

MINUTES OF THE REGULAR MEETING

OCTOBER 10, 2017

The Regular Meeting of the Morris County Municipal Utilities Authority was held on October 10, 2017 at 7:23 p.m. in the First Floor Conference Room at the MCMUA Offices located at 214A Center Grove Road, Randolph, New Jersey. The necessary notice of this meeting was published according to the law.

Chairwoman Szwak requested a roll call.

PRESENT: Mr. William Hudzik, Mr. James Barry, Dr. Arthur Nusbaum, Mr. Christopher Dour, Mr. Frank Druetzler, Dr. Dorothea Kominos, Mr. Fletcher Platt and Ms. Laura Szwak.

ABSENT: NONE.

Also present was Larry Gindoff, Acting Executive Director; Andrew Holt, MCMUA Water Consulting Engineer; Michael McAloon, P.E., Suburban Consulting Engineers; Larry Kaletcher, Treasurer; Marilyn Regner, Secretary; Brent Carney, Esq., Maraziti Falcon LLP; and Kathleen Hourihan, District Recycling Coordinator.

Chairwoman Szwak announced that the MUA Board passed a Resolution to offer the Executive Directorship to Larry Gindoff and am happy that we can offer it to Larry. Mr. Gindoff thanked everyone for certainly their confidence in him and the work and effort put forth in this and will work my hardest to not let us down. Chairwoman Szwak asked if that was a yes and Mr. Gindoff said he hasn't seen the Resolution yet. Mr. Carney said that he will fill in all the blank lines in the Contract and send it to you tomorrow morning for your review.

Chairwoman Szwak asked for the Board's approval of the Minutes of the Regular Meeting dated September 19, 2017.

MOTION: Dr. Kominos made a Motion to approve the Minutes of the Regular Meeting of September 19, 2017 and Mr. Barry seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: Messrs. Dour & Druetzler

TREASURER'S REPORT:

Mr. Kaletcher presented the Treasurer's Report for the Solid Waste Operating, Water Operating and Capital Accounts for the month of September 2017. Also included are the Comparative Balance Reports for both the Solid Waste and Water Divisions through the month of September 2017 and an Investment Report which indicates no new investments were purchased for the month of September 2017. These reports have been incorporated in these Minutes.

Chairwoman Szwak asked the Board for a Motion to accept the Treasurer's Report:

MOTION: Mr. Barry made a Motion to accept the Treasurer's Report and Mr. Dour seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

Mr. Kaletcher mentioned that he has three budget amendments. The first one is Resolution 17-68. Based on our solid waste tonnage accepted at the two transfer stations through September, we are projecting the full year to come in at 400,000 tons. Our revenue and contractual costs for the 2017 budget were calculated off of 380,000 tons. Resolution No. 17-68 shows the increase in budgeted contractual expenses will be covered by corresponding budgeted tipping fee revenue.

Mr. Kaletcher asked for the Board's approval of Resolution No. 17-68:

**RESOLUTION 17-68
RESOLUTION TO AMEND THE SOLID WASTE DIVISION
2017 FISCAL BUDGET FOR THE MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY PURSUANT TO N.J.A.C. 5:31-2.8**

WHEREAS, the Morris County M.U.A. on October 10, 2017 is amending the Solid Waste Division budget to include additional revenue and appropriations due to 2017 additional disposal tonnage activity in the amount of \$1,435,000, and

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Director, Division of Local Government Services may approve the amendment of the budget of any Authority or District when there are increases in budgeted revenue with corresponding increases in budgeted appropriations, and

WHEREAS, said Director may approve the amendment of the authority's budgeted revenue and appropriations in equal amounts.

NOW, THEREFORE, BE IT RESOLVED, that the Morris County M.U.A. hereby request the Director of Local Government Services to approve the amendment to the 2017 budget as follows:

<u>Increase Amended Revenue:</u>	<u>From:</u>	<u>To:</u>
Tipping Fees	\$36,271,000.00	\$37,706,000.00
<u>Increase Amended Appropriations:</u>	<u>From:</u>	<u>To:</u>
Transport & Disposal	\$20,394,600.00	\$21,468,000.00
Transfer Station Oper.	\$ 3,803,800.00	\$ 4,004,000.00
NJ Recycling Tax	\$ 1,140,000.00	\$ 1,200,000.00
Host Benefit Fees	\$ 1,926,600.00	\$ 2,028,000.00

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the regular meeting held on Tuesday, October 10, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Barry made a Motion to amend Solid Waste Division 2017 Fiscal Budget for the MCMUA pursuant to N.J.A.C. 5:31-2.8 (Additional Transfer Station Tonnage) and Dr. Kominos seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

Mr. Kaletcher mentioned that Resolution No. 17-69 and Resolution No. 17-70 are moving budgetary line items with surpluses and moving them to line items with budgetary deficits.

Mr. Kaletcher asked for the Board's approval of Resolution No. 17-69:

**RESOLUTION NO. 17-69
RESOLUTION TO AMEND THE 2017 FISCAL BUDGET FOR THE MORRIS
COUNTY MUNICIPAL UTILITIES AUTHORITY PURSUANT TO N.J.A.C. 5:31-2.8
SOLID WASTE DIVISION**

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Division of Local Government Services may approve the amendment of the budget of any Authority or District when there are decreases in budgeted appropriations with corresponding increases in budgeted appropriations, and

WHEREAS, said Director may approve the amendment of the authority's budgeted appropriations in equal amounts.

NOW, THEREFORE, BE IT RESOLVED, that the Morris County M.U.A. hereby request the Director of Local Government Services to approve the amendment to the 2017 budget as follows:

<u>Decrease Appropriations:</u>	<u>From:</u>	<u>To:</u>
Curbside Diesel/Fuel	\$ 200,000.00	\$ 122,295.00
 <u>Increase Appropriations:</u>	 <u>From:</u>	 <u>To:</u>
Advertising	\$ 5,750.00	\$ 15,750.00
Legal Consultation	\$ 75,000.00	\$ 135,000.00
Equipment Mtce.	\$ 27,295.00	\$ 35,000.00

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the meeting held on Tuesday, October 10, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Barry made a Motion to amend Solid Waste Division 2017 Fiscal Budget for the MCMUA pursuant to N.J.A.C. 5:31-2.8 and Mr. Dour seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

Mr. Kaletcher asked for the Board's approval of Resolution No. 17-70:

**RESOLUTION NO. 17-70
RESOLUTION TO AMEND THE 2017 FISCAL BUDGET FOR THE MORRIS
COUNTY MUNICIPAL UTILITIES AUTHORITY PURSUANT TO N.J.A.C. 5:31-2.8
WATER DIVISION**

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Division of Local Government Services may approve the amendment of the budget of any Authority or District when there are decreases in budgeted appropriations with corresponding increases in budgeted appropriations, and

WHEREAS, said Director may approve the amendment of the authority's budgeted appropriations in equal amounts.

NOW, THEREFORE, BE IT RESOLVED, that the Morris County M.U.A. hereby request the Director of Local Government Services to approve the amendment to the 2017 budget as follows:

<u>Decrease Appropriations:</u>	<u>From:</u>	<u>To:</u>
Engineering & Prof. Fess	\$ 380,000.00	\$364,000.00
Real Estate Taxes	\$ 150,000.00	\$135,000.00

<u>Increase Appropriations:</u>	<u>From:</u>	<u>To:</u>
Legal Consultation	\$ 30,000.00	\$ 60,000.00
Water & Sewer	\$ 200.00	\$ 1,200.00

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the meeting held on Tuesday, October 10, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Barry made a Motion to amend Water Division 2017 Fiscal Budget for the MCMUA pursuant to N.J.A.C. 5:31-2.8 and Mr. Dour seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

Mr. Kaletcher asked for the Board’s approval of the vouchers:

BILL RESOLUTION NO. 17-71

BE IT HEREBY RESOLVED that the bills as shown on the SCHEDULE OF WARRANTS all having been approved by the Board of officials where legally required, be and the same are hereby paid. The SCHEDULE OF WARRANTS designated as Bill Resolution No. 17-71 containing 7 pages for a total of \$3,086,280.26 dated and made a part hereof by reference.

SUMMARY

CHECK NUMBERS

CAPITAL FUNDS		\$ 0.00
WATER OPERATING FUNDS	3934-3962	190,210.74
SOLID WASTE OPERATING	8079-8170	<u>2,896,069.52</u>
		\$ 3,086,280.26

CERTIFICATION

I hereby certify that all vouchers listed above have been reviewed and found to be in proper form for payment, and I have compared the SCHEDULE OR WARRANTS to the vouchers for payment and have determined it to be correct.

DATE: October 10, 2017

BOARD CHAIRWOMAN APPROVAL

Laura Szwak, Chairwoman

SIGNED: _____
Marilyn Regner, Secretary

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds in the appropriations charged, or accounts listed to cover the expenditures included in the SCHEDULE OF WARRANTS dated: October 10, 2017

DATE: October 10, 2017

Larry Kaletcher, Treasurer

Mr. Druetzler asked if we are going to get rid of the Capital Account next year? Mr. Kaletcher replied yes, Larry and I have been discussing this and we plan on doing it before the end of this year.

Mr. Dour asked about the rent charge of \$2,100. Mr. Kaletcher replied that it is the rent for our office and the amount is split between water and solid waste. Mr. Gindoff mentioned that the solid waste portion is \$1,599.

MOTION: Mr. Platt made a Motion that the vouchers be approved for payment and Mr. Dour seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

CORRESPONDENCE:

Mr. Gindoff mentioned that seven pieces of correspondence were provided to the Board and there is one additional piece of correspondence tonight. The additional correspondence is a letter dated October 10, 2017 from Alaimo Engineering to me, which was forwarded to the Office of State Controller. It is our response to any questions and comments that they had with our Air Pollution Control Contract that they reviewed. Just as background, we had to provide this contract after it was executed to the State Controller since it is a contract over two million dollars. They provided some comments on it and they wanted an explanation on one of the issues.

Chairwoman Szwak asked if we still have not gotten a site plan from AJACO and Mr. Gindoff replied no. Chairwoman Szwak thanked Larry for putting the article about China and recycling in the correspondence; it was very interesting. Mr. Gindoff replied that it gives us some perspective on the challenges on recycling coming up.

Memorandum dated September 13, 2017 to Directors, Departments of Public Works from Steve Adams, Hazardous and Vegetative Waste Specialist regarding MCMUA Compost Facilities 2017 Leaf Season Hours.

Letter dated September 15, 2017 to Christopher J. Warren, P.P., Richard A. Alaimo Engineering Company, from Robert C. Garofalo, Esq., Garofalo & O'Neill, P.A. enclosing "Request For Information" from AJACO Towing.

Letter dated October 3, 2017 to Robert C. Garofalo, Esq., Garofalo & O'Neill, P.A. from Christopher J. Warren, P.P., Richard A. Alaimo Engineering Company, acknowledging receipt of partial response to Request For Information and requesting that a Plan of Survey, an Existing Conditions Plan and a proposed Site Plan be forwarded by October 10, 2017.

Letter dated October 5, 2017 to Joseph Mattle, Bureau of Water System Engineering, NJDEP, from Michael K. McAloon, P.E., Suburban Consulting Engineers, Inc., regarding Alamatong Well No. 8 Water Supply Loss Evaluation.

Letter dated October 2, 2017 to Carlton Dudley, Bureau Chief of the Bureau of Planning & Licensing, NJDEP, from Larry Gindoff regarding Administrative Action Request: New Plan Inclusion for Cip-Cycle Processing, LLC, Class “A” Recycling Facility, Rockaway Borough, New Jersey.

Map of Emerald Ash Borer Beetle Detections in New Jersey.

Article about recycling markets dated September 26, 2017 entitled “In My Opinion: Opportunities amid the uncertainty” by Clarissa Morawski.

Letter dated October 5, 2017 to New Jersey Department of Environmental Protection from Anthony Milonas, Supervisor of Water Operations, regarding the Disinfectant Residuals Report for M.U.A. for the month of September 2017.

Letter dated October 5, 2017 to New Jersey Department of Environmental Protection from Anthony Milonas, Supervisor of Water Operations, regarding T1 Reports for the Morris County M.U.A. for the month of September 2017.

ENGINEER'S REPORT:

Mr. Holt gave the following updates: (1) Alamatong Well #8 - Well #8 is in service under the power of the new Variable Frequency Drive. We communicated to NJDEP on October 5th advising them of the status and we are continuing to monitor the performance at various flow rates and catalog the turbidity events. With luck, it should be a good solution and will report back next month with more of a track record.; (2) The biggest activity last month was the solicitation of the Markewicz Electrical Upgrades Proposals. Five proposals have been received and it is my understanding that there is a Subcommittee meeting after this meeting and perfect the next steps in the review process. My hope would be to be in a position to award this at our next meeting if possible.; (3) General System – Had some bad news at Well 5. The pump had a mechanical failure. We are working with the Operator to identify and solicit price quotations for the replacement of that failed pump.; (4) Clyde Potts Booster Pump is also scheduled for a significant overhaul and maintenance consistent with the Asset Management Plan.; (5) We have worked with Larry on the Capital Budget Plan, which we will be talking about that more in the coming month.; (6) Water sales don't appear to be on pace to exceed the last two years, we might be slightly below the 1.6 billion gallon level but we don't foresee that as a significant financial impact to the budget.; (7) Flanders Valley Wellhouses that had the leaks associated with the roof scuppers, we have developed the detail and will be working with the Water Superintendent to obtain quotes to do those minor repairs at the drain ports on the roofs.

Dr. Nusbaum asked why did the well pump fail and it is at the life span that is anticipated? Mr. Holt replied that the pump was last replaced in 2003 so it is on the shorter end of its useful life. The Asset Management Plan would typically plan for 15-20 years useful life. We will want to diagnose what the cause of that was and mitigate it in the future. We can report back to you on the frequency use of that well pump versus others and see if there is something that we can do more proactively with the pump rotation to keep things in working order. Dr. Nusbaum asked if the quality of materials in the energy usage graded a better quality and lesser usage of pumps that are now available compared to this one? Mr. Holt does not know. He will get the specifications on what that pump was and certainly a lot of times in the pumping industry, older is better. We will make sure what we replace it with is not just not the off the shelf baseline model. If there is material upgrades or performance improvements that can be achieved, we would recommend that as part of the replacement program.

Mr. Hudzik asked do you recommend keeping a spare on site if we need to? Mr. Holt replied that this is some large output pumps. Just keeping a spare is a big investment and because of the number of sources you have, when this one is out, Well #8 is operational and we have Flanders Valley wells that are underutilized, it is only for peak needs. It is not like you had this urgent condition on this particular well that would warrant recommending a replacement pump be on standby. Over time those replacements either get lost or damaged and when they are not used, things don't work as well, so I don't recommend that in this scenario that a replacement pump would be prudent.

Mr. Platt asked have we heard anything further from Southeast? Mike, you sent an email suggesting they send us a draft or plan, have we heard anything from them? Mr. McAloon replied that is on his list to follow-up; we have not heard anything from them. Mr. Platt mentioned that is time sensitive so please keep after them.

Mr. Druetzler asked are we completed with the tanks? Mr. Holt replied yes; Painting, ROV inspections and everything looks good.

PROJECT STATUS

1. Alamtong Well #8

The VFD and replacement pump were successfully placed into service. We have sent formal correspondence to NJDEP advising them of the current status. We will continue to track the effects on turbidity blow off events.

2. Markewicz Pump Station Electrical Upgrades RFP

On Tuesday October 3, 2017 we received five (5) Qualification and Fee Proposals for the Professional Engineering Services for Markewicz Pump Station Electrical Upgrades Project, RFP – 17 – 1W. Proposals were received from the following Engineering Firms: ***Mott MacDonald*** of Iselin, NJ; ***Paulus, Sokolowski & Sartor*** of Warren, NJ; ***Jacobs Engineering*** of Morristown, NJ; ***Remington & Vernick Engineers*** of Secaucus, NJ; and ***Keystone Engineering*** of Hamilton, NJ. Copies of the respective Qualifications Proposals, Evaluation Rubric, and RFP documents were distributed to the Selection Committee. The Selection Committee will review and evaluate the Qualification Proposals for each of the Engineering Firms on Technical Competence (40 Points), Experience (30 Points), and Project Approach/Schedule (30 Points). Only the firms which receive greater than 70 points shall have their Fee Proposal packages evaluated. We will collect the evaluation rubrics from the Selection Committee and open the fee proposals for the firms which scored appropriately. We may elect to perform interviews as part of the selection process.

3. General System

A. Alamtong Well #5 recently experienced a mechanical breakdown. MCMUA personnel were able to diagnose situation and discovered the pump has seized causing the motor to overheat and terminal failure to occur. Due to current system operation, it is critical to restore the operation of this water supply facility. We are working to prepare and RFQ and to obtain

pricing to replace the pump and appurtenances. The motor is currently being evaluated and overhauled in preparation of the replacement pump.

B. As part of the system Operation and Maintenance, the Clyde Potts 40HP booster pump and motor has been schedule for inspection, disassembly, overhaul, and re-installation. By performing O&M in accordance with the manufacturers recommendations risk of likelihood of failure decreases from an asset management standpoint. This necessary work will help reduce operational costs and costs associated with pump failure.

C. We have assisted the MCMUA treasurer in preparing the 2018 Capital Improvement Project Budget. The biggest project anticipated for 2018 is the Markewicz Pump Station Electrical Upgrades project. Once we open the fee proposal packages, we will have a better understanding of the anticipated Engineering budget.

D. We have reviewed the water sales to date and current projections indicate total gallons sold will not meet our budgetary estimate of 1.6 billion gallons. Several contributing factors have resulted in the reduction of water sales such as the amount of rainfall, water conservation measures, reduction in distribution leaks, as well as calibration of meters could have contributed. Although water sales are lower than expected, the MCMUA operating costs have also been lower.

E. We have performed a field evaluation of the overflow scuppers at Flanders Valley #1 and #2 well houses to identify the corrective actions required to eliminate the infiltration. We are currently preparing design sketches of the overflow scuppers and necessary repair details to correct the issue. We will work with Superintendent on obtaining price quotes for installation.

SOLID, HAZARDOUS & VEGETATIVE WASTE REPORT

From a transfer station perspective, Mr. Gindoff gave an update on the Air Pollution Control system. We were a little slow in getting going on this project because the general contractor was slow in getting some of their permits approved from Parsippany, but on last Thursday and Saturday, they did their significant concrete pours where a lot of the equipment is going to actually be located so things should really start moving now because we have all the equipment on site. The subcontractors are all prepared to do what they need to do and they were, for the most part, waiting for this concrete slab to be poured and cured for a lot of the work to continue. We expect this to really speed up over this next month. We are probably going to be a month and a half behind our targeted time of completing it, but we are making quite a bit of progress and we should be done very soon.

Mr. Hudzik commented that you said that liquidated damages may be assessed and asked will they be assessed. Mr. Gindoff replied it is still a maybe, I'm not going to say they will. If we can get the people in and out, I won't say they necessarily will and will discuss it with our engineers. Mr. Druetzler asked so the middle of December is the goal now? Mr. Gindoff replied that is what it looks like and that is realistic.

Mr. Gindoff reminded the Board that our next Household Hazardous Waste Day is October 23, 2017 in Pequannock. This is going to be our last HHW day of the year.

Lastly, regarding open space, at the last meeting I mentioned that I needed to get a designee from the Board to serve next year and asked if I could get a commitment from anyone. Laura Szwak volunteered to serve on the Open Space Committee. Mr. Druetzler made a Motion to nominate Laura Szwak to serve on the Open Space Committee and Mr. Hudzik seconded the Motion.

TRANSFER STATIONS

Tonnage - For the month of September 2017, the tonnage of solid waste accepted at the two transfer stations was 33,375 tons. This monthly tonnage for September 2017 was 1.86% less than the 34,007 tons accepted a year ago in September 2016. The tonnage accepted for the third quarter of 2017 was 2.33% more than tonnage accepted in the 3rd quarter of 2016. Based on monthly tonnage disposed of for the first nine months of the year, for 2017 the annual total tonnage disposal is still trending ahead of 2016 and is projected to be 398,299 tons. If this projection holds true, 2017 tonnage would be 4.06% more than the 385,849 tons accepted in 2016. Please refer to the Transfer Station Disposal Report by Month for additional information.

Air Pollution Control System and Permitting – Parsippany Transfer Station - As of the writing of this report, the status of the air pollution control (APC) system construction project is as follows:

Structural Repairs

- Metal siding removed on back of transfer building;
- Extensive z girt replacement completed and wall panels replaced;
- Structural framing at door openings has not yet been started;
- Concrete pedestals repairs at tip floor doors have been completed;
- Masonry wall repairs have been completed adjacent to loading bays;

Air Pollution Control System

- Spiral ductwork and structural joists for ductwork have been delivered to the site;
- Supporting joists for ducts have been installed within transfer building;
- Ductwork has been installed inside of the building and stubbed out;
- Completion of ductwork dependent on concrete slab pour;
- Dust collector is onsite but awaiting concrete pad installation;
- Odor control system delivered to yard in site vicinity due to onsite staging area limitations;
- Blower delivered to yard in site vicinity due to inadequate laydown area onsite;

Electrical work

- Work has commenced on electrical service upgrade;

Concrete slab

- Concrete formwork has been inspected;
- Concrete pour has been scheduled for October 9;
- Phasing of concrete placement has been clarified to Contractor;

Completion

- Contract stipulates that work is to be completed by November 1;
- Project delays have been experienced; liquidated damages may be assessed;
- Completion date now appears to be December 15, 2017

Fire at Mt. Olive Transfer Station – During the night of September 27, 2017 a fire in a transfer trailer located in the Mt. Olive transfer station outbound tunnel caused the sprinklers to go off which triggered the fire alarm. Budd Lake and Flanders fire companies were dispatched in the middle of the night to put out the fire which they quickly did after pulling the transfer trailer out of the tunnel. The Mt. Olive transfer station was closed from approximately 7:30am to 8:15am the following morning while the fire suppression system was being recharged and repaired. Once the fire suppression system was ready, the facility was open for business with very little disruption. There were no injuries and no damage to the transfer station due to the fire. As a follow-up Morris County Office of Risk Management is setting a comprehensive risk assessment/safety inspection with its retained safety consultant for both transfer stations. Additionally, we have stopped the previously allowable practice of storing partial loads of waste in trailers inside the tunnel. These partial loads will now be stored outside during the night. There was no readily apparent cause for the fire and the ultimate cause is not anticipated to be discovered.

Solid Waste Facility Permit: Now that the 30-day comment period is closed with respect to the issuance of the solid waste facility permit for the Parsippany transfer station, the MCMUA is waiting for the issuance of the final permit. Staff and Alaimo Engineering reviewed the draft permit and forwarded the MCMUA's comments in a September 6, 2017 email to the NJDEP.

Scale Upgrade Bid: Following the rejection of the bids for the transfer station scales at the September 19 Board meeting due to material defects in the two bids submitted, staff is preparing a rebid to be issued, making revisions where appropriate, and anticipates presentation for award at the November 2017 Board meeting.

AJACO Towing – Lease of Additional Lots at Parsippany Transfer Station

AJACO Towing provided a partial response, dated September 15, 2017, to the MCMUA's most recent request to answer our initial July 3, 2017 Request For Information (RFI). Since the AJACO response to our RFI lacked a copy of the plans needed for review, an additional request dated October 3, 2017 to supply the necessary plans was prepared and distributed by Alaimo Engineering on behalf of the MCMUA. These recent letters have been included in the Correspondence Report.

SOLID WASTE MANAGEMENT PLAN

Administrative Action Modification for Cip-Cycle Processing LLC (CipCycle) Inclusion of Class “A” Recycling Facility in the Borough of Rockaway

In a Council resolution dated September 14, 2017, the Borough of Rockaway provided the MCMUA with its opinion regarding the proposed inclusion of the CipCycle Class “A” recycling facility. The resolution endorsed the proposed inclusion of the facility in the Plan but it was based on terms and limitations that were imposed on this proposed operation by the Rockaway Borough Land Use Board as part of its review. In an administrative action request dated October 2, 2017, the MCMUA requested NJDEP amend the Plan to include the proposed facility with the terms and limitations cited by the Borough in its resolution. In short, the primary limitations requested by the Borough were to restrict this facility to a paper only recycling facility and to limit its acceptance to 200 tons per day. It should be noted CipCycle originally requested to be allowed to process all class “A” recyclables (bottles and cans in addition to paper) as well as to operate where it could accept up to 350 tons per day. A copy of the administrative action request sent to NJDEP, which contains the Rockaway Borough resolution as Appendix “B”, has been included in this month’s Correspondence Report.

HOUSEHOLD HAZARDOUS WASTE MANAGEMENT

Program Participation – During September 2017, a total of 206 residents and businesses delivered waste to the permanent household hazardous waste (HHW) facility in Mount Olive. This is up from September 2016 levels when only 115 participants used the facility and is down from August 2017’s participation when 298 participants used the facility.

One-Day HHW Events – The MCMUA conducted its first of two fall 2017 HHW disposal days at the Public Safety and Training Academy on September 23. It was an excellent event. We had great weather the whole day, our vendors (MXI and MRM) were set up in a timely manner, and the residents were appreciative for the service throughout the day. The lines were busy but moving quickly and efficiently. This was one of the smoother HHW events conducted by the MCMUA.

There was a total of 1,021 vehicles through the event, 417 had HHW only, 453 had both HHW and E-waste and 159 had only E-waste. From a cost perspective, there were 870 vehicles through the HHW area at \$35.99/vehicle (\$31,311.30) and 912 vehicles through the E-waste area at \$0.00/vehicle. There was slight increase in number of vehicles through the electronics area from the last event but the total volume was ultimately similar, a fair number of the vehicles only had one or two small electronic devices. The final 2017 program will take place at Pequannock Valley Park on October 28.

VEGETATIVE WASTE MANAGEMENT

Facility Report – Compost and mulch residential deliveries continued through September 29, 2017. While the MCMUA approved the sale of unscreened compost at \$4/CY at the September meeting, the material is not moving fast enough and the MCMUA is preparing to auction the remaining material in preparation for the brunt of the leaf season. The Vegetative Waste Management Report for September 2017 will be presented to the Board at the October 10 meeting.

A map of the detection of the emerald ash borer (EAB) beetle in New Jersey has been provided in the Correspondence Report. Evidence of the EAB has now been spotted in trees in four municipalities in Morris County and the Morris County Office of Risk Management has requested we be on the look out for evidence of the EAB and report any detection to them.

OPEN SPACE PRESERVATION

Larry Gindoff was able to attend the September 12, 2017 Open Space Trust Fund Committee meeting due to the cancelation of the MCMUA Board meeting on the same night. It is at this meeting that Committee members are told of the applications seeking funding for this season’s

funding cycle. On September 16 site visits of all the sites were conducted for Committee members and on October 23 the Committee is scheduled to consider all the applications and provide its recommendations to the Freeholders.

Although reported last month, it needs to be reiterated that Larry Gindoff has served as the MCMUA's representative on the Open Space Trust Fund Committee for the past four years. In accordance with committee by-laws, four years is the limit on serving on the committee in one stretch and as such, the MCMUA will need to select a new representative for 2018 and a Board member to serve on the Open Space Trust Fund Committee is preferred over a staff member serving.

RECYCLING REPORT:

Ms. Hourihan mentioned that we received the September statement from ReCommunity and the prices did not decline as much as we thought they would for the month of September. However, we are likely to see a further decline in October. She spoke to the Burlington County Recycling Coordinator today and she is seeing declines. We have two grades of paper that get marketed out of the ReCommunity facility. One is corrugated cardboard and the other one is anything that is not corrugated cardboard. The category that is not corrugated cardboard, they tend to call mixed paper. That is what China seems to be cracking down on, so that is going to be the tough material to market. The corrugated cardboard, on the other hand, is a valuable material and like the article said, China may seek to use cardboard in lieu of some of the mixed paper that is not coming in because they need paper. China is trying to push to get their own recycling industry going, but they don't have it developed yet, so that is why they are relying on our paper. The mills still want the paper but the ban is being put on at the Customs importation level. It is not just for paper, it is also for all kinds of plastic. It sounds like recycled plastics are totally banned so they may have to look to start importing flake or pellet palletized plastics to replace the plastic or they may just use virgin material. They are a manufacturer of a lot of goods. Even someone like Amazon needs a lot of cardboard boxes to ship their stuff out so all that was coming from China. It is very disruptive to the whole marketplace and we are going to start to see the impact. Ms. Hourihan mentioned that she was expecting to see a decline based on some preliminary numbers that we had gotten from ReCommunity from a +\$11/ton in August down to possibly -\$27/ton in September, but it didn't drop that much. We are actually hanging on at a +\$0.16/ton and that is because cardboard didn't go down that much. Ms. Hourihan mentioned that we anticipate that it is going to get worse in October. Ms. Hourihan will be talking to ReCommunity more to see what do we need to be doing and what do we need to be talking to our towns about. It is not only contamination issues but it is also moisture issues. Ms. Hourihan will get more information from ReCommunity to avoid more problems.

Ms. Hourihan mentioned that we had tentatively set the next composition audit date with ReCommunity for October and due to a medical issue with one of their managers, we are postponing it, possibly into November. We are not sure if ReCommunity needs to postpone it further as their facility is having issues processing because they are slowing down their lines, so they may have a problem finding storage space for our sampled material for our composition audit. Ms. Hourihan will be talking about that more with them.

Ms. Hourihan mentioned that we had two bid openings and was hoping to have two resolutions. However, only one resolution will be presented. The one that is not being presented is to purchase two rear-load compactor trucks. The reason it is not being presented is because we learned of some information on Friday about a regulation that we were unaware of that talks about weight restriction. We are looking to delay this resolution until possibly November and do more research on that. Mr. Carney added that the bids were recently received in September and they remain open for 60 days.

The other bid was for open-top roll-off containers and we do have a resolution to award the roll-off containers. We did receive three bids. We had a fatal defect with the first bid; the roll-off containers with the second bid did not quite meet the specs that we were looking for, so they were also deemed unresponsive. We are looking to award to the third highest bid, which is the bid from Conshocken Steel Products Inc. We plan to place an initial order for four open-top roll-containers. The contract will allow us to place additional orders for roll-off containers through December 31st taking into consideration the amount of money we have in the budget.

Dr. Nusbaum asked if covers are necessary so that the product doesn't get ruined? Ms. Hourihan replied that was an excellent question. We have been trying to work with the towns that we service to get roll-off containers covered. Some roll-off containers we can buy as just plain open top containers and there are plastic lids that can be put on top of the containers and we strap them down. We want to get work done on a procurement to order some enclosed roll-off containers that have a roof on the top and they have sliding openings on the side. We bought a few of those last year and there are certain towns that those work in because those towns load from the ground, whereas other towns built platforms and they load from the top. Between that and the labor the town has available at the recycling facility, sets the parameters for what types of covering options that work in different towns. There is another container that has a tarp option. In Chatham Township, we bought a compactor, which is completely closed. We have five different options with all different varying levels of cost.

Chairwoman Szwak asked if we heard anything from Butler or Florham Park and Ms. Hourihan replied unfortunately she does not have any updates on any of the proposals.

Chairwoman Szwak mentioned everytime she reads the revenue and tonnage section, it always seems that Kathleen works with the company to get the best price and wants to recognize that work and praised Kathleen for that. Chairwoman Szwak asked if there are any changes with the new company that purchased ReCommunity and Kathleen replied they changed their email and in the signature line it now says Republic. She also mentioned nothing has happened and the acquisition was just finalized in October. The only change was the emails and the name will be coming as they roll it out.

Ms. Hourihan asked for the Board's approval of the following Resolution:

RESOLUTION NO. 17-72
RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR THE
PURCHASE OF ROLL-OFF CONTAINERS TO
CONSHOCKEN STEEL PRODUCTS, INC.

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) advertised for the receipt of sealed competitive bids for the "Purchase of Roll-off Containers"; and

WHEREAS, the MCMUA received three (3) bids on October 3, 2017 from the companies listed below at the total amount shown for the initial order of four (4) open-top roll-off containers; and

	<u>Total Amount of Initial Order</u>
Wastequip Manufacturing Company, LLC (Wastequip) 841 Meacham Road, Statesville, NC 28677	\$15,728.00
Custom Container Solutions (CCS) 391 Wolfland Road, Lewisburg, PA 17837	\$16,080.00
Conshohocken Steel Products Inc. (CS Products) 301 Randolph Avenue, Ambler, PA 19002	\$16,256.00

WHEREAS, the bid of Wastequip, being the apparent lowest, was reviewed by the Authority's Staff and Attorney to determine compliance with the bid specifications; and

WHEREAS, the Statement of Ownership Disclosure was not completed properly, and pursuant to N.J.S.A. 40A:11-23.2 is a material defect that cannot be waived by the MCMUA, and therefore the bid of Wastequip is non-responsive; and

WHEREAS, the bid of CCS, being the next apparent lowest, was reviewed by the Authority's Staff and Attorney to determine compliance with the bid specifications; and

WHEREAS, CSS included certain variations in its bid as to the roll-off container specifications which were not equal to or better than that specified and did not materially meet the specified requirements set forth in the general specification of the bid document for the 30 Cubic Yard Open-Top Cable Hoist Roll-Off Container in several areas including the hook plate,

the door post, the tarp rail and the vertical side posts, which were not at least equal in type, function, quality, durability, strength and/or effectiveness as compared to the specifications; and

WHEREAS, the bid specifications state, in relevant part, that “Bidders may offer equipment that equals or exceeds the specified requirements; however, equipment that fails to meet the requirements may be deemed non-responsive and may be rejected by the MCMUA” and therefore the bid of CSS is non-responsive for not providing variations that are at least equal to the specifications; and

WHEREAS, the bid of CS Products, being the next apparent lowest, was reviewed by the Authority’s Staff and Attorney to determine compliance with the bid specifications; and

WHEREAS, it was determined that the bid from CS Products did not contain any material defects; and

WHEREAS, the MCMUA desires to award the Contract to Furnish and Deliver Roll-Off Containers to CS Products for the initial order of four (4) containers in the total amount of \$16,256.00; and

WHEREAS, the MCMUA desires to authorize its Staff to order additional roll-off containers through December 31, 2017 according to said Contract by written purchase order(s) in an amount not to exceed the balance of line item 7-01-3-300-800-151 Equipment Purchase at the time the order is placed; and

WHEREAS, the MCMUA Treasurer has certified that sufficient funds are available in line item 7-01-3-300-800-151 Equipment Purchase for the initial order of four (4) containers in the total amount of amount of \$16,256.00.

NOW THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority as follows:

1. The bid submissions of Wastequip and CCS are determined to be non-responsive and are hereby rejected for the reasons set forth in the prefatory clauses of this Resolution.
2. The MCMUA exercises its discretion to waive all immaterial defects, if any, with respect to the bid of CS Products, received on October 3, 2017 and hereby awards the Contract to Furnish and Deliver Roll-Off Containers to CS Products for the initial order of four (4) roll-off containers in the total amount of \$16,256.00.
3. MCMUA Staff may order addition roll-off containers from CS Products through December 31, 2017 according to the Contract awarded herein by written purchase order(s) in an amount not to exceed the balance of line item 7-01-3-300-800-151 Equipment Purchase at the time the order is placed.
4. The Acting Executive Director is authorized and directed to execute the Contract to Furnish and Delivery Roll-Off Containers with CS Products upon receipt of a certificate of insurance in a form acceptable to the County’s Risk Manager and all other documents required by the contract.
5. A copy of the Resolution shall be sent to all persons that submitted a bid for the “Purchase of Roll-off Containers” and the bid security of Wastequip and CCS shall be returned. A copy shall be submitted to the MCMUA Treasurer and kept on file in the offices of the Authority.
6. The Authority’s staff and consultants are hereby authorized to take all other actions necessary or desirable to effectuate the terms and conditions of this Resolution.
7. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on October 10, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Dour made a Motion to authorize the award of contract for the purchase of roll-off containers to Conshocken Steel Products, Inc. in the amount of \$16,256.00 and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

Recycling Operations

Revenue and Tonnage – The preliminary August contract statement was received on September 5 in the amount of \$16,098.16 and finalized on September 28 in the amount of \$16,358. As of the writing of this report on October 4, the preliminary report for September has not yet been received. Staff expects to receive it before the October meeting and plans to provide an update on market prices at that time due to the market conditions explained below.

Tonnage collected by the MCMUA for recycling during September was 1,244.8 tons. The monthly tonnage is shown by material and by customer on the attached report.

Recycling Market Turmoil – Staff got some eye opening news on September 19 at a County Coordinators meeting when listening to Ann Moore, the Recycling Coordinator from Burlington County talk about the impending dire situation for paper markets, as a result of China’s evolving National Sword policy. We have seen the effects on the rigid plastic pricing, but paper and other plastics are also affected. Burlington County runs its own recycling facility and deals with inspectors from China on a daily basis. Ann stated how difficult it will be to meet the new restrictions China is imposing. On July 18, China notified the World Trade Organization of its intent to ban the import of mixed paper and “most scrap plastic” by the end of 2017. At first, it was perceived that the ban would be on unsorted paper, but it wasn’t clear what that applied to. Pricing in the MCMUA’s statements for paper have been pretty good through August. It appears now, that will not continue and instead will take a serious turn for the worse. On Tuesday, September 26, staff met with Steve Hastings of ReCommunity to discuss how the changes to the recycling market imposed by China will affect our costs and our program. Steve informed staff that the changes are being instituted by the Chinese Customs Officials, but Chinese mills still need material. The paper mills in China are getting 50% of volume they used to get. Steve indicated that all scrap plastics importation has been banned and that China will likely need to start importing plastic flake or pellets. Any paper over 12% moisture or with excess of 1.5% prohibitives will be rejected with zero tolerance. In order to achieve these strict paper requirements, ReCommunity is slowing down its sorting lines and is adding sorters. Steve informed staff that in the mixed plastic commodity (often referred to as “3 through 7”; however the MCMUA advertises as “4, 5 and 7”), it is really only the #5 polypropylene plastic that has value. Staff is considering new advertising to only accept #1, #2 and #5. Staff needs to do more follow-up with ReCommunity to find out exactly how the changes will impact Morris County and the facility in Mine Hill. The meeting on September 26 was more global in our discussion and it seems that ReCommunity may not yet know all the implications of China’s restrictions, since we didn’t receive any clear instructions yet on what we need to do. Please see the article from Resource Recycling dated September 26 in the Correspondence section of the Board packet.

ReCommunity Single-Stream Composition Audit – ReCommunity is tentatively planning the next composition audit for sampling the week of October 16 to 20 and the audit on Saturday, October 21. Staff is confirming if that date is set.

Bid to Purchase Two Rear-Loading Compactor Trucks – The bid document was publicized and made available on August 30. Five companies requested bid documents. Two bids were submitted and opened on September 26. Staff and our attorney reviewed the lowest bid. Staff seeks to award a contract for this bid at the October Board meeting.

Purchase of New Roll-off Containers and Inventory of Current Containers – During September, staff revised the previous roll-off container and dumpster bid, to be a bid for only roll-off containers. The bid was issued on September 15, with 16 companies requesting the bid documents. Three bids were received and opened on Tuesday, October 3. Staff is reviewing the bids receives and hopes to award a contract for this bid at the October Board meeting.

Purchase of Stationary Compactor System – As mentioned in last month’s report, the day the compactor was installed, August 30, Chatham Township decided that they would like to enclose the opening of the hopper for safety, since the site is not fenced in and MCMUA staff agreed. On September 12, the installer provided a quote to the MCMUA for a top plate and a door with an interconnect safety switch to be installed. The enclosure was installed on September 20, without the interconnect safety switch, which the installer said was not necessary to meet OSHA/ANSI standards. The installer stated that the door had to be painted a bright color, such as orange, and needed a “Do Not Enter” decal, neither of which he supplied. Chatham Township painted the door and the MCMUA ordered the decal. The decal was adhered on September 26. The Township started using the unit on Tuesday, October 3, 2017.

MCMUA Contracts with the County of Morris for Garbage and Recycling Services for Morris View – As previously mentioned, on July 21, staff met with Jennifer Carpinteri, the Director of Human Services for the County of Morris and with Joel Werzberger, the Assistant Administrator for Allaire, the new company that will run the Healthcare Center. Staff reviewed the recycling and garbage services provided by the MCMUA for the Healthcare Center and discussed some amendments that can be made. On August 15, staff sent a follow-up letter with the revised pricing. Staff spoke with Joel on September 6 and met him at the County Jail on September 8 to see a container cover option for an open-top container. Staff sent a second letter to Joel and Jennifer on September 25 to clarify some pricing options and awaits a response from Morris View.

Curbside Proposal for the Borough of Florham Park – MCMUA is currently in a one-year contract with the Borough, which ends on December 31, 2017. On Tuesday, October 3, staff submitted a proposal to the Borough of Florham Park for a new curbside contract for either a one year or three year term.

Curbside Proposal for the Borough of Butler – MCMUA has never had a contract with Butler, so this proposal presents a new opportunity for a shared service agreement. The Borough’s current contract ends December 31, 2017. The Borough has already received bids for options for garbage, recycling and/or vegetative waste collection. The Borough contacted the MCMUA after the bid opening to see if the MCMUA was interested in submitting a proposal to the Borough, since staff had requested a copy of the bid when it was first released. Staff did not submit a proposal earlier, since the Borough requested services in the recycling option which the MCMUA does not provide. The Borough has clarified that the MCMUA only needs to submit a proposal for the curbside collection of single-stream material. Therefore, on Tuesday, October 3, staff did submit a proposal to Butler for a single-stream curbside contract for either a three year or five year term.

Proposals to Continue Current Services and to Provide New Services – As listed in last month’s report, in the coming weeks and months, staff still needs to prepare proposals for the following work:

- Roll-off transport and marketing services for the Borough of Mount Arlington – The MCMUA is currently in a three-year contract with the Borough of Mt Arlington. The contract ends on December 31, 2017.

- Garbage collection services for the County of Morris – MCMUA is currently in a five-year contract with the County with an end date of December 31, 2017. Under this contract, the MCMUA provides dumpsters and garbage collection to 19 county buildings. The MCMUA purchased a used front-load garbage truck in 2012 to provide this service.
- Roll-off transport and marketing services for the Township of Washington – The MCMUA has been providing these services to the Township since 1996. There is no current contract in place. Staff met with the Township’s recycling coordinator on September 7 to discuss a new contract and pricing. Staff needs to prepare a draft contract to send to the Township for their review.
- Garbage collection services for Mennen Arena of the Park Commission – This would be new work that could make use of a compactor that is likely to become available, since the recycling from Morris View has declined due to the meals for the Meals-on-Wheels program no longer being prepared there. This idea was mentioned to the Park Commission in May and more recently in August. Staff awaits a response from the Park Commission to see if they are still interested. At this point, it is unknown if Morris View no longer wants the compactor, so staff is holding off on follow-up with the Park Commission until Morris View makes a decision.
- Curbside recycling services for the Borough of Mendham – The MCMUA does not currently have a contract with the Borough. The Borough is out to bid and bids were due on October 4th. Staff was not able to prepare a proposal for the Borough prior to October 4. Additionally, it becomes difficult to present multiple proposals at the same time, because there are too many unknowns and reserved spaces in the curbside schedule. Staff will contact the Borough on or after the 4th to see what bids were received.

Events/Education/Miscellaneous

Clean Communities – During September, staff researched, got quotes and placed an order for a trailer which will be parked in the parking lot near our building on the college campus. The trailer will be used as storage space primarily for Clean Communities equipment and supplies, but also for some recycling supplies. There is currently material stored at the Curbside Department at the Armory and the Curbside Department needs that space. It cost \$6,093 and will be paid for with 2017 Clean Communities grant funds.

On September 7, staff attended a Best Practices Manual committee meeting to review an update aspects of the manual. Educational Programs: There were no educational programs in September. Road Clean-up: There were no road clean-ups done in September.

Recycling Inspections/Outreach – During September, a total of 18 transfer station loads suspected of improperly containing mandated recyclable materials were photographed and written-up by MCMUA tipping floor inspectors and recycling staff.

Budget for 2018 – During September, staff worked on budgets which included the administration budget for the recycling office and planning for this year’s and next year’s REA grant and revenue estimates for the curbside program for 2018.

Event Containers – The MCMUA’s event containers for recycling and garbage were lent to the following organizations during September for events all on the same weekend:

- Chester Craft Fair – weekend of September 9 & 10
- Washington Township Green Living Festival – September 9
- Gran Fondo, NJ bicycle event in Morristown – September 10 (borrowed the extra sets of frames the MCMUA gave to the Park Commission)

Miscellaneous Presentations/Meetings/Conference Calls/Correspondence

- On Wednesday, September 6, staff met with employees at the County Garage on Hanover Avenue who handle the garbage and recycling to review recycling as a result of an inspection done at that location on August 29.
- On Saturday, September 9, staff participated as an exhibitor at the Chatham Sustainability Fair.
- Also, on Saturday, September 9, staff attended the Washington Township Green Festival as an exhibitor.

- On Friday, September 15, recycling office staff met with recycling operations supervisors to plan the 2018 curbside collection calendar and set which days will be holiday make-up days and see if any other adjustments are needed and plan for possible new work. Staff is now notifying the towns of the make-up days as planned.
- On Tuesday, September 19, staff attended a County Coordinator meeting in Ocean County.
- On Wednesday, September 21, staff hosted a municipal recycling coordinators meeting at the County Library. Speakers included Greg Voorhees of MRM who talked about ewaste and regional collection locations in Morris County, Al Knoth, Rockaway Township recycling coordinator, who spoke about tonnage reports and sending letters to businesses. Three employees from the NJDEP also attended and led a discussion. The NJDEP requested meetings with county and municipal coordinators around the state to have an open dialogue about successes and issues facing everyone one in the recycling community. There are many new staff members at the NJDEP, so it is good for them meet and speak with recycling coordinators.
- On Friday, September 22, staff had an educational table outside the cafeteria at Atlantic Health Care's office building (Morristown Medical Center's satellite location) at 475 South Street. Two hospital representatives joined MCMUA staff at the table.
- On Sunday, September 24, staff attended the Denville Green Fair as an exhibitor.
- Also on Sunday, September 24, staff attended the Festival on the Green in Morristown as an exhibitor.
- On Monday, September 25, MUA staff spoke to the staff of the County Office of Health Management at their offices. Staff created Power Point presentations about illegal dumping and the evolution of Morris County's Solid Waste Management Plan and the NJ Statewide Mandatory Source Separation and Recycling Act with emphasis on separation and recycling.
- On Tuesday, September 26, staff, along with the Roxbury recycling coordinator, met with the property manager of River Park Village apartments in Roxbury. There are 122 units for low to moderate income households. Mike Flora had asked Chris Vidal to visit the complex because he has never seen any recycling dumpsters at the complex. The complex manager admitted that they have never recycled and he will contact his hauler to arrange for recycling. Mike Flora plans to follow-up with the complex. The Roxbury recycling coordinator found that the municipality has an agreement with the complex regarding the reimbursement for solid waste services and the agreement requires the complex to recycle.

ATTORNEY REPORT:

Mr. Carney mentioned that he had no report this month.

There being no further comments from the attorney, this portion of the meeting was closed.

PUBLIC PORTION:

There being no further comment from the Public, this portion of the meeting was closed.

OLD BUSINESS:

Chairwoman Szwak thanked the Search Committee for all the work they did on resolving the Executive Director position. The Search Committee thanked Laura. Mr. Gindoff also expressed his appreciation for all work of the Search Committee. Chairwoman Szwak replied it is our pleasure.

There being no Old Business, this portion of the meeting was closed.

NEW BUSINESS:

Mr. Kaletcher mentioned that we are currently putting together the budget for 2018 and we plan on introducing it at the next meeting. Prior to that I would like to schedule a meeting with the Budget Committee and will send out an email to the same Committee members, Laura, Fletch, Chris and Frank, as last year.

There being no New Business, this portion of the meeting was closed.

Chairwoman Szwak asked the Board for a Motion to adjourn the meeting at 7:58 p.m.

MOTION: Mr. Platt made a Motion for the meeting to be adjourned at 7:58 p.m. and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 8 NAYES: NONE ABSTENTIONS: NONE

Marilyn Regner
Secretary

/mr