

MINUTES OF REGULAR MEETING

SEPTEMBER 11, 2018

The Regular Meeting of the Morris County Municipal Utilities Authority was held on September 11, 2018 at 7:05 p.m. in the First Floor Conference Room at the MCMUA Offices located at 214A Center Grove Road, Randolph, New Jersey. The necessary notice of this meeting was published according to the law.

Chairman Hudzik requested a roll call.

PRESENT: Ms. Laura Szwak, Dr. Arthur Nusbaum, Mr. Christopher Dour, Mr. Frank Druetzler, Mr. Fletcher Platt, Mr. Vincent Schindel and Mr. William Hudzik.

ABSENT: Mr. James Barry and Dr. Dorothea Kominos.

Also present were Larry Gindoff, Executive Director; Andrew Holt, P.E., and Michael McAloon, P.E., MCMUA Consulting Engineer; Larry Kaletcher, Treasurer; Marilyn Regner, Secretary; Brent Carney, Esq., Maraziti Falcon LLP; James Deacon, Solid Waste Coordinator; and Liz Sweedy, District Recycling Coordinator.

After the flag salute, Mr. Schindel asked that the Board pause for a moment of silence in remembrance of those lost on 9/11.

Chairman Hudzik asked for the Board's approval of the Minutes of the Regular Meeting dated August 7, 2018.

MOTION: Mr. Dour made a Motion to approve the Minutes of the Regular Meeting of August 7, 2018 and Ms. Szwak seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: Dr. Nusbaum

TREASURER'S REPORT:

Mr. Kaletcher presented the Treasurer's Report for the Solid Waste Operating and Water Operating for the month of August 2018. Also included are the Comparative Balance Reports through the month of August for the Solid Waste and Water Divisions. The investment report is showing during the month of August two MUA CDs reached their maturity. Both CDs were renewed for 12 months. These reports have been incorporated in these Minutes.

Chairman Hudzik asked the Board for a Motion to accept the Treasurer's Report:

MOTION: Mr. Platt made a Motion to accept the Treasurer's Report and Mr. Dour seconded the Motion.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

Mr. Kaletcher mentioned that the following two budget amendments reallocate funds from line item surpluses to anticipated line item deficits. These reallocations of budgetary funds have a zero impact on the MUA's total 2018 budget. Mr. Kaletcher asked for the Board's approval of same:

RESOLUTION NO. 18-48
RESOLUTION TO AMEND THE 2018 FISCAL BUDGET FOR THE MORRIS
COUNTY MUNICIPAL UTILITIES AUTHORITY PURSUANT TO N.J.A.C. 5:31-2.8
WATER DIVISION

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Division of Local Government Services may approve the amendment of the budget of any Authority or District when there are decreases in budgeted appropriations with corresponding increases in budgeted appropriations, and

WHEREAS, said Director may approve the amendment of the authority's budgeted appropriations in equal amounts.

NOW, THEREFORE, BE IT RESOLVED, that the Morris County M.U.A. hereby request the Director of Local Government Services to approve the amendment to the 2018 budget as follows:

<u>Decrease Appropriations:</u>	<u>From:</u>	<u>To:</u>
Salary & Wages – Admin.	\$ 247,932.00	\$ 233,932.00
<u>Increase Appropriations:</u>	<u>From:</u>	<u>To:</u>
Legal Consultation	\$ 30,000.00	\$ 40,000.00
Miscellaneous COPS (Water & Sewer/Training)	\$1,782,919.00	\$1,786,919.00

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the meeting held on Tuesday, September 11, 2018.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
William Hudzik, Chairman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Druetzler made a Motion to amend the Water Division 2018 Fiscal Budget for the MCMUA and Mr. Dour seconded the Motion.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

RESOLUTION NO. 18-49
RESOLUTION TO AMEND THE 2018 FISCAL BUDGET FOR THE MORRIS
COUNTY MUNICIPAL UTILITIES AUTHORITY PURSUANT TO N.J.A.C. 5:31-2.8
SOLID WASTE DIVISION

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Division of Local Government Services may approve the amendment of the budget of any Authority or District when there are decreases in budgeted appropriations with corresponding increases in budgeted appropriations, and

WHEREAS, said Director may approve the amendment of the authority's budgeted appropriations in equal amounts.

NOW, THEREFORE, BE IT RESOLVED, that the Morris County M.U.A. hereby request the Director of Local Government Services to approve the amendment to the 2018 budget as follows:

<u>Decrease Appropriations:</u>	<u>From:</u>	<u>To:</u>
Miscellaneous COPS (Curbside Eq. Purch.)	\$ 910,684.00	\$ 751,684.00

<u>Increase Appropriations:</u>	<u>From:</u>	<u>To:</u>
Salary & Wages – Admin.	\$ 712,738.00	\$ 762,738.00
Fringe Benefits – Admin.	\$1,061,982.00	\$1,065,982.00
Legal Consultation	\$ 50,000.00	\$ 150,000.00
Miscellaneous Admin. (Equip. Mtce.)	\$ 633,316.00	\$ 638,316.00

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the meeting held on Tuesday, September 11, 2018.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
William Hudzik, Chairman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Dour made a Motion to amend the Solid Waste Division 2018 Fiscal Budget for the MCMUA and Mr. Druetzler seconded the Motion.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

Chairman Hudzik asked for the Board’s approval of the vouchers:

BILL RESOLUTION NO. 18-48

BE IT HEREBY RESOLVED that the bills as shown on the SCHEDULE OF WARRANTS all having been approved by the Board of officials where legally required, be and the same are hereby paid. The SCHEDULE OF WARRANTS designated as Bill Resolution No. 18-48 containing 7 pages for a total of \$3,280,147.68 dated and made a part hereof by reference.

SUMMARY

CHECK NUMBERS

WATER OPERATING FUNDS	4304-4342	\$	201,720.93
SOLID WASTE OPERATING	9143-9254	\$	<u>3,006,426.75</u>
		\$	3,208,147.68

CERTIFICATION

I hereby certify that all vouchers listed above have been reviewed and found to be in proper form for payment, and I have compared the SCHEDULE OR WARRANTS to the vouchers for payment and have determined it to be correct.

DATE: September 11, 2018

BOARD CHAIRMAN APPROVAL

William Hudzik, Chairman

SIGNED: _____
Marilyn Regner, Secretary

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds in the appropriations charged, or accounts listed to cover the expenditures included in the SCHEDULE OF WARRANTS dated: September 11, 2018.

DATE: September 11, 2018

Larry Kaletcher, Treasurer

MOTION: Mr. Dour made a Motion that the vouchers be approved for payment and Mr. Schindel seconded the Motion.

Mr. Dour asked what is Amish Mikes? Mr. Gindoff replied that a tree from our property fell on a homeowner's shed and Amish Mike was the vendor for the replacement purchased by the MUA.

Chairman Hudzik asked what is Rizzo's Reptiles? Ms. Sweedy replied that Dominic Rizzo has a very interesting variety of reptiles and animals, including some animals that you would find here in Morris County, such as a skunk and frogs and he does educational programs associated with Clean Communities. It is a strong focus on litter abatement, but he also talks about recycling and how important that is. The fabulous part about Rizzo's Reptiles, the students are allowed to touch some of the animals, but because he brings animals, it automatically draws the children right in. He captures children's attention like no one else.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

Mr. Kaletcher also mentioned that on August 28, 2018, the MUA participated in a reverse on-line auction with multiple electricity suppliers, who competed for our business. The lowest bidder was Freepoint Energy Solutions who came in at 7.8 cents per kilowatt hour. The price to compare was 8.2 cents per kilowatt hour. The estimated savings over a two-year term will be approximately \$35,000.

Mr. Druetzler asked how are the credit cards working? Mr. Kaletcher replied that we had 46 transactions and collected \$875.28. We started on August 6 and did it on a part-time basis for the month of August. We did not go full scale yet because we wanted to work the kinks out and at some point this month, we are going to make the decision to go full steam ahead including Saturdays, which would be our biggest volume day for customers that pay by check. He mentioned that there were very minimal issues.

CORRESPONDENCE:

Mr. Gindoff mentioned that there was no additional correspondence this evening and asked if the Board had any questions on the correspondence, he would be more than glad to answer them. There were no questions from the Board.

Letter dated September 5, 2018 to Larry Gindoff from Katrina Angarone, NJDEP, Division of Water Supply & Geoscience regarding Emergency Response Plan.

Notice of AEA 2018 Commissioners' Supper on Wednesday, October 10, 2018 at 6 p.m. at the Hanover Sewerage Authority, 40 Troy Road, Whippany.

Memorandum dated August 17, 2018 to the Township of Mount Olive Planning Board from James Deacon regarding KDS Aggregates, LLC current site conditions.

Letter dated August 17, 2018 to Freeholder Christine Myers from James Deacon regarding inclusion of the KDS Aggregates, LLC Class "B" Recycling Facility in the Solid Waste Management Plan.

NJDEP Compliance Advisory Enforcement Update issued August 22, 2018.

Recycling Today Article dated September 6, 2018 entitled "Nine Dragons purchases West Virginia mill".

Letter dated September 10, 2018 to New Jersey Department of Environmental Protection from Anthony Milonas, Water Superintendent, regarding T1 Reports for the Morris County MUA for the month of August 2018.

ENGINEER'S REPORT:

Mr. McAloon provided the following updates: (1) As reported last month, on August 6, we experienced a water main leak in our 12" ductile iron pipe on Howard Boulevard across from Pub 199. Through the investigation, we determined that there were two separate causes for that leak. The first being approximately a 4" in length hairline crack, which was remediated with a repair clamp. When the water was put back in service, we also found an additional leak on the 6" valve bonnet for the hydrant that is located in the proximity. We had J. Fletcher Creamer engaged to perform the repairs. We received the costs associated with the water main emergency repair, which was \$21,499.54. At the last board meeting, we had anticipated that the costs would be approximately \$15,000. Through an evaluation of their breakdown, we were a little light in our conservative estimate on the traffic control necessary, as well as in order to have all the necessary equipment and materials on site in order to repair the leak to minimize the downtime, there was some costs associated with that which we hadn't foreseen. We reviewed the costs and found it to be fair and reasonable for the effort that was performed. The biggest concern was the significant period in which we were waiting for the uniform traffic directors. We called Mt. Arlington and some of the surrounding townships and boroughs, but we were unable to locate the uniform traffic director, so we had to get a third party company that performed the necessary alternating traffic with flaggers.

Mr. Carney made one minor comment about the resolution. There are three places where it refers to \$21,499.00. The resolution should be referring to \$21,499.54.

Mr. McAloon asked for the Board's approval of the following Resolution No. 18-49 as amended:

**RESOLUTION NO. 18-49
RESOLUTION AMENDING EXPENDITURE OF FUNDS AUTHORIZED FOR
EMERGENCY SERVICES CONTRACT
WATER MAIN VALVE REPAIR UNDER HOWARD BOULEVARD
SITUATED WITHIN THE BOROUGH OF MT. ARLINGTON**

WHEREAS, the Morris County Municipal Utilities Authority (hereinafter the "Authority") owns and operates a system for the distribution of potable water located within the district of the Authority; and

WHEREAS, on August 3, 2018, an emergency situation developed with respect to a water main leak from a 6” valve bonnet under Howard Boulevard situated in the Borough of Mt. Arlington; and

WHEREAS, on August 7, 2018, the Authority adopted Resolution No. 18-46, ratifying an emergency contract awarded to J. Fletcher Creamer & Son, Inc., 101 East Broadway, Hackensack, New Jersey 07601 at a cost not to exceed the amount of \$15,000.00 in order to provide for the water main repair and continued operation of the system, which is essential for the distribution of water in the Authority's service area in accordance with the emergency contract requirements of N.J.S.A. 40A:11-6; and

WHEREAS, the final cost of the emergency repair is \$21,499.00; and

WHEREAS, a certification of funds for the final cost of the emergency repair is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority in the County of Morris and State of New Jersey on this 11th day of September, 2018, Resolution No. 18-46 is amended as follows: The Authority ratifies the actions taken to meet the emergency condition and the award of the contract on file at the offices of the Authority for the provision of emergency services and equipment by J. Fletcher Creamer & Son, Inc., 101 East Broadway, Hackensack, New Jersey 07601 at a cost not to exceed the amount of \$21,499.54 for the work required to repair the water main leak as described in the memorandum from the Executive Director, dated August 6, 2018, attached to Resolution No. 18-46.

1. Payment to J. Fletcher Creamer & Son, Inc. in the amount of \$21,499.54 for the emergency repair is authorized.
2. The Authority’s staff and consultants shall take all actions necessary to obtain reimbursement for such portion of the emergency repair for which the Borough of Mt. Arlington is responsible.
3. This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on September 11, 2018.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
William Hudzik, Chairman

ATTEST:

Marilyn Regner, Secretary

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds in the Minor Construction appropriation, Account No. 8-02-6-300-800-019 listed to cover the expenditures in the amount of \$21,499.54 included in the “Resolution Amending Expenditure of Funds Authorized for Emergency Services Contract, Water Main Valve Repair Under Howard Boulevard Situated Within The Borough Of Mt. Arlington,” dated September 11, 2018.

DATE: September 11, 2018

Larry Kaletcher, Treasurer

MOTION: Mr. Dour made a Motion to adopt Resolution 18-51, as amended, and Dr. Nusbaum seconded the Motion.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

We have been working with Larry to determine the costs associated and the responsibility of Mt. Arlington. On May 24, 2017, following the last repair that was made, we issued correspondence to the Water System Operator for Mt. Arlington and based on the existing water supply agreements, it states the lateral services, hydrants, hydrant lateral and hydrant valves exiting the transmission main shall be part of the Borough of Mt. Arlington's system and shall remain the property of the Borough of Mt. Arlington maintenance operation. The hairline crack on the transmission main is our responsibility, but the valve associated with the hydrant where we had to replace the bolts is under the jurisdiction of Mt. Arlington. We reviewed the costs from J. Fletcher Creamer and based on the information observed in the field, there is approximately three hours worth of effort associated with the replacement of bolts. We prepared correspondence for Mt. Arlington in the amount of \$5,829.22 which we feel is more than a fair portion of that work. We wanted to seek the Board's input and confirm that is correspondence that we want to pursue.

Dr. Nusbaum asked what is the age of the infrastructure, as he thought that whole corridor was relatively new and is this within the aging of the system that you would expect this? Mr. McAloon replied that infrastructure was installed in the early 90's, so it is pretty premature. We feel the hairline crack was due to a rock that was underneath due to the vehicular traffic and vibration over time. In terms of the bolt on the valve bonnet, we replaced the same thing last year and for some reason the soil composition and the materials of the bolt caused premature failure.

Mr. Gindoff commented that Mike is suggesting that are we going to send out the correspondence and an invoice in the amount of \$5,829.22 for the bolt replacement on the system after we adopt the resolution. The Board concurred to send the correspondence to Mt. Arlington.

(2) We have obtained the emergency call list for the several contractors: J. Fletcher Creamer from Hackensack, Montana Construction from Lodi, MSP Construction from Newark, and John Garcia Construction from Clifton in the event there are future emergencies. We previously discussed this at the last Board Meeting and there was previous consideration for soliciting bid pricing for an emergency contractor. In the past we had determined the effort was not productive and prevented experienced contractors from performing the emergency work.

Mr. Platt commented that the words "prevented experienced" contractors from performing the work certainly doesn't fit within the NJ State law. There is a need to evaluate the cost of the work as well and a way to protect us and that is through entering a contract. Mr. Carney mentioned that DCA also has a minimum qualification process under the prequalification regulations, which we have done on complicated contracts not emergency repair contracts. Our experience was that we were able to get approval by DCA by going through that prequalification process in four months or less. That is where you ask for very objective criteria. You cannot be subjective. Mr. Platt commented that the other point is that there may be occurrences when you need to have a contractor come in and do work and they are not emergencies and you set up this contract up properly to cover both these situations. Mr. Holt asked Mr. Carney if you go out to bid through the DCA process, are you required to accept the lowest responsible bid and Mr. Carney replied yes. Mr. Holt asked if you can have a pool of emergency contractors and Mr. Carney replied no. Mr. Platt mentioned that you set the contract for them to respond within a certain amount of time and also have a provision in the contract that you can void the contract if they don't comply. Mr. Gindoff asked Mr. Carney if he suggests that we try the qualification process first or is that not applicable to us? Mr. Carney replied that you can. The way that process works is you draft your mandatory minimum qualifications first. You call up DCA and have an informal meeting with DCA and show them what you are thinking about. Then the Board adopts a resolution, technically at a public hearing. After the meeting, the Board adopts a resolution, which goes down to DCA with your mandatory minimum qualifications. They have 30 days to act. The DCA Commissioner approves the mandatory minimum qualifications. The main thing is that it cannot be so streamlined as to completely eliminate competition or drafted that you are only picking selected bidders. Then you go out to bid and you evaluate the bids just like other bids under Local Public Contracts Law.

Dr. Nusbaum asked how do you structure your contract or bid process to include more than one person? Can you expand it to more than one contractor in case there is an emergency? Mr. Carney replied that if you have a contract with a contractor and the contract says they are supposed to respond, it's an emergency, you have an on-call number 24/7 reachable and if they are not reachable, they are in breach of that contract and now you have an emergency situation and now you are under the emergency provisions of the Local Public Contracts Law and you call whoever can respond to the call.

(3) Year to date water sales are down. We are approximately 1.38% below the 2017 volume sold through this period.; (4) Continued positive feedback from Alamatong Well No. 8. We are still seeing significant reductions in our blow-off volumes and blow-off durations. We last reported that it was 9,225 gallons per start-up and evaluating it through the third quarter, we are seeing 7,500 gallons per start-up. Due to the turbidity levels in that well, we send it to blow-off for a certain period of time until the levels are acceptable. We are doing this loss with the VFD. Once the parameters are met, it goes back into the distribution system at a 1,000 gallons per minute. We prepared formal correspondence which we respectfully requested that these volumes of blow-off not be counted as demand in the deficit surplus evaluation. Depending on what consideration we get, we are still substantially reducing the amount of unused volume of water.; (5) The 60% design meeting was held with Mott MacDonald. A few items were discussed such as the buried utilities, the septic tanks, relocating the JCP&L pole and pad mounted transformer to facilitate heavy truck traffic necessary for future tank rehabilitation, as well as confirming the design parameters. One of the things that came from the 60% design review was a need to evaluate the existing monorail and hoist. Suburban Consulting will be verifying the calculations to confirm the loading rate acceptable on the monorail and Tony Milonas will be getting the hoist certified. This is not only for MCMUA's long term benefit but as well as the construction project. That piece of equipment will be critical in helping the contractor getting equipment in and out.; (6) No word yet on Route 46/Canfield Avenue NJDOT project. We are hoping to receive confirmation of the scope of that project prior to entering into our agreement. Mr. Gindoff mentioned that a letter that was prepared by Suburban will be going out. Mr. McAloon mentioned that we want to confirm the anticipated scope of project.; (7) There was an informal meeting held in August between SMCMUA and MCMUA Executive Directors to confirm the willingness to re-evaluate the water supply contract. Mr. Gindoff mentioned that SMCMUA wants to move forward like we anticipated.; (8) We have a meeting scheduled for Monday, September 24, 2018, with N.J. American and Southeast Morris County M.U.A., which will include everyone's legal counsel.

PROJECT STATUS

1. General System

- A. We have been in communication with Wharton Director of Public Works and Licensed Operator with regard to the reduced water sales. Wharton has advised the Refresco US, Inc. facility at Whitlock was out of service which caused the reduction in water sales. On July 24th, the Wharton system demands increased significantly indicating this facility is back in service.
- B. SCE has reviewed current water sales YTD and indicate we are approximately 2.0% above the 2017 volume sold through this period.

2. Tank Cleaning Bid Documents

Bids were received on July 19, 2018 with Alpine Painting & Sandblasting Contractors, Inc from Paterson, NJ as the low bidder at a total base bid price of \$24,800.00. The second lowest bidder was Bridgeway Associated Corp. from Harrison, NJ at a total base bid price of \$53,920.00, and third lowest bidder being Allied Painting, Inc. from Cherry Hill NJ at a total base bid price of \$54,200.00. We performed a detailed review of the apparent low bidders' supporting documentation and determined it was a conforming bid, free from material defects. We recommend award of Contract No. 37-18 Cleaning of The four 3MG Potable Water Storage Tanks to Scaturro Bros., T/A Alpine Painting & Sandblasting Contractors.

The Contractor anticipates mobilizing in August and completing the tanks by the end of September, subject to any unforeseen circumstances that might impact this work.

3. Markewicz Pump Station Electrical Upgrades Design Project

A meeting with Randolph Township representatives, MCMUA, SCE, and **Mott MacDonald** (MM) was held on July 17, 2018 at the Township offices. The purpose of this meeting was to evaluate the proposed site plan and generator location for the Markewicz Pump Station Electrical Upgrades Project. We discussed the scope of work and importance of this project due to the criticality of this facility. Randolph indicated no formal site plan approval was necessary for these minor site improvements, due to the limit of disturbance anticipated less than 2500 square feet. Randolph advised, the only building and zoning permits were needed prior to construction which will be obtained by the contractor performing the work.

MM has submitted the load letter for Jersey Central Power and Light (JCP&L) and will be following up with regard to this load letter to answer any questions or comments. MM expects 60% design documents will be completed and sent the week of August 6th. Following review of these drawings and technical specifications, a meeting will be held to review the plans, specifications, cost estimate, and confirm details of the design. Bi-weekly meetings have continued, the next meeting is scheduled for August 9, 2018.

4. Route 46 and Canfield Avenue New Jersey Department of Transportation (NJDOT) Project

Morris County Office of Risk Management has completed their review the proposed Utility Engineering and Construction Agreement UECA-6-RT 46 Canfield 133160 and provided their input. MCMUA Legal Counsel is also performing a review of these Agreement Documents. Once we confirm acceptance of this proposed Agreement, a Resolution will be required from the Board to accept, this is anticipated at the September 2018 meeting.

5. South East Morris County Municipal Utilities Authority (SCMCMUA) Coordination

We have communicated with representatives from SCMCMUA with regard to the Conditional Notice of Intent to Terminate Water Supply Agreements and suggested setting up a meeting to further discuss the impacts if necessary.

6. New Jersey American Water (NJAW) Coordination

A conference call was held on Thursday July 19, 2018 to discuss the NJAW findings for source of supply into their Mendham service area. They had indicated plans to fortify their current sources, as well as alternative sources to provide a majority of the necessary demand. However, they are interested in a regular contract with MCMUA to provide the balance of the demands which could be provided through the existing Randolph/Mendham Meter/PRV pit at Old Brookside Road through our existing allocation. MCMUA superintendent provided a summary of the annual flow provided to NJAW through this pit over the past five (5) years, excluding the periods when Clyde Potts booster station was offline. The average annual total resulted in an average daily total of approximately 125,000 gallons per day.

NJAW also indicated a desire to purchase the existing infrastructure owned by MCMUA, including transmission main, Clyde Potts booster station, valves etc. immediately downstream of the Randolph/Mendham Meter/PRV pit at Old Brookside Road. We are currently preparing an estimated value of this infrastructure.

Following the meeting, it was publically announced NJAW had entered into an agreement with Roxbury Water Company. While not confirmed, it is believed this could be the alternative source of water supply for Mendham, as Roxbury Water Company currently has an additional 500,000 gallons per day of surplus allocation.

SOLID, HAZARDOUS & VEGETATIVE WASTE REPORT:

Mr. Deacon provided the following highlights: (1) The tonnage was the most in a calendar month in August 2018 since October 2007.; (2) Another quick reminder, this Saturday is our third HHW event at the Morris County Public Safety Training Academy and the last one is on October 13 at Chatham High School.; (3) Mentioned at the last board meeting some HAZMAT Trainings and the rotation of five employees that can run the events up at the Mt. Olive Transfer Station. We have more training coming up for Mike Nunn, Anthony Marrone and Brett Snyder in October and November. That will bring everyone up to the same training level.; (4) Vegetative Waste – Mentioned at the last board meeting was the DEP Multi-Class Permit Renewal for the Parsippany

Compost Facility. We have ordered the sign behind the Public Safety Training Academy with all the emergency contact information.; (5) Last week we received a call from an Environmental Consultant working with Northeast Products located in the Ledgewood section of Roxbury, which use to be the old Stump Factory/Natures Choice. At the request of the DEP Solid Waste Division, Northeast Products is being required to obtain a regulatory update to include their currently exempted leaf compost operations. Right now they have a Class B for their tree parts and they are looking to get a Class C for their compost operations. In order to allow this the MUA is required to request an Administrative Action, change the Solid Waste Management Plan, which will be accomplished by means of a letter from the Solid Waste Coordinator made to the DEP. Prior to issuing this letter to DEP, MUA will first reach out to the host municipality, which is Roxbury, to obtain their opinion on Northeast and their operations. The MUA had to go through a similar process with our Parsippany Compost Multi-Class General Approval.

Dr. Nusbaum asked if they are going to be doing the same thing that we do at Camp Pulaski? Mr. Deacon replied that they currently have compost operations. Mr. Gindoff mentioned that they have compost operations for handling leaves under an exemption, which is a very limited basis, so it is not quite the extent that we do it at our two facilities, but since part of their site is classified as a Class B grinding operation for the stumps that they do. DEP has come out with a policy that they do not want a facility that has an official approval and/or permits to also operate with an exempt approval at the same location. If any facilities have been operating half regulated with a permit and half as a limited exempt processor, DEP is having you come in and bring both activities under the same General Approval umbrella.

Mr. Deacon asked for the Board's approval of the following Resolution:

RESOLUTION NO. 18-50
RESOLUTION RECOMMENDING INCLUSION OF THE
KDS AGGREGATES, LLC.
CLASS "B" RECYCLING FACILITY FOR STORAGE AND PROCESSING OF
SOURCE SEPERATED CONCRETE, BRICK, BLOCK AND ASPHALT
IN THE TOWNSHIP OF MOUNT OLIVE
INTO THE MORRIS COUNTY SOLID WASTE MANAGEMENT PLAN

WHEREAS, the Morris County Municipal Utilities Authority has considered an application submitted by KDS Aggregates, LLC.(KDS) for inclusion in the Morris County Solid Waste Management Plan (Plan) of a Class "B" recycling facility for storage and processing of source separated concrete, brick, block and asphalt materials, located in the Township of Mount Olive; and

WHEREAS, on June 13, 2018 the Township of Mount Olive adopted a Resolution supporting inclusion of the KDS recycling facility in the Plan; and,

WHEREAS, a proposed Plan amendment to include the KDS recycling facility dated September 2018 has been prepared and reviewed by the Morris County Municipal Utilities Authority (MCMUA); and,

WHEREAS, after reviewing the KDS application and conducting a public hearing on August 10, 2018, the Morris County Solid Waste Advisory Council, the entity required to provide input to the Board of Chosen Freeholders prior to modifying the Plan, adopted resolution #01-2018 recommending the Board of Chosen Freeholders amend the Plan to include the KDS facility based on the proposed September 2018 Plan amendment; and

WHEREAS, the MCMUA, has concluded, that the inclusion of the KDS recycling facility in the Plan would be in the public interest and would advance the Morris County Solid Waste Management Plan.

NOW, THEREFORE, BE IT RESOLVED that the Morris County Municipal Utilities Authority recommends to the Board of Chosen Freeholders of Morris County that said board **adopt** an amendment to the Morris County Solid Waste Management Plan which includes said Class “B” recycling facility for storage and processing of source separated concrete, brick, block and asphalt materials in the Township of Mount Olive, in the Morris County Solid Waste Management Plan, as described in the application, which is on file at the offices of the Morris County Municipal Utilities Authority and incorporated herein by reference.

CERTIFICATION

I hereby certify the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at a Regular Meeting held on Tuesday, September 11, 2018.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
William Hudzik, Chairman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Druetzler made a Motion to recommend the inclusion of the KDS Aggregates, LLC Class “B” Recycling Facility in the Morris County Solid Waste Management Plan and Mr. Platt seconded the Motion.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

TRANSFER STATIONS

Tonnage – For the month of August 2018, the tonnage of solid waste accepted at the two transfer stations was 39,335 tons. This monthly tonnage for August 2018 was 5.95% greater than the 37,127 tons accepted a year ago in August 2017. Based on the first eight months of 2018 transfer station activity, for the year 2018 the annual total tonnage is currently projected to be 415,802 tons. If this projection holds true, 2018 tonnage would be 4.96% more than the 396,139 tons accepted in 2017. October of 2007 was the last time we handled more tonnage in a calendar month, that wasn’t impacted, or a result of, a weather circumstance. Please refer to the Transfer Station Disposal Report by Month for additional information.

On Sunday, August 12, MCMUA Larry Gindoff and Bobby Ross responded to the Parsippany Transfer Station for a sewer main break on Edwards Road. The main break, and related heavy rains, caused a large sinkhole and the pavement to collapse right in front of the main entrance to the Transfer Station offices. Parsippany Sewer Department and their contractor(s) rectified the issues and repaired the road that Sunday preventing any disturbance in operations at the Transfer Station that following Monday.

Proposal Adjacent to Trailer Staging Area- Parsippany Transfer Station

The MCMUA should have a copy of the completed property appraisal by the September 11 Board Meeting for discussion with council. In the meantime, copies of the MCMUA traffic study plans referenced in MCMUA documents have been provided to HMAT upon their request.

Air Pollution Control (APC) System- Parsippany Transfer Station

On August 2, MCMUA staff, Custom-Electric, MBT and Alaimo Engineering met at the Parsippany Transfer Station to physically review the ongoing “punch-list” items that need to be corrected in attempts to close out this project. The Air Pollution Control (APC) System continued to successfully operate during the month of August. Due to on-going issues related to

payments between the Contractor, the MCMUA and subcontractors and the delays in the project, Alaimo Engineering has been corresponding with the performance bonding company to help assure completion of this project and to make sure proper payments are made.

Air Permit Compliance

The MCMUA received an air permit advisory from the NJDEP in late August. Due to the age of the Mount Olive Transfer Station air permit, the MUA is having Alaimo Engineer review the matter and prepare an appropriate response to NJDEP. The response will provide the history of the air permit and will identify if this DEP advisory pertains to the MCMUA's transfer station or not. A copy of this compliance advisory is included as correspondence for the Board's reference.

SOLID WASTE MANAGEMENT PLAN

KDS Aggregates, LLC- Plan Inclusion Request- An application for a proposed class "B" recycling facility to be located on Waterloo Valley Road in Mount Olive, formerly used as a concrete plant, was submitted to the county for consideration of including the proposed facility in the Solid Waste Management Plan (Plan). KDS intends to redesign and reopen the concrete plant and equip it to store and process up to 500 tons per day of concrete, brick, block and asphalt.

After a site visit on July 3 with MCMUA, KDS Aggregates, LLC, and a Solid Waste Advisory Council (SWAC), on August 10, MCMUA staff reconvened with the SWAC for a regular meeting and formal vote adopting a resolution recommending to the Freeholders the proposed Plan inclusion. SWAC Resolution #01-2018 was adopted at this SWAC meeting. A similar resolution will be provided for the MCMUA Board's consideration at the September Meeting. These two (2) Resolutions recommend the Plan inclusion of the KDS Aggregates, LLC. facility to the Morris County Board of Chosen Freeholders. KDS Aggregates, LLC require the full Plan inclusion process including Solid Waste Advisory Council (SWAC) review and Freeholder approval. It should be noted that the host municipality of the Council of Township of Mount Olive previously adopted a favorable resolution approving inclusion of the facility.

HOUSEHOLD HAZARDOUS WASTE MANAGEMENT

Program Participation

Morris County residents and businesses continue to schedule Household Hazardous Waste (HHW) appointments during the 2018 summer months. The MCMUA had a total of 300 completed appointments at the HHW Facility during the month of August 2018. The year-to-date completed appointments now total 1466.

A reminder that the final two (2) HHW disposal events for the year are scheduled for Saturday, September 15, 2018 in Parsippany at the Morris County Public Safety Training Academy (MCPSTA) and Saturday, October 13, 2018 at Chatham High School in Chatham Township.

On Friday, August 17, MCMUA employees, with assistance from Morris County Buildings and Grounds, arranged for a large E-Waste/ UCE (Used Consumer Electronics) pick-up at the Morris View Nursing Home in Morris Township. MRM and their contractor, Vintage Tech, used the main dock to recover several pallets of tube style TV's into their truck for proper recycling. Additionally, the MCMUA is coordinating a large volume E-waste pickup by MRM from the County College of Morris (CCM). These free pickups help MRM meet its recycling quota while helping local governments manage large stockpiles of older electronics that have been problematic to recycle in the past.

Program Related Training Events- MCMUA Hazardous and Vegetative Waste Specialist, Anthony Marrone, attended and completed Hazardous Materials Transportation (DOT) training at Veolia Environmental Services (ES) in Flanders, New Jersey on Tuesday, August 14. MCMUA employees Michael Nunn, Anthony Marrone, and Brett Snyder are scheduled to attend the HazWoper First Responder 24-Hour Course on October 15 through the 17, 2018 at Veolia ES. MCMUA Anthony Marrone is also scheduled to complete the required Hazardous Waste Management (RCRA) training on Wednesday, November 14. All related training records are kept on file in both the MUA Main Office and at the HHW Facility Office Trailer.

Household Hazardous Waste Facility

MCMUA employees continue to improve overall site conditions up at the Household Hazardous Waste (HHW) Facility in Mount Olive. E-waste pick-ups were arranged with MRM/ Vintage Tech to occur the first Wednesday of every month to help keep the site clean and manageable. Safety equipment including nitrile gloves, hardhats, safety vests, safety glasses, and latex over-boots have been mounted on a central rack inside the HHW office trailer for employee use. A new plastic storage shed was purchased and installed to store power equipment and related tools.

VEGETATIVE WASTE MANAGEMENT

MCMUA continues its residential deliveries for our screened compost and double ground wood mulch. Year-to-date, around 315 deliveries have been made from both compost locations. The closing date for 2018 residential deliveries is Friday, September 28. A copy of the Vegetative Waste Report will be provided to the Board at the upcoming meeting.

As part of the final condition for the New Jersey Department of Environmental Protection (NJDEP) Multi-Class Recycling Center Permit renewal at the Parsippany Vegetative Waste/ Compost facility, MCMUA Hazardous and Vegetative Waste Specialist, Anthony Marrone, has designed and updated a new informational sign to include all necessary posting requirements: emergency numbers, 9-1-1, Morris County Communication Center 973-285-2900, and the NJDEP Hotline 1-877-WARN-DEP (1-877-927-6337), PI#133626, hours of operation, acceptable material details, etc. The MCMUA has already received a "Notice of Administrative Completeness" from the NJDEP on July 10, which was included as correspondence during the August Board meeting.

The MCMUA rented a Komptech Nemus 2700 Screener with a ½" screen to process materials. This rental includes 22 working days in a month and 176 hours, beginning the week of August 20. Screening operations took place at the Parsippany Compost location first. The Camp Pulaski, Mount Olive Compost location began screening on Monday, September 10.

The MCMUA is going to auction/ sell its unsold bulk quantities of unscreened compost to continue the efficient operations of its two (2) compost facilities. This will also help keep the facilities operating in accordance with the NJDEP general approval limits and guidelines.

GENERAL ADMINISTRATIVE MATTERS

Garden State Environmental Health and Safety Consulting, Inc. (GSE), under the direction of County Risk Management, completed their 2018 annual Health, Safety, and Compliance Inspections at the MCMUA facilities on Tuesday, August 10 at the Parsippany Compost. The completed inspection audit summaries were generated by GSE for the Parsippany Transfer Station, Mount Olive Transfer Station, Water Division's Markewicz Booster Station and Maintenance Garage, the main MCMUA Office in Randolph, the HHW Facility, Camp Pulaski/ Mount Olive Compost, and the Curbside Recycling Facility and were all sent to MCMUA Human Resources/ Health and Safety Manager, Fred Wilson. MCMUA employees are currently working to correct and improve all GSE noted observations. Corrective action will be photographed, documented, and filed for each location to assist with future audits and possible violations.

RECYCLING REPORT:

Ms. Sweedy reported that the final rate for single stream for the month of August is -\$40.32, which is an increase of \$11.28. In August, newspaper dropped to \$7.78 per ton from \$16.74 per ton. Also there was a slight decline in ferrous, aluminum and plastic mix. Although there is a decline, the rate is lower than the rate for April, which was a -\$62.87 per ton, May which was -\$53.04 per ton and June which was -\$45.40 per ton. As you can see, there is some fluctuation.

In August, we conducted the Composition Audit at ReCommunity. During the week of August 20 through August 24 loads of single stream recyclables were designated for sampling for the audit and were directed to a holding area where the material was kept separate from other materials. MUA Staff was present and we assisted with the Audit at Republic Services/ReCommunity on August 25.

There was an inspection prior to processing the material and a clean-up followed. The bales of material were weighed and photographed. Weights were recorded to be sure the count was accurate. The Audit provided important information. There is an increase in OCC, which is old corrugated cardboard and a decrease in ONP, which is old newsprint. This corresponds with current trends such as on-line shopping, which generate lots of cardboard boxes and residents opting to read newspapers on-line instead of purchasing newspapers. Over the four composition audits, the residue rate had risen from 3.50% to 4.96% to 7.38%. There was a decrease in residue at this audit with the rate of 6.44%. We are waiting for Republic Services to accept the results of the Composition Audit. Findings should result in a savings of \$1.19 per ton.

Also, MUA Recycling Staff continue to work to provide education to support schools and businesses as they work to improve local recycling programs. MUA Staff will have an exhibit at the Festival on the Green in Morristown on September 30. We are also providing outreach materials to be distributed at the Millington Fall Festival, which is also taking place on September 30.

Ms. Sweedy asked for the Board's approval of the following Resolution:

RESOLUTION NO. 18-51
RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
PROVIDING FOR COLLECTION AND DISPOSAL OF WASTE
(Park Commission)

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) desires to assist the Morris County Park Commission (Park Commission) in reducing the amount of waste it generates, increase recycling and reduce costs for waste collection and disposal by providing the County with those collection and disposal services; and

WHEREAS, pursuant to the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1 et seq., the MCMUA may enter into a contract with a local unit for the provision of solid waste services; and

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, (L.2007, c.63, s.2.), a Commission as a "Contracting Unit," according to the terms of N.J.S.A. 40A:11-2, and a County Utility Authority, according to the terms of N.J.S.A. 40A:5A-1 et seq., are considered "local units". Local units are encouraged and authorized to enter into agreements which promote the sharing and/or consolidation of services; and

WHEREAS, pursuant to N.J.S.A. 40A:65-4(a)(3)(b), any agreement entered into pursuant to this section shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs, pursuant to rules and regulations promulgated by the director; and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, local units entering into shared services agreements must adopt a resolution authorizing and clearly identifying the agreement and ensure that a copy of the agreement shall be open to public inspection at the offices of the local unit immediately after passage of a resolution to become a party to the agreement; and

WHEREAS, pursuant to N.J.S.A. 40A:65-5(c), the agreement shall take effect upon the adoption of appropriate resolutions by all the parties thereto, and execution of agreements authorized thereunder as set forth in the agreement; and

WHEREAS, the parties wish to enter into this five (5) year agreement to provide for the collection and disposal of waste from Lewis Morris Park.

NOW THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority as follows:

1. The Executive Director of the MCMUA is hereby authorized and directed to execute said Agreement with the Park Commission.

2. This contract is awarded without competitive bidding pursuant to 40A:11-5(2) of the Local Public Contracts Law.
3. This resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on September 11, 2018.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
William Hudzik, Chairman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Platt made a Motion to authorize the execution of an agreement providing for collection and disposal of waste for the Park Commission and Dr. Nusbaum seconded the Motion.

ROLL CALL: AYES: 7 NAYES: NONE ABSTENTIONS: NONE

Recycling Operations

Tonnage and Value – The July ReCommunity/Republic statement was finalized in the amount of **(\$45,457.78)**. The rate for single-stream in the month of July was **(\$29.04 per ton)**. The August statement and tonnages by material and municipality has not been received and/or compiled as of the writing of this report, but is expected to be in by the Board meeting and will be reported on at that time.

Republic Services/ReCommunity Composition Audit: On 8/14/18, staff met with Eric Gabrielson, Operations Manager, and Steve Gray, Area Operations Manager, of Republic Services/ReCommunity regarding the composition audit. The goal was to designate 60 tons of single-stream recyclables from various municipalities during the week of 8/20/18 to 8/24/18 for the audit. The overall plan for the audit, as well as details regarding previous audits were discussed.

The loads designated for the sampling (for the audit) were directed to a holding area where that material was segregated from other materials. Staff inspected the holding area prior to material being placed (tipped) there. Scale tickets were marked as “samples” to show that they were part of the audit. Staff went to ReCommunity twice a day to inspect material and to take photos.

MUA staff was present and assisted at the composition audit at Republic Services/ReCommunity facility on 8/25/18. Staff arrived at 8:30 a.m. and inspected the facility. Cleanup of various areas was still in progress. Staff assisted in roping off residue that was present from previous processing (that did not come in with the designated sample loads designated for the audit). Processing began at 10:30 a.m. The bales of material were weighed and photographed. Weights were recorded to be sure that the count was accurate. A total of 49.45 tons of material was processed. Approximately 20% of this material came from municipal recycling depots and the rest of the material was collected from the residential sector by our MUA curbside crew. The audit provided important information. There was an increase in old corrugated cardboard (OCC) and a decrease in old newsprint (ONP). This corresponds to trends in online shopping, which generate more cardboard boxes, and residents opting to read the news online instead of purchasing newspapers. Over the four composition audits, the residue rate had risen from 3.50% to 4.96% to 7.38%. There was a decrease in residue at this audit with the rate of 6.44%. These are the preliminary numbers and we are waiting for Republic Services/ReCommunity to confirm. According to our data and based on the marketing data contained in the July 2018 statement, the audit resulted in a revised fee per ton of -\$25.96 from \$-27.16. The positive change in the audit

will result in a savings of \$1.19 per ton. Please see the attached table, which shows the data for all four audits. Please note that the rolling average includes the numbers from all four audits.

ReCommunity/Republic Contract Renewal

A follow up meeting is scheduled with Steve Hastings, Director of Municipal Development, of Republic Services/ReCommunity on September 17 to continue dialogue with regard to details of extending the existing marketing of recyclable materials contract.

Resolutions & Proposals

A shared services agreement with the Morris County Park Commission and the MCMUA, to continue to service a 30-yard container, at Lewis Morris Park for solid waste will run from 9/1/18 to 8/31/23. The charge for each pull will be \$220 for the coming year and will increase by 2% annually for the next four years. In addition, the Park Commission will be billed for the transfer station tipping fees. A resolution authorizing the execution of the agreement will be presented to the Board for its consideration at the September 11 Board meeting.

Clean Communities

Educational Programs: The MCMUA funded five educational programs in August at libraries and summer camps in Denville Township, Roxbury Township, Mendham Township, Parsippany Troy Hills Township and Washington Township.

Road Clean-ups: The MCMUA hired Adopt-a-Highway Litter Removal Service of America to perform three cleanups in August. The first on August 9 on Lakeside Blvd., Mt. Arlington Road, and Center Street in Roxbury Township and Netcong Borough (near Lake Hopatcong and Lake Musconetcong). The second was on August 23 on Sussex Turnpike in Randolph Township. The third was on August 30 on Blackwell Street, East Blackwell Street, Rockaway Road and West Main Street in Dover, Rockaway Township, and Rockaway Borough (near the Rockaway River). The three cleanups totaled 15.6 miles cleaned, counting both sides of the roads. There were 108 bags of trash and 59 bags of recyclables collected from the three cleanups, plus other objects like scrap metal, wood, bagged brush, metal road signs and car tires.

Floating Classroom: Morris County Clean Communities sponsored a class on the Floating Classroom on Lake Hopatcong on 8/13/18, for municipal Clean Communities coordinators. Lake Hopatcong is the largest lake in the State and provides the perfect setting for coordinators to learn how to check the health of a body of water. The Lake Hopatcong Foundation educators divided the participants into small groups so everyone was able to take a turn using microscopes for viewing organisms and pH strips for checking the lake's level of acidity. Participants were able to see a zooplankton. Donna Macalle-Holly of the Lake Hopatcong Foundation talked about the impact of litter in our waterways. The floating classroom excursion ended with the sighting of two American Bald Eagles circling over their nest site.

A NJ Clean Communities Luncheon Meeting followed on Lake Hopatcong. NJ Clean Communities Council hosted the meeting. Sandy Huber, executive director, talked about Clean Communities spending, reports and events scheduled for 2019. She congratulated municipal coordinators on doing a great job! Liz Sweedy was a speaker and talked about local programs and initiatives. She encouraged coordinators to work together to share and promote litter abatement programs. Donna Macalle-Holly of the Lake Hopatcong Foundation spoke about the drawdown of Lake Hopatcong and the litter cleanup that is scheduled for November 1, 2018.

Miscellaneous Presentations/Meetings/Conference Calls/Correspondence

On 8/14/18, Joshua Alzona from Recycle Coach sent an email confirming a multi-year contract with the NJDEP. The contract will not expire until 12/31/20. The current contract was going to expire in December 2018. Many municipalities were waiting for a multi-year contract to be in place before onboarding with Recycle Coach. Hopefully, this will prompt additional Morris County municipalities to sign up and use this application now that there is a multi-year contract secured.

On 8/15/18, staff and Roxbury's Municipal Recycling Coordinator met with Oriole Familia, owner and operator of the Wendy's on Route 10. During a recent renovation, the building contractor was throwing away corrugated cardboard (mandated recyclables) into the container for construction, demolition and debris. At the time of the visit, construction was complete and staff was unable to speak with the site supervisor of Amtech Construction Corp. However, staff discussed the

recycling program at the Wendy's Restaurant itself. Mr. Familia confirmed that they recycle corrugated cardboard and that they do not use cans or bottles for food preparation. Everything comes in paper/cardboard. The only bottles are customers' water bottles. An additional container will be placed next to the trashcan and will be labeled for bottles/cans. The hauler will provide the collection service for the bottles/can. Staff contacted Amtech directly to inform them that they were not in compliance with the source separation law during construction.

On 8/22/18, staff met with the property manager; head of maintenance; and 12 representatives from business in 399 Interpace Parkway, Parsippany to discuss recycling. There are 1,000+ employees at this location. Vision Real Estate Partners has recently purchased this building and one of their tenants, Reckitt Benckiser, LLC wanted to increase sustainability there. Garden State Waste is the hauler and their representative asked staff to join him in speaking to this group. Garden State Waste is working with the property manager to determine if they will go single-stream or dual-stream. Staff spoke about mandated recyclables, China's Green Sword, contamination, keeping material clean, only recycling what can be recycled, labeling and teaming up containers. Staff gave out copies of educational flyers, decals, HHW information, and the MCMUA Environmental Newsletter.

On 8/23/18, staff met with Robert Franks, principal of Dover High School, to discuss revitalizing the recycling program at the high school. Chris Nowell, Environmental Science teacher, is excited to get administrators on board with this initiative and he will be leading this project. Mr. Franks is pleased with the recycling plan for a comprehensive recycling program at the school. He looks forward to a presentation by MCMUA staff for the faculty and training for custodial staff. He also plans to review the Sustainable Jersey for Schools program.

On 8/27/18, staff toured Kean University's Highlands Campus in Jefferson Township. The new Highlands Campus is located on the former grounds of Mt. Paul (a retreat and training center for the Paulist Fathers). The campus will serve as an outdoor laboratory for experiential learning and will expand Kean's current science programming and launch degree – completion programs on site. The grounds cover 40 acres of pristine woodlands in the highlands of New Jersey. Currently, workers are renovating the original abbey that will include nine classrooms, 24 residential rooms and flexible space for events. Kean is also constructing an elevated walkway that begins at the former Abbey, goes to a tree house, which contains two outdoor classrooms with stadium seating. Construction is expected to be completed in 2020.

On 8/28/18, staff met with Roxbury's Municipal Recycling Coordinator; and Roxbury Board of Education representatives, Joe Mondanaro, Assistant School Business Administrator/Board Secretary; Ann Rhodes, Community School/Community Relations Coordinator; and David Frusco, Aramark Education's General Manager Facility Services. Reinvigorating the schools' recycling program was discussed. The seven district schools have received the Bronze certification by Sustainable Jersey for Schools. The BOE credited the MCMUA and Roxbury Township in their application with helping them become sustainable. A September meeting will be scheduled that will include school principals.

ATTORNEY REPORT:

Mr. Carney deferred his report to closed session. This portion of the meeting was closed.

PUBLIC PORTION:

There being no comment from the Public, this portion of the meeting was closed.

OLD BUSINESS:

Mr. Gindoff gave an update on the Open Space Project that Anthony Marrone and he have been working on. He mentioned that Anthony Marrone and he met with people from the Morris County Planning Board on August 10, specifically Christine Marion, Virginia Michelin and Barbara Murray, to discuss both the concepts of open space preservation what the County does, as well as they provided us with resources regarding the water resources in Morris County, the Water Supply Element Plan, which is relatively old at this point but provides us the excellent maps that we need to understand where we target and focus our water resource areas in our Plan. This gives us

the background on the water issues. In addition, on September 3 we attended a Municipal Administrator's Meeting that the County held where the County Planning Board put on their five preservation programs and gave an overview on how open space preservation review their applications and what is their criteria. This gave us five different ways that the programs do what we are trying to create here. That gave us an excellent opportunity to see what works or doesn't work and to speak to those people who run those five different programs and getting their input.

On another open space matter from 2017, Heritage Homes project, which was two properties the Board agreed to fund adjacent to Schooley's Mountain Park in Washington Township, which was scheduled to close on August 28. The four owners of the property were not able to get their act together to sign by the closing and the deal fell apart at this point. The Land Conservancy had to return \$150,000 to Green Acres and money was also returned to the MUA fund, which was \$300,000 and the Park Commission also received their money back. Speaking with Sandy Urgo of the Land Conservancy and Dave Helmer of the Park Commission, they are still confident that they can get this deal reinvigorated very quickly and under the same Partnership Agreement that we currently have. It sounds like the Land Conservancy will front the money for Green Acres for \$150,000 to get this project going and with our continued support of the Board and the Park Commission, we should continue to participate in this project. He suggested that we continue this project with the Board's concurrence and the Board concurred.

Marilyn and I met with our landlord here at CCM. Our five-year initial term of our lease for this property is coming due this January. In our lease, we are entitled to one five-year renewal, which we are going to exercise with the same terms and conditions that we are operating under. We are going to have a resolution for the next meeting for the Board to consider authorizing us to renew the lease for five years. With that said, CCM representatives mentioned that they would like to take the house back in 2024, so we will be probably looking for a new home at that point.

Mr. Gindoff mentioned while going through founding documents in looking at our water resources, he reminded everyone that this is our 60th anniversary this month of the formation of the MUA. The Board of Chosen Freeholders adopted a resolution on September 24, 1958, so this is our 60th year of being Morris County M.U.A.

Mr. Gindoff mentioned that we have the AEA Dinner on October 10th. He asked all Board members to contact him and/or Marilyn if they are planning to attend.

There being no further Old Business, this portion of the meeting was closed.

NEW BUSINESS:

There being no New Business, this portion of the meeting was closed.

Chairman Hudik asked for a Motion for the meeting to go into closed session at 8:08 p.m. Mr. Carney mentioned closed session would be for the purpose of discussing HMAT Associates for contract negotiations, a matter involving potential acquisition of real property and attorney-client privilege and also New Jersey American Water and Southeast Morris County M.U.A. under contract negotiations.

MOTION: Mr. Platt made a Motion for the meeting to go into closed session at 8:08 p.m., Mr. Dour seconded the Motion and it was carried unanimously.

Chairman Hudzik asked for a Motion for the meeting to go into open session.

MOTION: Mr. Platt made a Motion for the meeting to go into open session at 8:38 p.m., seconded by Mr. Dour and it was carried unanimously.

There being no further business, Chairman Hudzik asked for a Motion to adjourn the meeting at 8:39 p.m.

MOTION: Mr. Dour made a Motion to adjourn the meeting at 8:39 p.m., seconded by Mr. Schindel and carried unanimously.

Marilyn Regner
Secretary

/mr