



Assistant District Recycling Coordinator – Full-Time (35 hours/week)
Morris County Municipal Utilities Authority
September 1, 2023

The Morris County Municipal Utilities Authority (MCMUA) is seeking a qualified individual for the full-time position of Assistant District Recycling Coordinator. The ideal candidate will assist the District Recycling Coordinator in planning, monitoring, promoting, coordinating, and providing technical assistance to further recycling programs within Morris County, NJ, and ensure compliance with legislated environmental objectives of the State of New Jersey, amongst other related duties as required. This position reports directly to the District Recycling Coordinator and works collaboratively with the Recycling Department staff and all departments in the MCMUA.

This position requires the individual to develop and oversee various environmental programs and initiatives. The applicant must possess a strong communication and customer service skillset while being comfortable speaking to various-sized groups on environmental topics in a public setting. Able to write and distribute a wide range of educational materials, press releases, and other informational resources designed to promote recycling and encourage the participation of residents in the program. Serves as a resource and liaison with municipalities, providing information and assistance. Assists in planning, formulating, and directing the implementation of staff training and/or the training of local government officials on the operational aspects of recycling. Assist the curbside collection recycling division in the field with recycling inspection efforts and education. Provides compliance inspections and outreach to multifamily units, governmental locations, construction sites, institutions, and businesses to ensure recycling takes place and is sustained. Assist our county municipalities with recycling tonnage reporting and outreach. Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the Authority.

Requirements

Education: Graduation from an accredited college or university with a bachelor's degree.

Experience: One (1) year of experience in solid waste or recycling management is preferred.

Salary and Benefits: The starting salary for this position is commensurate with education and experience. The Morris County Municipal Utilities Authority offers a competitive benefits package. The County of Morris is an Equal Opportunity Employer.

Please submit your cover letter and resume to fwilson@co.morris.nj.us.

Questions regarding this posting can be submitted directly to amarrone@co.morris.nj.us