

MINUTES OF REGULAR MEETING

APRIL 9, 2019

The Regular Meeting of the Morris County Municipal Utilities Authority was held on April 9, 2019 at 7:08 p.m. in the First Floor Conference Room at the MCMUA Offices located at 214A Center Grove Road, Randolph, New Jersey. The necessary notice of this meeting was published according to the law.

Vice Chairman Dour requested a roll call.

PRESENT: Mr. James Barry, Dr. Arthur Nusbaum,
Mr. Christopher Dour, Mr. Frank Druetzler
and Mr. Gene Feyl.

ABSENT: Ms. Laura Szwak, Dr. Dorothea Kominos,
Mr. Fletcher Platt and Mr. William Hudzik.

Also present were Larry Gindoff, Executive Director; Michael McAloon, P.E., MCMUA Consulting Engineer; Larry Kaletcher, Treasurer; Marilyn Regner, Secretary; Brent Carney, Esq., Maraziti Falcon LLP; James Deacon, Solid Waste Coordinator; Liz Sweedy, District Recycling Coordinator and John Krickus, Freeholder-liaison.

Vice Chairman Dour asked for the Board's approval of the Minutes of the Regular Meeting dated March 12, 2019. Minutes were amended on Page 8 under Treasurer's Report; changed "March" to "February".

MOTION: Mr. Barry made a Motion to approve the Minutes of the Regular Meeting of March 12, 2019 as amended and Mr. Dour seconded the Motion.

ROLL CALL: AYES: 3 NAYES: NONE ABSTENTIONS: Dr. Nusbaum & Mr. Druetzler

TREASURER'S REPORT:

Mr. Kaletcher presented the Treasurer's Report for the Solid Waste Operating and Water Operating for the month of March 2019. Also included are the Comparative Balance Reports for both Solid Waste and Water through the month of March 2019. The March investment report shows the renewal of a 12-month Certificate of Deposit from a rate of 1.95% to the a new rate of 2.5%. Provident Bank is part of the governmental depository and is listed on the MUA's Cash Management Plan. These reports have been incorporated in these Minutes.

Vice Chairman Dour asked the Board for a Motion to accept the Treasurer's Report:

MOTION: Mr. Druetzler made a Motion to accept the Treasurer's Report and Mr. Barry seconded the Motion.

ROLL CALL: AYES: 5 NAYES: NONE ABSTENTIONS: NONE

Vice Chairman Dour asked for the Board's approval of the vouchers:

BILL RESOLUTION NO. 19-33

BE IT HEREBY RESOLVED that the bills as shown on the SCHEDULE OF WARRANTS all having been approved by the Board of officials where legally required, be and the same are hereby aid. The SCHEDULE OF WARRANTS designated as Bill Resolution No. 19-33 containing 7 pages for a total of \$2,572,221.79 dated and made a part hereof by reference.

SUMMARY

CHECK NUMBERS

WATER OPERATING FUNDS	4570-4610	\$	185,057.13
SOLID WASTE OPERATING	9814-9898	\$	<u>2,387,164.66</u>
		\$	2,572,221.79

CERTIFICATION

I hereby certify that all vouchers listed above have been reviewed and found to be in proper form for payment, and I have compared the SCHEDULE OR WARRANTS to the vouchers for payment and have determined it to be correct.

DATE: April 9, 2019

BOARD VICE CHAIRMAN APPROVAL

Christopher Dour, Vice Chairman

SIGNED: _____
Marilyn Regner, Secretary

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds in the appropriations charged, or accounts listed to cover the expenditures included in the SCHEDULE OF WARRANTS dated: April 9, 2019.

DATE: April 9, 2019

Larry Kaletcher, Treasurer

MOTION: Mr. Druetzler made a Motion that the vouchers be approved for payment and Dr. Nusbaum seconded the Motion.

ROLL CALL: AYES: 5 NAYES: NONE ABSTENTIONS: NONE

CORRESPONDENCE:

Mr. Gindoff mentioned that the Correspondence report that was sent out with the packet. Also, we have two additional pieces of correspondence in this evening's packet: (1) Letter dated April 1, 2019 from Richard A. Alaimo, P.E., P.P, President, Alaimo Group thanking the Authority for their reappointment as the Authority's Solid Waste Engineer.; and (2) Approval Letter for the Minor Subdivision dated April 8, 2019 from Joseph Barilla, Principal Planner and Christine G. Marion, Planning Director, Morris County Planning Board, to Nora Joile, Secretary, Township of Parsippany-Troy Hills Planning Board for the HMAT property located at 1100 Edwards Road, Parsippany, NJ, which Brent Carney will give an update during the Attorney's Report. Mr. Gindoff mentioned that he heard that the Bartenstein open space project closed this afternoon. There will be a press release going out on that.

Letter dated March 25, 2019 to Honorable Michael C. Gaus, J.S.C., Superior Court of New Jersey, from Steven Firkser, Esq., Greenbaum Rowe Smith & Davis LLP, regarding Morris Commons LLC v. Township of Rockaway, et al.

Letter dated March 27, 2019 to Andrew S. Holt, P.E., Suburban Consulting Engineers, from Pankil Patel, Civil Engineer, Naik Group regarding Route 80 Bridges over Howard Boulevard.

Letter dated March 13, 2019 to Honorable Douglas R. Cabana, Freeholder Director, Morris County Board of Chosen Freeholders, from Commissioner Catherine R. McCabe, NJDEP, approving the Solid Waste Management Plan Amendment for KDS Aggregates LLC, Class B Recycling Center, Township of Mt. Olive, New Jersey.

Letter dated April 1, 2019 to Scott Brubaker, Deputy Director, NJDEP Solid & Hazardous Waste Management Program, from James E. Deacon regarding Morris County Plan Modification, Administrative Action Request for Northeast Products, LLC, Class B Recycling Facility, Township of Roxbury, New Jersey, as well as Roxbury Resolution No. 2019-083 consenting to the modification request.

NPR Article dated March 19, 2019 entitled “Where Will Your Plastic Trash Go Now That China Doesn’t Want It?”.

Waste 360 Article dated March 19, 2019 entitled “Supply and Demand Drives Rising Tip Fees”.

NY Times Article dated March 25, 2019 entitled “The Great American Cardboard ComebackThe Great American Cardboard Comeback”.

Waste Dive Article dated March 26, 2019 entitled “Recycling in the US will survive – despite the media narrative”.

NJDEP Article dated April 1, 2019 regarding NJDEP - Notice of Rule Proposal.

Letter dated April 4, 2019 to New Jersey Department of Environmental Protection from Anthony Milonas, Water Superintendent, regarding T1 Reports for the Morris County MUA for the month of March 2019.

ENGINEER'S REPORT:

Mr. McAloon reported on the following: (1) For the first quarter, total water sold, we were down compared to 2017 and 2018 respectively. Although this is not unexpected due to a wet year in 2018, which has been starting again in 2019. We will continue to monitor and track water sold.; (2) We did firm up the date for a meeting with representatives from Parsippany that is scheduled for Friday, April 12 at 11 a.m. at the Parsippany Municipal Building. Similar to previous meetings with our other water customers, the goal is to evaluate projections of water usage and demand in

those areas. Following that meeting, we will report back with a summary and incorporate that information in a summary.; (3) With the adoption of the formal resolution at the March 2019 meeting, we let all of our water customers know that the updated Potable Water System Regulations, Specifications and Rate Schedule could be found on the MCMUA website.; (4) We performed a follow-up communication with Mt. Arlington from the 2018 leak, so we are hopeful that we can get that resolved prior to the next meeting. He explained that there was a leak on the transmission main, as well as the fire hydrant. MCMUA is responsible for maintaining the transmission main and the hydrant being located in Mt. Arlington, is their responsibility to maintain those hydrants.; (5) Regarding the Markewicz Pump Station, Suburban oversaw the execution of the contracts by Cypreco Industries.

Mr. McAloon deferred to Larry Gindoff to address Resolution No. 19-34. Mr. Gindoff read the title of Resolution No. 19-34 and explained that at last month's meeting, we tried to come up with a plan that would split the engineering work between Suburban Consulting Engineers, who has been on this job, as well as Mott MacDonald. After listening to some of the concerns that Fletcher Platt described about not having a lead engineer being the one overseeing the project, we decided to go back to both companies and discuss it with them. We thought it be best to set it up where Mott MacDonald, based on their response to the RFP, would do the work as they described and Suburban would serve as the Engineer just on behalf of the MUA by overseeing the Mott MacDonald work, which would serve as lead engineer. In comparison to the work we were trying to split up last month, that cost was going to be about \$329,000 between the two contracts that we were going to split between the two companies, but by awarding all the work that Mott MacDonald requested, we are looking at \$289,500 and Suburban is estimating about \$40,000 for overseeing the work. That total is close to the same as we were contemplating last month, except that we are giving Mott MacDonald all the engineering work and Suburban just working as our Consulting Engineer, not requiring a contract at this point, but working under the contract that we already have with them.

Mr. Gindoff asked for the Board's approval of the following Resolution:

RESOLUTION NO. 19-34
RESOLUTION AUTHORIZING AWARD OF MARKEWICZ PUMP STATION
ELECTRICAL UPGRADES PROJECT CONSTRUCTION ADMINISTRATION AND
INSPECTION CONTRACT TO MOTT MACDONALD

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) requires the performance of professional engineering services for construction administration and inspection of the Markewicz Pump Station Electrical Upgrades Project; and

WHEREAS, the MCMUA issued a Request for Proposals for Professional Engineering Services for Markewicz Pump Station Electrical Upgrades Project Construction Administration and Inspection consisting of twelve (12) subtasks ("RFP"); and

WHEREAS, the MCMUA received four (4) proposals in response to the RFP from the following firms:

1. Mott McDonald, Iselin, NJ
2. Suburban Consulting Engineers, Inc., Flanders, NJ
3. CP Professional Services, Sparta, NJ
4. LCA Engineering, Union, NJ

WHEREAS, the MCMUA desires to award subtask 1 based on the 1,040 manhours proposed as adequate task based on Mott MacDonald's understanding and knowledge of this project for a not-to-exceed total for subtask 1 being \$167,500; and subtasks 2-12 proposed to be billed as lump sums for a not-to-exceed amount of subtasks 2-12 being \$122,000 which together

add up to a total amount not-to-exceed \$289,500; and

WHEREAS, the MCMUA Treasurer has certified that funds are available in the Engineering and Professional Services line item 02-6-900-925-230; and

WHEREAS, payments to be made shall be for actual services rendered that are performed to the satisfaction of MCMUA on a monthly basis, based on the schedule of hourly rates in effect at the time of service and the entire contract amount for all services required to be performed thereunder shall not exceed \$289,500 for services performed by Mott McDonald: and

WHEREAS, the MCMUA has determined that the process utilized in selecting Mott MacDonald meets the statutory requirements for award of a contract pursuant to the fair and open process under N.J.S.A. 19:44A-20-4 et seq. and the Local Public Contracts Law exception for professional services pursuant to N.J.S.A. 40A:11-5(1)(a)(i).

NOW, THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority, in the County of Morris, State of New Jersey, on the 9th day of April 2019 as follows:

1. The Executive Director is authorized and directed to execute a contract with Mott MacDonald, LLC in a form approved by the MCMUA Attorney.
2. The maximum authorized expenditure pursuant to the contract approved for Mott McDonald is \$289,500 and the Treasurer has certified the availability of funds in connection with the contract appropriated with the duly adopted budget of the MCMUA.
3. The Executive Director shall cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract and that the Resolution and contract are on file and available for public inspection at the offices of the MCMUA in accordance with law.
4. A copy of the contract shall be kept available for public inspection at the office of the MCMUA at 214A Center Grove Road, Randolph, NJ 07869.
5. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at a Regular Meeting held on April 9, 2019.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Christopher Dour, Vice Chairman

ATTEST:

By: _____
Marilyn Regner, Secretary

MOTION: Mr. Barry made a Motion to authorize award of Markewicz Pump Station Electrical Upgrades Project Construction Administration And Inspection Contract To Mott MacDonald and Mr. Druetzler seconded the Motion.

ROLL CALL: AYES: 5 NAYES: NONE ABSTENTIONS: NONE

Mr. McAloon mentioned that the next step is establishing a Pre-Construction Meeting with all the necessary parties. We will work to get that coordinated as soon as possible.

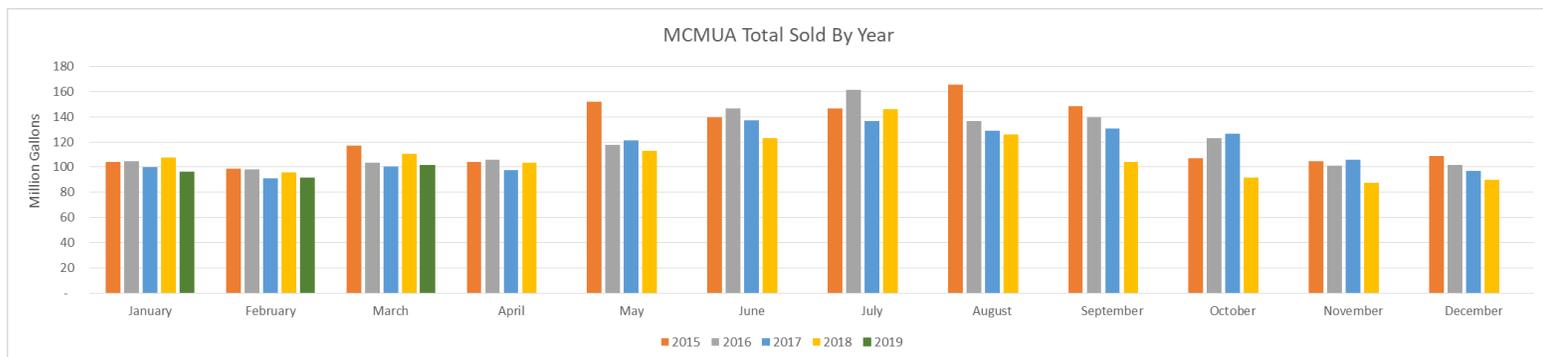
(6) The conference call between New Jersey American and Suburban Consulting Engineers was held on March 14. We advised New Jersey American that we were not in a position to sell the infrastructure as part of the Clyde Potts Transmission Main in Mendham. They are still working on drafting the preliminary Water Supply Contract to be furnished to MCMUA. On a separate note, with their acquisition of Roxbury Water Company, we did reach out to New Jersey American to begin some preliminary evaluation for initial emergency interconnection between the two systems in the event that there was ever a need to take water from the Roxbury Water Company or provide them water. We are looking at the hydraulics and feasibility. This is separate from everything that is going on at Clyde Potts.

(7) There are two NJDOT projects, which we received in the past month. The first being the Route 80 Bridges over Howard Boulevard. Similar to previous projects, the NJDOT reaches out to anybody who owns and operates infrastructure, which may be impacted by a potential project of theirs. This is still in the very preliminary stages, but based on our understanding, the bridge widening, roadway improvements and the other upgrades between the intersection of Howard Boulevard and Route 80. MCMUA does have a transmission main that supplies Mt. Arlington, so depending on the ultimate scope of that project, there may be potential need to relocate or provide some additional braces. With regard to the Reconstruction and Culvert Repair on Route 10, there are two intersections in which we do have infrastructure. The one being by the railroad right-of-way where we cross Route 10 by Horseshoe Lake and the other being Dover Chester Road. Depending on what the proposed improvements are, it could be as minor as road resurfacing or there could be some guiderail improvements that impact it. Both projects are in the preliminary engineering stages and we are trying to get an understanding of the schedule, so we could be more knowledgeable on the schedule. He mentioned that they would report back to the Board as they get more information.

PROJECT STATUS

1. General System

A. During the first quarter, MCMUA sold approximately 337MG to date. The total volume of water sold to date is below total sold in 2017 and 2018 with approximately 340MG and 353MG through the first quarter of each year respectively. This is not unexpected based on the current rainfall and precipitation we have been received this past year and continuing into 2019. We will continue to track and provide updates on a monthly basis.



B. We are in the process of scheduling a meeting with representatives from Parsippany-Troy Hills, MCMUA, and SCE to discuss current water supply contracts and evaluate potential future projections of water usage and demand expected from their system. Due to the

MCMUA hydraulic gradient significantly higher than the lower portions of the Parsippany system, the ability to move additional water from MCMUA to Parsippany has potential of significant energy savings. It is expected options will be reviewed and evaluated and a summary will be incorporated into our overall report.

C. Following the adoption by formal resolution at the March 2019 Meeting, correspondence was distributed to the MCMUA water customers directing them to the MCMUA website in which a copy of the current Potable Water System Regulations, Specifications and Rate Schedule can be found.

D. We have performed follow-up communication with Mt. Arlington representatives with regard to the Emergency Water Main Repair at Howard Boulevard which occurred in August of 2018. It was previously requested a share of the overall costs be provided by Mt. Arlington due to a leak on the existing hydrant which required repair. We are hopeful to resolve this matter prior to the next meeting.

2. Markewicz Pump Station Electrical Upgrades Design Project

SCE oversaw the execution of the Contracts by Cypreco Industries, Inc. The pre-construction meeting will be scheduled and coordinated with all necessary parties in April.

3. New Jersey American Water (NJAW) Coordination

A conference call between MCMUA, NJAW, and SCE was held on Thursday March 14, 2019. MCMUA advised they would not be in a position to sell the existing infrastructure to NJAW. It was agreed that NJAW should take the first steps at drafting preliminary water supply contract to be furnished to MCMUA for review and comment by the May/June timeframe,

4. Route 80 Bridges Over Howard Boulevard (CR 615) NJDOT Project

SCE has received a request to provide information about the existing MCMUA infrastructure located within the proposed project limits related to the proposed Route 80 Bridge Replacement and Rehabilitation project current being designed by Naik Consulting Group, P.C. from Edison NJ. The proposed project may include the replacement of the bridges over Howard Boulevard, widen the Howard Boulevard roadway, along with some improvements to the intersections adjacent to the bridges. SCE has provide the requested infrastructure location mapping, as well as requested additional information such as design and construction anticipated schedule and drawings of proposed improvements. This effort in performing the Preliminary Engineering is being authorized on this project in the amount of \$1,500 from NJDOT. Once further design plans are available an understanding to the potential impacts can be identified, as well as execution of the Utility Engineer and Construction Agreement (UECA) and Construction Agreement Municipal Amendment (Amendment).

5. Reconstruction and Culvert Repair Route 10 Hillside Ave. (CR 619) to Mt. Pleasant (CR 665) NJDOT Project

SCE has received a request to provide information about the existing MCMUA infrastructure located within the proposed project limits related to the proposed Reconstruction and Culvert Repair Route 10 Hillside Ave. to Mt. Pleasant project. The proposed project consists of Roadway Reconstruction, Culvert Repair, and Guiderail Safety Upgrades. SCE has provide the requested infrastructure location mapping, as well as requested additional information such as design and construction anticipated schedule and drawings of proposed improvements. Once further design plans are available an understanding to the potential impacts can be identified, as well as execution of the Utility Engineer and Construction Agreement (UECA) and Construction Agreement Municipal Amendment (Amendment).

SOLID, HAZARDOUS & VEGETATIVE WASTE REPORT:

Mr. Deacon provided the following highlights: (1) With regard to Northeast Products, LLC, as part of correspondence, the Plan Amendment for the addition of wood parts was approved. The

consultant for Northeast Products, which was Solid Waste LLC, is looking to possibly change the hours of operation during the week and on Saturday. When they talked to their client, they were also looking to possibly, since their site plan is changing, do some recycling of aggregate materials, may be some concrete. They are going to reach out to their client and see if they want to lump these changes together and reach out to us and the town about it or just do the hours of operation first.;

(2) The Solid Waste Advisory Council confirmed today that we were going to meet on Tuesday, April 23, in the MUA office. The main topic will be some housekeeping on Novartis. They had a small incinerator that they shut down and we tried to do an Administrative Action to delete this facility from the Plan and the DEP said we had to do a Plan Amendment. We also have a new SWAC member from Denville and he will be attending the meeting.;

(3) An update on the RFP for the marketing of the compost and wood mulch, corrections were made to the original document and we also had some requests from some people to do some site visits first. A revised RFP was issued and therefore, it has been delayed a little bit, but we are pleased that there has been more interest in our sites. This should be ready by the May Board Meeting.

Mr. Druetzler commented that even though you had more tonnage, municipal solid waste was less than the year before. Do you see that as a trend? Mr. Deacon mentioned that we did speak at the Operations meeting today about the Warren County incinerator and Mr. Rathbun said they have seen an increase of 30 to 40 tons per day, but believes it is due to the change in seasons. Mr. Gindoff does not see our waste going down at all nor does he see any trends at this point. Mr. Druetzler commented that the tonnage usually goes up every month and Mr. Gindoff replied yes it does. Mr. Gindoff said usually you see the market crash first and then we see the major hits after. At least that happened in 2008 where things were just kept going up and up, the recession hit and we hit a brick wall with garbage levels.

TRANSFER STATIONS

Tonnage- For the month of March 2019, the quantity of solid waste accepted at the two transfer stations was 31,069 tons. This monthly tonnage for March 2019 was 5.70% greater than the 29,394 tons accepted a year ago in March 2018. Based on the three (3) months of 2019 transfer station activity, for the year 2019 the annual total tonnage is currently projected to be 426,966 tons. If this projection holds true, the tonnage for 2019 will exceed tonnage for 2018 by 7.78%. The 1st quarter of 2019 was 4.90% greater than the 1st quarter of 2018. Please refer to the attached Transfer Station Disposal Report by Month for additional information.

With springtime upon us, home-owner use of the transfer stations picks up, especially on Saturdays at the Mount Olive facility. This will be the first spring when the use of credit cards for payment at the transfer stations will be accepted and we anticipate the credit cards easing some of the issues in moving so many people through our scale house in a short amount of time in addition to providing a more convenient payment option for the public.

MCMUA Transfer Stations Contract- MCMUA solid waste operational staff met on Tuesday, March 19 to discuss issues with the current transfer station contract with J.P. Mascaro to begin the process of considering what to change in the next round of bidding with respect to the two (2) MCMUA transfer stations. The current 5-year contract with J.P. Mascaro runs through the end of May 2020. Staff performed a detailed review of the requirements listed in our current NJDEP Solid Waste Permits to compare them to what is required as part of the contract. MCMUA staff will now be reviewing and updating the Operations and Maintenance (O&M) Manuals for both locations to make sure all the documents are consistent with each other.

SOLID WASTE MANAGEMENT PLAN

KDS Aggregates, LLC- Plan Inclusion - A general approval application was submitted by KDS Aggregates, LLC to NJDEP for a proposed class "B" recycling facility to be located on Waterloo Valley Road in Mount Olive. This site was formerly used as a concrete plant prior to being included in the Solid Waste Management Plan (Plan). KDS intends to redesign and reopen the former concrete plant and equip it to store, process and recycle up to 500 tons per day of concrete, brick, block and asphalt.

The New Jersey Department of Environmental Protection (NJDEP) certified as approved the Plan Amendment adopted by the Morris County Board of Chosen Freeholders on November 19, 2018 for the inclusion of KDS Aggregates, LLC in Mount Olive. A copy of this NJDEP letter

forwarding the certification to Morris County Freeholder Director, Douglas Cabana, dated March 13, 2019, is attached as correspondence for the Board.

Northeast Products, LLC- Plan Modification Request- This class “B” recycling facility (formally known as Nature’s Choice and/ or The Stump Factory) located on Block 8901; Lots 2 and 2.01 in Roxbury Township, is currently requesting a modification to its general approval to accept wood pallets and other clean dimensional lumber in addition to other natural wood materials (stumps and logs). These new materials would be processed as part of Northeast’s existing recycling processes to handle stumps and other large natural wood waste.

The MCMUA received a formal Resolution Number 2019-083 dated March 12, 2019 from the Township of Roxbury Municipal Clerk approving the inclusion of these new materials to be accepted for recycling. Subsequently, the MCMUA submitted an administrative action request letter to the NJDEP Solid Waste Planning Division to add these materials to those already included as acceptable for this facility. Both the MCMUA letter and Roxbury Township Resolution Number 2019-083 have been attached as correspondence for the Board.

Solid Waste Advisory Council (SWAC)- The MCMUA was notified by the Morris County Board of Chosen Freeholders that a new SWAC member was appointed in 2019. Mr. Kevin Scollans of Denville, New Jersey joins the Morris County SWAC with a comprehensive background in facilities and maintenance management, building inspections, and regulatory compliance. His past employment includes Novartis Pharmaceuticals Corporation in East Hanover and Merck and Company, Inc. in Rahway. Mr. Scollans will be a welcome addition to the Morris County SWAC.

Staff is trying to schedule its first 2019 SWAC meeting for the end of April. New business will include discussion of a Plan Amendment, that formally removes from the Plan the small-scale incinerator located at the Novartis Pharmaceuticals Corporation in East Hanover.

HOUSEHOLD HAZARDOUS WASTE (HHW) MANAGEMENT

Program Participation- Residents and businesses continue to schedule household hazardous waste (HHW) appointments at the MCMUA permanent HHW facility in Mount Olive. The MCMUA had a total of 159 completed appointments at the HHW facility during the month of March 2019. As a comparison to last year, March 2018 totals only had 80 participants.

MCMUA staff compiled data from all its HHW one-day drop-off events dating back to its first in May 18, 1985. The last HHW event at Chatham High School in October of 2018 marked the MCMUA’s 100th HHW disposal day. As a reminder, the first of four (4) scheduled 2019 MCMUA HHW one-day drop-off events will be held at the Morris County Public Safety Training Academy in Parsippany on Saturday, May 11 from 9:00 AM till 2:00 PM.

Hazardous Waste Shed Replacement- Replacement of the smaller HHW facility hazardous waste shed has been identified and budgeted for as a priority for 2019. Currently, this shed houses oxidizers and corrosive hazardous waste materials in drums, along with fluorescent tubes, all awaiting proper recycling/disposal. The shed footprint is approximately 13’ long by 12’ wide by 8’ high. This shed is the smaller of two (2) such sheds at the HHW Facility and is the original shed placed on the site at its opening in the mid-1990’s. It is due for replacement due to its current condition. Last year, the MCMUA replaced the larger of the two (2) sheds and budgeted the smaller one for replacement in 2019. MCMUA staff has completed the bid specifications for this project with an anticipated issue date of May 1 to give the current HHW environmental contractor, MXI, adequate time to ship materials and clean out supplies housed inside this shed. The MCMUA expects the bid results to be presented for consideration and awarding at the June 11 Board meeting.

Used Consumer Electronics (E-Waste)- Representatives from MRM E-Cycling Management and NJDEP, Division of Solid and Hazardous Waste, E-Waste Management Program both presented at the Morris County MUA Municipal Recycling Coordinators (MRC) meeting at the Morris County Library on Wednesday, March 20. Presentations included semi-annual reporting requirements, program changes, and the current state of E-Waste in New Jersey and in Morris County. MRM is continuing to try make collections more efficient by providing “swap out”

containers to that can be packed with materials, allowing their new transport company the ability move E-waste more thoroughly and quickly. MCMUA staff is working with MRM and its County MRC's to make sure this program transitions smoothly, assuring that Morris County still has outlets to properly drop-off and recycle their mandated electronic waste.

VEGETATIVE WASTE MANAGEMENT

The MCMUA started the 2019 delivery season earlier than usual for the residential deliveries of compost and mulch. Friday, March 15, 2019 was the first delivery this year whereas in prior years, the MCMUA would begin scheduling orders in mid-March for deliveries beginning in mid-April. Current deliveries are scheduled well into the middle of May. A copy of the Vegetative Waste Report will be provided to the MCMUA Board at the upcoming meeting for reference.

Related Heavy Equipment- At the Parsippany compost facility, the 1999 Volvo L-120 frontend loader bucket arm pin broke during operation, causing the machine's cylinders and bucket arms to bend. The MCMUA staff has obtained a set of arms and is currently requesting quotes for the installation of these bent cylinders. A frontend loader is still being rented at our Mount Olive compost facility until two (2) new loaders are received. The anticipated arrival of these loaders is late spring 2019 which are being purchased through pricing from national co-op (Source Well, formerly NJPA) in which New Jersey is permitted to participate if specified conditions are followed. Participation in and purchases through such a co-op requires certain publication of notices as well as resolutions adopted by the Board. Legal notices announcing the MCMUA intent to award a contract for the purchase of these loaders using this co-op are being published on April 8, 2019 and it is anticipated that resolutions authorizing the participation in the co-op as well as approving the purchase of these two (2) loaders will be presented to the Board for its consideration at the May meeting.

Mount Olive Compost Entrance Road Project- MCMUA Vegetative Waste Supervisors continue to work with ARCO National Construction (ARCO) and the Mount Olive Township Police Department for an anticipated road closure of Waterloo Valley Road (near the Givaudan Fragrances Corporation and UPS facility in the International Trade Zone) in the middle April. For the project and new construction occurring at the entrance of our Mount Olive/ Camp Pulaski Vegetative Waste facility, ARCO will need to close off the road to vehicle traffic while water mains, gas mains, sanitary sewer lines, storm water drainage, rip-rap headwalls, curbing, milling, backfilling, paving, and striping are all installed and completed. Anticipated road closures dates are currently scheduled for April 8 to April 26, 2019 and again on May 22 to May 24, 2019. During these closures, MCMUA costumers and County Municipalities are being instructed to use the other entrance off Old Waterloo Road and Lozier Road in Mount Olive. Both alternative entrance directions and adequate signage were generated by the MCMUA and provided to ARCO to produce, purchase, and post in MCMUA desired locations to assist during the process.

Outbound Materials Marketing- MCMUA issued a formal Request for Proposal (RFP) inviting firms to provide marketing and sales of final vegetative waste products, including compost and double ground wood mulch, from each of our vegetative waste sites in Parsippany and Mount Olive. These proposals were originally due back to the MCMUA on April 4, but due to questions on the RFP, the original RFP was withdrawn, amended a re-issued for acceptance in mid-April with anticipated award during the May Board meeting.

RECYCLING REPORT:

Ms. Sweedy reported the following: (1) The preliminary rate for single-stream for the month of March is -\$62.99. There is a decline in most materials across the board. This is an increase of \$4.95/ton from the month of February.; (2) With regard to our project at the Alamatong Wellfield, a meeting was held last week with Daniel Correa, Watershed Ambassador working with the MUA. We met at the wellfield property and we scheduled a clean-up for May 31. We also have plans for other projects at this site that are being discussed and considered.; (3) A recycling display has been put up at the Morris County Library for the entire month of April. We have three display cases. One with acceptable recyclables, the second with unacceptable recyclables and the third is a litter abatement display. We also have outreach materials available next to the display and we will have two recycling programs titled "Recycle Right", which will be presented on April 16 and April 24 at the library by Bill Curwood. This is all to celebrate Earth Day.

Vice Chairman Dour questioned the plastic recycling that we want to take in, is 1, 2 and 5? Ms. Sweedy replied plastic bottles and plastic containers coded numbers 1, 2 and 5 for the MUA recycling program, that is correct. Mr. Dour doesn't think that those numbers has gotten out to some of the town websites. They have not updated them. Ms. Sweedy replied that she would be happy to email all of our curbside towns and let them know about that and to update their websites. We actually issued a press release announcing our tag it and leave it program, although we won't be implementing this protocol until later this year. We had a press release that went out during March regarding that and also mentioned the plastics 1, 2 and 5.

Ms. Sweedy asked for the Board's approval of the following Resolutions:

RESOLUTION NO. 19-35
RESOLUTION OF THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PURCHASE OF (1) NEW LEACH MODEL 2RIII 29 CUBIC
YARD REARLOAD REFUSE BODY THROUGH THE ESCNJ COOPERATIVE
PRICING SYSTEM #65MCESCCPS – ESCNJ 17/18-30
PURCHASING CONTRACT FOR 2019

WHEREAS, MCMUA is a party to a cooperative purchasing agreement with the Educational Services Commission of New Jersey Cooperative Pricing System, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

WHEREAS, the MCMUA, pursuant to N.J.S.A. 40A:11-10 and N.J.A.C. 5:34-7.1 et seq. may, by Resolution and without advertising for bids, purchase any goods or services through the Educational Services Commission of New Jersey Cooperative Pricing System, which has been approved by the Director of the Division of Local Government Services; and

WHEREAS, the MCMUA, desires to purchase (1) New Leach Model 2RIII 29 Cubic Yard Rearload Refuse Body from the ESCNJ Cooperative Pricing System #65MCMESCCPS – ESCNJ 17/18-30; and

WHEREAS, Wittke Sanitation Equipment Corp., has been awarded the contract for Trucks – 26,000 lbs. GVW and greater; and

WHEREAS, the QPA recommends the utilization of this contract on the grounds as the best means available to obtain the vehicle; and

WHEREAS, the contract shall not exceed the amount of \$97,540.00; and

WHEREAS, funding for this resolution is available by appropriation in the budget of the MCMUA, as evidenced by the Certification of Funds, by the Treasurer, from account 01-3-300-800-151; and

NOW, THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority, County of Morris and State of New Jersey as follows:

1. The MCMUA hereby authorizes the purchase of (1) New Leach Model 2RIII 29 Cubic Yard Rearload Refuse from the ESCNJ Cooperative Pricing System #65MCMESCCPS – ESCNJ 17/18-30.

2. The total fee authorized for this contract shall not exceed \$97,540.00 without the prior written approval of the MCMUA.

3. The MCMUA, Clerk and/or such other officials as is necessary and proper are hereby authorized to execute documents necessary to implement this Resolution.

4. A copy of this resolution shall be provided to the Treasurer and Wittke Sanitation Equipment Corp. for their information and guidance.

This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the meeting held on Tuesday, April 9, 2019.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Christopher Dour, Vice Chairman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Barry made a Motion to authorize the purchase
Of (1) New Leach Model 2RIII 29 Cubic Yard Rearload
Refuse Body Through The ESCNJ Cooperative Pricing
System #65MCECCPS- ESCNJ 17/18-30 Purchasing
Contract For 2019 and Mr. Druetzler seconded the Motion.

ROLL CALL: AYES: 5 NAYES: NONE ABSTENTIONS: NONE

**RESOLUTION 19-36
RESOLUTION OF THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PURCHASE OF (1) 2019 FORD SUPER DUTY F250 SRW (X2B)
XL 4WD SUPERCAB 8’ BOX THROUGH THE ESCNJ COOPERATIVE PRICING
SYSTEM #65MCECCPS – ESCNJ 17/18-21
PURCHASING CONTRACT FOR 2019**

WHEREAS, MCMUA is a party to a cooperative purchasing agreement with the Educational Services Commission of New Jersey Cooperative Pricing System, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

WHEREAS, the MCMUA, pursuant to N.J.S.A. 40A:11-10 and N.J.A.C. 5:34-7.1 et seq. may, by Resolution and without advertising for bids, purchase any goods or services through the Educational Services Commission of New Jersey Cooperative Pricing System, which has been approved by the Director of the Division of Local Government Services; and

WHEREAS, the MCMUA, desires to purchase (1) 2019 Ford Super Duty F250 SRW (X2B) XL 4WD SuperCab 8’ Box from the ESCNJ Cooperative Pricing System #65MCECCPS – ESCNJ 17/18-21; and

WHEREAS, Beyer Ford, has been awarded the contract for Trucks – Pick-ups, Vans and Sport Utility Vehicles; and

WHEREAS, the QPA recommends the utilization of this contract on the grounds as the best means available to obtain the vehicle; and

WHEREAS, the contract shall not exceed the amount of \$33,851.22; and

WHEREAS, funding for this resolution is available by appropriation in the budget of the MCMUA, as evidenced by the Certification of Funds, by the Treasurer, from account 01-3-300-800-151; and

NOW, THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority, County of Morris and State of New Jersey as follows:

1. The MCMUA hereby authorizes the purchase of (1) 2019 Ford Super Duty F250 SRW (X2B) XL 4WD SuperCab 8' Box from the ESCNJ Cooperative Pricing System #65MCMESCCPS – ESCNJ 17/18-21

2. The total fee authorized for this contract shall not exceed \$33,851.22 without the prior written approval of the MCMUA.

3. The MCMUA, Clerk and/or such other officials as is necessary and proper are hereby authorized to execute documents necessary to implement this Resolution.

4. A copy of this resolution shall be provided to the Treasurer and Beyer Ford of Morristown, NJ for their information and guidance.

This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the meeting held on Tuesday, April 9, 2019.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Christopher Dour, Vice Chairman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Druetzler made a Motion to authorize the purchase Of (1) 2019 Ford Super Duty F250 SRW (X2B) XL 4WD Supercab 8' Box Through The ESCNJ Cooperative Pricing System #65MCMESCCPS- ESCNJ 17/18-21 Purchasing Contract For 2019 and Mr. Barry seconded the Motion.

ROLL CALL: AYES: 5 NAYES: NONE ABSTENTIONS: NONE

Recycling Operations

Tonnage and Value – The February 2019 ReCommunity/Republic statement was finalized in the amount of **(\$77,937.54)**. The per ton rate for single-stream was **down to (\$58.04)**. The March statement and tonnages by material and municipality has not been received and/or compiled as of the writing of this report, but is expected to be in by the Board meeting and will be reported on at that time. Included with the correspondence are several articles that address some of the issues affecting recycling markets.

Municipal Recycling Coordinators Meeting

On 3/20/19 the MCMUA hosted a municipal recycling coordinators meeting at the Morris County Library. The following topics were covered:

- E-waste recycling in NJ as well as changes happening in how some E-waste will be collected in Morris County towns served by MRM, the MCMUA's E-waste recycler
- Recycling market conditions, loss of revenue, and the cost to recycle
- 2018 Recycling Tonnage Grant reports and reporting guidelines and requirements
- Curbside inspections and the need for residents to follow recycling guidelines, keeping unacceptable materials out of curbside recycling set outs
- County of Heath Management's recycling inspections conducted at local businesses

At this County meeting, Certified Recycling Professionals (CRPs) earned 2.5 recertification credits through Rutgers Continuing Education Department. Earning credits at MCMUA municipal recycling coordinator meetings is just one way the MCMUA tries to keep local municipal recycling programs energized while educating those who run their respective local programs.

Staff Changes – MCMUA 18-year employee Mary Stanchina recently married and decided to retire from the MCMUA. During her time with the MCMUA, Mary coordinated a lot of the dispatch out of the recycling curbside headquarters, provided administrative support and compiled waste tickets for entry into MCMUA various systems for tracking and billing. Mary was a great asset to the MCMUA and will be missed, but she gave her all and the end of her time with the MUA to train several staff members on her activities so the MCMUA is capable of moving forward without missing a beat. While staff did a great job in assuming her tasks, we are setting up interviews to try to find a suitable replacement for Mary's position.

Resolutions & Proposals

The MCMUA authorized membership in the ESCNJ co-op in September 2017 for the purchase of goods and services. Through this co-op, MCMUA staff recommends the purchase of a 29-cubic yard rear-load body for the curbside recycling fleet as well as a pick-up for the curbside recycling supervisor's use. The MCMUA planned and budgeted for the purchase of these two items. Resolutions providing the Board's authorization to purchase these two vehicles will be presented to the Board for its consideration at the April meeting. The MCMUA has been discussing with Wharton Borough improving their depot by installing a compactor to improve efficiency while also improving quality of the material by keeping it dry. Discussions center around providing the compactor at their depot to Wharton if they can extend the existing contract it has with the MCMUA to five year's enabling time to pay off the investment in the compactor.

Recycling Inspections and Education

On 3/5/19, a recycling program was sponsored through the education portion of the Recycling Enhancement Act Grant (REA grant) at the Hillview School in Pequannock Township. Bill Kerwood, the presenter, designed a fun, interactive recycling program to teach the students about what is acceptable in the recycling stream and what is not acceptable. The program was very well received. This also serves as a recycling review for teachers in attendance.

On 3/14/19, at the request of municipal recycling coordinator, staff provided an educational presentation to residents of Centennial Court, a senior housing complex in Wharton Borough. The residents had good questions and were pleased to receive information about proper recycling practices and household hazardous waste.

On 3/14/19, 3/28/19 and 4/2/19, staff reached out to the William Myrtle, owner/manager of Mt. Arlington Corporate Center, (the office building) located at 300 Valley Road, Mt. Arlington. This was the follow up to the inspection conducted in February, regarding complaints about mandated recyclables being mixed with trash during 2018. Mr. Myrtle has not responded to emails and messages. Staff will continue to reach out and plans to stop by the management office to speak to the owner/manager. The Mt. Arlington municipal recycling coordinator, Paul Nelson has not responded to emails and messages, sent/left by MUA staff with regard to this commercial property in Mt. Arlington which is unfortunate since things tend to work better with the support and presence of the respective municipal recycling coordinator.

On 3/19/19, at the invitation of the Denville Green Sustainability Committee, staff gave a presentation on acceptable and unacceptable materials in the recycling stream. The program was well received. Over 40 attendees had excellent questions and comments about recycling and HHW. Staff distributed MCMUA's educational materials and recycling stickers/decals.

On 3/22/19, staff met with Casey Brady, Morris County Office of Health management (COHM), to discuss recycling inspections at local waste generators. Casey is not required to do any additional recycling inspections until the end of June. Staff will create an inspection form for small "mom & pop" stores and another one for larger facilities.

On 3/27/19, staff met with Rob Reilly, Maintenance & Facilities Manager, and Chien Hou, Senior Project Engineer, of Temptime, Morris Plains. The company makes temperature-

monitoring devices for the healthcare industry. Staff was invited to visit in response to an NOV issued by the County Health Department. It inspected and observed an open top container that had corrugated mixed with garbage. That incident was claimed to be result of one of Temptime's vendors dumping into the wrong roll-off. The Health Department rescinded the NOV after speaking with Mr. Reilly. The company has programs for single-stream recycling, E-waste, fluorescents, batteries, and pallets. There are 90+/- employees and MCMUA staff was invited back to speak at one of their monthly safety meetings.

3/29/19, staff conducted a recycling inspection of outdoor recycling dumpsters and trash dumpsters at the following schools in East Hanover:

- Hanover Park Regional High School
- East Hanover Middle School
- Central Elementary School
- Frank J. Smith School

Plastic bags, and other unacceptable materials were found in recycling dumpsters. Preparation issues, such as boxes not being flattened and plastic bottles containing liquid (must be empty) water bottles were also present at this inspection. Follow up letters, photos and recommendations are being prepared for mailing to the facilities directors, and the principal at each school.

Clean Communities

- **Educational Programs:** There were no program in the month of March. Several programs are scheduled for April and May.
- **Road Clean-ups:** There were no road cleanup during the month of March. Staff has scheduled road cleanup to begin the second week in April weather permitting.

On 3/21/19 & 3/22/19 students from the Unity Charter School, Morristown, participated in the NJ Clean Communities Environmental Student Exchange (CCESE) in Brigantine. Originally, students from the Morris County Academy for Environmental Science planned to participate, but had to cancel due to another project. The MUA sponsored the students through our County Clean Communities Grant and will pay for registration fees and bus transportation to and from the event. Administrators from Unity Charter School provided positive feedback about the event and would be grateful to be considered for the 2020 CCESE.

Miscellaneous Presentations/Meetings/Conference Calls/Correspondence

On 3/7/19, staff attended and exhibited at the Morris County Academy for Environmental Science's 2019 Eco-Fest, held at Jefferson Township High School. In addition to other exhibits, students displayed their eco-friendly projects that were both creative and practical. The event was very well attended. MUA staff answered recycling and household hazardous waste questions and offered outreach materials. Attendees had great questions and were happy to pick up decals for their recycling containers!

On 3/9/19, staff attended and exhibited at the Mount Olive School District's Marauder Maker Fest in the High School's Air Dome. The event was held in conjunction with the Mid-Atlantic Mount Olive District First Robotics Competition, *Deep Space*. The event included a student robotics competition, workshops, vendors and community outreach. Attendees were delighted with the outreach materials and decals. There were many questions about the proper disposal of hazardous waste.

On 3/9/19, staff attended and exhibited at the Roxbury Township Public Schools K-6 STEAM Expo (Science and Engineering Fair) at the Eisenhower Middle School. The theme, "Seeds of Sustainability" prompted staff to show off samples of MUA compost and mulch, engage attendees in a fun game called, "What's in my compost?" Staff distributed packs of seeds (that were donated last year). In addition, MUA outreach materials and recycling decals were offered at this event

On 3/18/19 staff attended a Recycling Tonnage Grant class at the Eco Complex in Burlington County. Erin Jensen, NJDEP Environmental Specialist, taught the class and provided information about new requirements for municipal recycling coordinators (MRCs). During 2019,

MRCs must attend at least one County hosted recycling meeting and must tour a Class A recycling facility. The MUA has three MRC meetings planned this year and plans to schedule several dates for tours of ReCommunity/Republic Services to make it convenient for MRCs to meet the NJDEP requirements.

On 3/19/19, staff attended the ANJR Board Meeting in Princeton.

Upcoming ANJR events are the Annual Meeting on 4/3/19; League of Municipalities workshop on changing markets on 6/14/19; Golf Outing on 6/18/19; Symposium on 10/10/19; 5K Run on 11/2/19.

- Frank Brill, Lobbyist, reported that all legislation will be slowed this month because of budget meetings. Next focus for the legislature will be on food waste.
- Markets report that there are still markets for PET. Aluminum is piling up on the west coast because China is not buying it. There is an oversupply. The auto industry is using rolled aluminum and not using recycled aluminum. Rolled aluminum is a different grade. Overseas and domestic OCC prices are down. HDPE natural is down because virgin prices are down and dropping lower. There is demand for Polypropylene (#5). Pace Glass has not broken ground yet at their Sussex County property, but they are stockpiling glass there.

On 3/29/19, staff spoke with Peter Bedell, Structured Learning Coordinator, Guidance Department at the Morris County School of Technology, regarding an internship. Morgan Brown, a student at the Morris County Academy for Environmental Science is interested in an internship with MUA. The intern would conduct the research project to identify the flora and fauna of the open space property. In addition, the intern may also work on the pollinator garden, identifying invasive plant species (and the removal of invasive plant species), educational signage and other projects. Other updates on the open space project:

- A meeting and site visit with Daniel Correa, Watershed Ambassador is scheduled for April 5. A timeline for proposed projects will be planned.
- A soil sample was gathered from the area where the pollinator garden is planned and sent to Rutgers Cooperative Extension for analysis.

On 3/29/19, staff prepared display pieces for the exhibit at the Morris County Library. The focus will be on recycling right (acceptable and unacceptable materials) and litter abatement. The exhibit will be displayed during the entire month of April in honor of Earth Day. This provides a great visual opportunity to education the public. A table with informational handouts will be part of the exhibit.

ATTORNEY REPORT:

Mr. Carney reported on two brief items. As Larry Gindoff mentioned, this afternoon, the MCMUA received a letter from the County Planning Board indicating that the County has approved the Morris County Minor Subdivision approval on the HMAT application. Interestingly though, the Morris County Planning Board has not yet approved their site plan for their truck terminal and parking lot for the storage of cars, trailers, containers and so on. In accordance with our Purchase Agreement, once the Minor Subdivision goes through, we are basically free to close, notwithstanding the fact that the County hasn't yet approved their Site Plan application. At the next month's meeting, Mr. Carney will prepare a resolution for your consideration that would authorize the release of the closing funds provided that the closing documents are prepared and they are in proper order. We don't have the obligation to prepare those deeds, that falls on the obligation of HMAT and he suspects that they will move forward with that so they can collect their closing funds and we will be done with this matter.

Mr. Druetzler asked if Parsippany okayed it and Mr. Carney replied Parsippany okayed it in January.

Mr. Carney also updated the Board on recent communication regarding Morris Commons. He still gets the electronic filings that are made by the parties and it sounds like they are going to be moving to a fairness hearing. There was supposed to be a Builder's Remedy trial and sounds like they entered into some sort of settlement last fall. We are not part of any of that because we are out

of the case, but just wanted to let you know that it looks like it is going to a fairness hearing. The only other event that has happened is that the Special Master that was appointed by the Court, Dan Kelly, apparently submitted a bill for five years worth of work to the Township of Rockaway for about \$190,000 and today the Township of Rockaway filed a Motion that is returnable later this month, which we will not be attending. He just wanted to make sure that in the Motion papers that they were seeking any reimbursement from the Morris County M.U.A., which they are not. Ed Buzak's papers basically say that they want the developer to pay that bill and he also thinks there needs to be an accounting done. He mentioned that he reviewed the brief today and Rockaway Township is not seeking any money from the Morris County M.U.A.

PUBLIC PORTION:

There being no comment from the Public, this portion of the meeting was closed.

OLD BUSINESS:

There being no Old Business, this portion of the meeting was closed.

NEW BUSINESS:

Mr. Gindoff mentioned that the County asked for volunteers to serve on the Whippany River Watershed Action Committee because Art Cataluci resigned who was the main person at the County and he offered to serve on that Committee on behalf of the County, as well as Chris Vidal in our office. The two of us will be designated by the Freeholders on Wednesday night to serve on that Committee on their behalf. He also informed the Board that Anthony Marrone on his own did join to serve on the Passaic River Coalition and will be attending those meetings.

Mr. Gindoff reminded the Board that the AEA Commissioners' Dinner has been rescheduled to Monday, April 15 at Maraziti Falcon's office. Mr. Feyl mentioned that he will be attending.

There being no further New Business, this portion of the meeting was closed.

There being no further business, Vice Chairman Dour asked for a Motion to adjourn the meeting at 7:44 p.m.

MOTION: Dr. Nusbaum made a Motion to adjourn the meeting at 7:44 p.m., seconded by Mr. Dour and carried unanimously.

Marilyn Regner
Secretary

/mr