperative purchasing system and agreement that has been developed utilizing a competitive bidding process by another contracting unit. Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government. Minn. Const. art. XII, sec. 3. As a public corporation and agency, Sourcewell is governed by local elected municipal officials and school board members. Minn. Stat. § 123A.21 Subd. 4 (2017); and

WHEREAS, the MCMUA QPA has further determined that Sourcewell utilizes a cooperative purchasing system and agreement that complies with the competitive bidding process set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-1 et seq., and meets the criteria of the New Jersey pay-to-play law at N.J.S.A. 19:44A-20.7; and

WHEREAS, Sourcewell has advertised and awarded cooperative purchasing agreements for a variety of goods and equipment, including Wheel Loaders; and

WHEREAS, through the Sourcewell Cooperative Purchasing Program, two (2) Packer Rear Loaders are available through Deluxe International Trucks, Inc., in the total amount of \$267,944.00. The purchase would be made through Deluxe International Trucks, Inc.; and

WHEREAS, all required documentation, including, New Jersey Business Registration Certificate; Statement of Corporate Ownership; Public Contract EEO Compliance Form (Affirmative Action) and Non-collusion Affidavit has been obtained from the vendor in accordance with New Jersey Local Public Contracts Law; and

WHEREAS, a cost savings analysis was done by the MCMUA QPA and it was determined that the MCMUA would save \$10,467.00 by obtaining the vehicles from the Sourcewell Cooperative Purchasing Program; and

WHEREAS, on February 7, 2020, the Morris County Municipal Utilities Authority publicly advertised a Notice of Intent to Award a Contract for the purchase of two (2) Packer Rear Loaders through the Sourcewell Cooperative Purchasing Program under a National Cooperative Purchasing Agreement. The associated public comment period ended on February 19, 2020 and no comments were received; and

WHEREAS, in lieu of a separate certification of funds, the maximum dollar value of this contract is \$267,944.00 as per N.J.A.C. 5:30-5.4(a) 3; and

WHEREAS, the funding for this purchase shall come from account #01-3-300-800-151.

NOW THEREFORE BE IT RESOLVED by the Morris County Municipal Utilities Authority, in the County of Morris, State of New Jersey, that it does hereby authorize the award of contract through the Sourcewell Cooperative Purchasing Program for the purchase of (2) Packer-Rear Loaders in the amount of \$267,944.00.

This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the meeting held on **Tuesday March 10, 2020**.

MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

By: _____
Christopher Dour, Chairman

ATTEST:

Larry Gindoff, Executive Director

MOTION: Dr. Kominos made a Motion that we adopt the resolution authorizing the auction of the item listed and Ms. Szwak seconded the Motion.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

Finally, Ms. Sweedy highlighted the Home Depot and Lowes flower pot recycling program and the MCMUA is trying to get the word out about those programs since these flower pots are not acceptable as part of the MCMUA single-stream recycling program.

Recycling Report

Tonnage and Value – The January 2020 ReCommunity/Republic statement was finalized in the amount of **(\$138,960. 58)**. The per ton rate for single-stream was **(\$96.88)**, a difference of \$8.13 above the rate **(\$88.75)** paid in December 2019. The February statement and tonnages by material and municipality has not been received and/or compiled as of the writing of this report, but is expected to be available for the Board meeting and will be reported on at that time.

Curbside Contract Proposals & Resolutions

On 2/20/20, staff met with Steve Schotanus, Riverdale Borough Department of Public Works Superintendent and Municipal Recycling and he let us know the town would be going out to bid for both recycling and trash collection services. He stated the town was still thinking the MCMUA would be strongly considered to be awarded the recycling collection aspect of the contract. Steve Schotanus was asked to provide the MUA with the final decision as soon as it is available.

On 2/24/20, MCMUA staff is recommending we auction/dispose of the 2005 Rudco, RP300, 40-cubic yard stationary compactor with receiver box (serial number 2685). The equipment has been determined to no longer be of use, nor cost effective to repair and no longer a viable asset. A resolution has been prepared and will be presented for consideration by the Board for approval at the March Board meeting.

Recycling Inspections and Education

On 2/4/20, staff provided a recycling education presentation for senior residents at the Sterling Parc complex in Hanover Township. They were eager to discuss recycling and asked many questions. Some residents felt that if there is a recycling symbol on a container, packaging, or Styrofoam, it should be acceptable in the single-stream bins. Staff explained that it is important to follow guidelines and the recycling symbol can be a bit misleading. Some items with the recycling symbol are acceptable in the single-stream bins, while others are not. Some of the residents (those with limitation) have their recyclables picked up from the hallway outside their units. A service provided by Bozutto Property Management.

On 2/10/20, staff joined Tom Slockbower at the Riverview Apts. in Rockaway Borough. A resident called to complain about the lack of recycling. Anjen Realty LLC, the property owner, plans to purchase a recycling dumpster. They also own the Laurel Manor complex and have purchased dumpsters for that location. Staff met with a representative from Anjen and determined where the dumpster should be placed. The MUA will be notified when the dumpster is delivered and staff will then provide recycling education materials to residents.

On 2/10/20, staff met with Tom Slockbower at the Village Green Apartment complex in Rockaway Borough. Ron Korn from the property management company, Morris Home Abstract Co./Morris Home Title Agency, requested a recycling dumpster. The curbside supervisors confirmed that a 6-cubic yard dumpster is available and can be delivered once a concrete pad has been put in place. Mr. Korn will advise.

On 2/10/20, staff met with Tom Slockbower at Rockaway Terrace apts. This building is located right next to the Village Green and shares a parking lot with that complex. The recycling dumpster was unlocked and contained plastic bags, garbage, and a beeping fire alarm. Staff removed as much contamination as possible. Staff advised Mr. Korn about the high levels of contamination and provided a new lock for the dumpster. Mr. Korn said that residents and/or

unknown persons are illegally dumping and asked that the dumpster be pulled away from the woods because of rats digging under it. The Randolph Health Dept. (Karolyn Z. Kimble, REHS, MPH) also asked that the dumpster be placed on the macadam. Mike Simmons, curbside supervisor, said the dumpster will be moved on March 3.

On 2/11/20, staff, along with Kellie Ann Keyes, Roxbury Township Municipal Recycling Coordinator, conducted an inspection of the Eisenhower Middle School, and the Board Of Education bus depot and the Roxbury Township High School. There had been some complaints about the trash dumpsters overflowing and staff wanted to investigate. At the Eisenhower School, staff found plastic bags full of plastic bottles (mandated to be recycled) in the trash dumpster. In the recycling dumpster, staff found plastic bags and a marble lintel from a doorway (unacceptable). At the bus depot, staff found empty containers of motor oil and plastic bags (unacceptable) in the recycling dumpster. At the High School, staff found plastic bags (unacceptable) in the recycling dumpster. In addition, the dumpster lid is broken. Staff requested a replacement dumpster lid. On 2/27/20, staff along with Kellie Ann Keyes met with Peter Riffel, head of facilities and maintenance at the school district, and Gabriel Fernandez, Aramark's General Manager. Aramark is the subcontractor for waste management at the Roxbury Township School District. The inspection findings were discussed and staff plans to meet with school employees at the bus depot and the Aramark staff in the near future.

On 2/13/20, staff and Kellie Ann Keyes, Roxbury Township Municipal Recycling Coordinator, met with Rita Earle, Hearth & Home, Rt. 46 Ledgewood. Mike Flora and Joe Schmidt, Morris County Office of Health Management, asked staff to meet with Mrs. Earle to discuss recycling. This generator was storing corrugated cardboard, scrap metal, wood pallets, and concrete/block in a haphazard fashion on their property. Staff gave Mrs. Earle recycling information, but she was very confused and upset about filling out the exemption forms and getting an A901 license. Staff asked Joe Schmidt to call her and explain the requirements.

On 2/18/20, the MCMUA hosted the quarterly County Recycling Coordinators' meeting at the Morris County Public Library. Erin Jensen, Environmental Specialist with the NJDEP attended and provided information and updates regarding the 2019 recycling tonnage grant reports and tonnage from the United States Postal Service. In addition, she stated that the NJDEP has announced that municipal recycling coordinators must attend one county held recycling coordinators' meeting during 2020. Municipal Recycling Coordinators do not have to tour a Class A recycling facility during 2020. Although this was the requirement during 2019, it will be required every other year going forward. This information has already been provided to the Morris County municipal recycling coordinators. The other topics discussed during the meeting included:

- NJDEP reported recycling tonnage (9,000 tons) from USPS post offices in NJ
- NJDEP is working on an updated list of Class A facilities and information
- New Plan Amendment Policies related to burdened communities (process & cost) in accordance with NJDEP guidelines
- Market conditions, significant restrictions in acceptable contamination levels
- The value of recyclables (extremely low)
- The cost to recycle rises around the state to \$130.00 per ton (Omni in Central Jersey) and some rates that include penalty fees are \$175.00 per ton (Waste Management)

On 2/20/20, staff joined the Municipal Recycling Coordinator from East Hanover Township, Joelle Serritella, at Diamond Gymnastics. Joelle received a report that they were not recycling. Staff, along with Joelle, met with the daytime manager, June, who told them that they only recycle corrugated cardboard. Staff explained and gave her information about mandated recycling, the town's recycling ordinance, NJDEP regulations, and recycling decals. June, the business manager, will be meeting with the owners and will arrange for appropriate recycling containers in the gym and will work directly with Joelle. The gymnastics facility is a 24,000 sq. ft. facility is the largest of its type in the area. Staff believes that this location generates a lot of plastic water bottles, which are mandated to be recycled.

On 2/24/20, staff met with Elsie Pouchie and Tom Dente of Bozzuto Property Management regarding Sterling Parc Condominiums. Staff made recommendations for new recycling containers, recycling carts and recycling dumpsters for the complex. Staff explained the need to monitor and remove contaminants from the recycling stream in order to avoid a rejected load.

Currently, a porter regularly removes unacceptable items from the recycling stream. Elsie plans to provide residents with recycling reminders on a regular basis in order for residents to get a better understanding about recycling properly.

On 2/24/20, staff conducted an inspection at the Whippany Park High School and confirmed that the two 6-cubic yard recycling dumpsters (which are owned by the school district) are in need of replacement. One is a safety hazard. Staff contacted Peter Noonan, District Business Administrator immediately and provided him photos of current dumpsters and made recommendations for new dumpsters. Peter responded and said that the school district has placed an order for two new dumpsters to replace the current dumpsters.

Clean Communities

Educational Programs: There were no Clean Communities educational programs in February.

Road Clean-ups: There were no road cleanups (litter removal) during the month of February.

Miscellaneous Presentations/Meetings/Conference Calls/Correspondence

On 2/6/20, staff attended the Association of New Jersey Recyclers (ANJR) regional Swap & Share workshop that took place at the Bergen County Utilities Authority. Topics discussed included:

- Touring Class A facilities, the importance of touring recycling facilities to get a better understanding of contamination (types and extent)
- The higher cost of recycling and how to explain current costs with municipal administrators and CFOs
- Dual-stream recycling vs. single-stream recycling
- Multi-family complexes – high levels of contamination and the difficulties to get residents on board with recycling right and managing their waste properly

On 2/18/20, staff attended the Association of NJ Recyclers (ANJR) Board meeting at the Morris County Library. The annual ANJR meeting will be held on March 18, the REX (recycling Excellence) award will be presented, and there will also be a clothing drive (fundraiser to benefit ANJR). Staff volunteered to be the Recording Secretary for the Board. Membership has increased to 318 from 233 last year. Regarding membership renewals this month, besides the MCMUA staff, Lincoln Park, Denville, and Mendham Borough coordinators have joined. The proposed budget for 2020 will be \$136,035 down from 2019's \$138,377. The recycling market reports show corrugated cardboard improving over the last two months. Mixed paper is down. India's standards are very rigid, but United Arab Emirates is accepting paper. HDPE plastic (natural) has fallen over the past couple of weeks. Aluminum is up from last month.

On 2/26/20, at the request of Toni Heater, of the NJDEP, staff participated in speed mentoring at the Pequest Trout Hatchery and Natural Resource Education Center, in Oxford, Warren County. There were 10 mentors and 9 mentees. The mentees are participants in the AmeriCorps Watershed Ambassador program run by NJDEP. Each mentor spent 20 minutes with each mentee. The mentees provide background about themselves and their career path and asked the mentors questions. Mentors provided suggestions and advice about finding a job in the environmental field, and reviewed resumes. The ambassadors have a variety of educational backgrounds and college degrees, and are seeking employment in the environmental field. Staff provided an overview of the MCMUA's departments and programs.

ATTORNEY REPORT:

Mr. Carney mentioned that he had no report. This portion of the meeting was closed.

PUBLIC PORTION:

There being no comment from the Public, this portion of the meeting was closed.

OLD BUSINESS:

NEW BUSINESS:

Mr. Dour asked what are we doing with lake weed for composting this year? Mr. Deacon responded that we are approved to handle a limited quantity of this material but we haven't been asked yet. The problem is it is difficult to deal with being wet, it absorbs moisture after being dry

and it gets tangled up in our equipment. Naturcycle has been providing some guidance on how to use this material in a beneficial manner.

Mr. Gindoff brought up the issue of the request by Morris County to designate Open Space Stewardship Ad-Hoc Committee members, one Board member and one staff member. Both Mr. Feyl and Ms. Szwak volunteered as members of the Open Space Committee and Mr. Feyl deferred to Laura and accepted the role as a backup if allowed. Mr. Gindoff stated he would serve as staff representative. Mr. Dour asked for a motion to designate Ms. Szwak as the Board member, Mr. Feyl as the backup Board member and Mr. Gindoff as the staff member to this ad-hoc committee. Mr. Feyl made the motion and it was seconded by Dr. Kominos with all members in favor and none opposed.

CLOSED SESSION:

Chairman Dour asked the Board for a Motion for the meeting to go into closed session at 7:37 p.m. regarding contract negotiations related to MCMUA Water Service Agreements with Southeast MCMUA and NJAW. MOTION: Mr. Hudzik made a Motion for the meeting to go into closed session at 7:37 p.m. and Dr. Kominos seconded the Motion.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

There being no further business, Chairman Dour asked for a Motion to adjourn the meeting at 7:50 p.m.

MOTION: Mr. Platt made a Motion to adjourn the meeting at 7:50 p.m., seconded by Mr. Feyl and carried unanimously.

Larry Gindoff, Executive Director

/lg