

MINUTES OF THE REGULAR MEETING

MAY 9, 2017

The Regular Meeting of the Morris County Municipal Utilities Authority was held on May 9, 2017 at 7:03 p.m. in the First Floor Conference Room at the MCMUA Offices located at 214A Center Grove Road, Randolph, New Jersey. The necessary notice of this meeting was published according to the law.

Chairwoman Szwak requested a roll call.

PRESENT: Mr. William Hudzik, Mr. James Barry,
Dr. Arthur Nusbaum, Mr. Frank Druetzler,
Mr. Fletcher Platt, and Ms. Laura Szwak.

ABSENT: Mr. Christopher Dour and Dr. Dorothea Kominos.

Also present was Larry Gindoff, Acting Executive Director; Andrew Holt, MCMUA Water Consulting Engineer; Larry Kaletcher, Treasurer; Marilyn Regner, Secretary; Brent Carney, Esq., Maraziti Falcon LLP; and Kathleen Hourihan, District Recycling Coordinator.

Chairwoman Szwak mentioned that the Executive Committee and Fletcher Platt met with the MUA staff today at 4 p.m. and appreciated the staff time of the managers, as well as the Board members. She was very impressed with the professionalism; the managers are committed to their work and are engaged and thinking about the future. Mr. Platt mentioned that he felt the meeting went very well. She thanked everyone for attending.

Chairwoman Szwak asked for the Board's approval of the Minutes of the Regular Meeting dated April 11, 2017.

MOTION: Mr. Barry made a Motion to approve the Minutes of the Regular Meeting of April 11, 2017 and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

TREASURER'S REPORT:

Mr. Kaletcher presented the Treasurer's Report for the Solid Waste Operating, Water Operating and Capital Accounts for the month of April 2017. Also included are the Comparative Balance Reports for both the Solid Waste and Water Divisions through the month of April. The investment report shows that on April 6th we transferred funds from our solid waste operating account into a new CD with Lakeland Bank for two years. Lakeland Bank is a governmental depository and is listed in the MCMUA Cash Management Plan. These reports have been incorporated in these Minutes.

Chairwoman Szwak asked the Board for a Motion to accept the Treasurer's Report:

MOTION: Mr. Platt made a Motion to accept the Treasurer's Report and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Mr. Kaletcher asked for the Board's approval of the vouchers:

BILL RESOLUTION NO. 17-33

BE IT HEREBY RESOLVED that the bills as shown on the SCHEDULE OF WARRANTS all having been approved by the Board of officials where legally required, be and the same are hereby paid. The SCHEDULE OF WARRANTS designated as Bill Resolution No. 17-33 containing 7 pages for a total of \$2,560,751.58 dated and made a part hereof by reference.

SUMMARY

CHECK NUMBERS

CAPITAL FUNDS		\$	0.00
WATER OPERATING FUNDS	3753-3780		209,863.52
SOLID WASTE OPERATING	7474-7580		<u>2,350,888.06</u>
		\$	2,560,751.58

CERTIFICATION

I hereby certify that all vouchers listed above have been reviewed and found to be in proper form for payment, and I have compared the SCHEDULE OR WARRANTS to the vouchers for payment and have determined it to be correct.

DATE: May 9, 2017

BOARD CHAIRWOMAN APPROVAL

Laura Szwak, Chairwoman

SIGNED: _____
Marilyn Regner, Secretary

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds in the appropriations charged, or accounts listed to cover the expenditures included in the SCHEDULE OF WARRANTS dated: May 9, 2017

DATE: May 9, 2017

Larry Kaletcher, Treasurer

MOTION: Mr. Barry made a Motion that the vouchers be approved for payment and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Mr. Kaletcher mentioned that he will be handing out the 2016 MCMUA Audit to the Board at the conclusion of tonight's meeting. Bill Schroeder from Nisivoccia will be in attendance at next month's meeting to field any questions you may have. If you have any questions before then, please feel free to call him.

The MCMUA had a very good year in 2016. The overall revenue increased by over a million dollars, total expenses increased by \$3.9 million, primarily as a result of reporting changes in our pension and the accrual of OPEB. Cash and cash equivalents increased and overall net position increased by \$1.5 million.

CORRESPONDENCE:

Mr. Gindoff mentioned to the Board about an invite they should have received to the Freeholder Volunteer Thank You Event on May 16th from 5:30-7:30 p.m. at the Frelinghuysen Arboretum and hope to see you there. Mr. Holt will cover Item No. 2 in correspondence in which information was provided to N.J. Water Supply Authority regarding a hearing that they will hold. Item No. 3 will be addressed by Brent Carney during our Attorney Report regarding Morris Commons. Item No. 4 is about the lease we have with Ajaco Towing. There are several pieces of correspondence that we have related to this matter. One is asking for information about what approvals they received from

us with respect to submitting their submission to the Township of Parsippany, as well as addressing our concerns about petroleum contamination at that site. We have not heard back from them yet as to what activities they are proposing and how to protect us from the petroleum contamination. We are also having our Solid Waste Engineer look at that issue to make sure we have everything covered. Also under additional correspondence there is a letter to Ajaco regarding their lease payments. We noticed that we have not received any payments over the last 12 months so we sent this letter asking why, as we do not have anything in writing on that and we are waiting for them to get back to us. Mr. Carney added that it is actually a demand that they make a payment.

Item 5 in correspondence is an annual request that we get from the Morris County Park Commission regarding the deer hunt at the Alamatong Wellfield. Mr. Gindoff mentioned that every year the Park Commission asks the M.U.A. to renew our authority to allow them to manage a deer hunt for us at the wellfield. Mr. Gindoff asked for a Motion to continue the allowance of the Park Commission to do the deer hunt. They have also requested, as they do every year, that if the M.U.A. wants to expand it to go along with some of their other conditions, they have asked for the Board's consideration. The Board concurred not to make any changes to the program. Mr. Gindoff asked for the Board to pass a Motion regarding same.

MOTION: Mr. Druetzler made a Motion to keep the MUA Deer Program the same and Mr. Platt seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Item No. 6 in correspondence is a training session on purchasing that the County of Morris is conducting by the County Purchasing Agent and several M.U.A. staff will be attending. Item No. 7 is a letter to the Freeholders to establish public hearing on the Electronic Recycling Facility in Lincoln Park. SWAC approved it at their last meeting in mid-April. The public hearing is scheduled for June 14th and under the Solid Waste Report this evening, a resolution will be considered by the Board to recommend that the Freeholders approve that facility. Item No. 8 in correspondence is a letter showing that we executed the contract with MBT for the Air Pollution Control System at the Parsippany Transfer Station with a Notice To Proceed effective May 5, 2017. This project has a 180-day time schedule and is expected to be done November 1, 2017.

Mr. Gindoff showed photos of people who were cleaning up Waterloo Road. The Health Department has been finding a lot of litter in the area of Waterloo Road at the base of our Compost Facility in Camp Pulaski and they were performing clean-up inspections there last Saturday and came across a group of people doing a massive clean-up coordinated by Jersey Of Road Bike Association (JORBA) in cooperation with Marty's Bicycles and Northstar Contracting. They actually removed about seven tons of waste.

Finally, Mr. Gindoff mentioned that on Friday, we have our Recycling Awards Luncheon and asked if anyone from the Board would be attending. Frank Druetzler, Laura Szwak, William Hudzik and Brent Carney said they would be in attendance.

Letter dated April 28, 2017 to Department/Division Director from Douglas R. Cabana, Freeholder Director regarding get-together for volunteers on Morris County Boards, Commissions and Authorities on May 16 from 5:30-7:30 p.m. at the Frelinghuysen Aboretum.

Letter dated April 25, 2017 to New Jersey Water Supply Authority from Andrew S. Holt, P.E., MCMUA Consulting Engineer, regarding Water Purchase Contract RBS-25A.

Letter dated April 28, 2017 to Hon. Maryann L. Nergaard, J.S.C., Superior Court of New Jersey from Keli L. Gallo, Esq., The Buzak Law Group, LLC regarding Rockaway Township's status report regarding its efforts to obtain additional water supplies.

Letter dated April 21, 2017 to Denise A. States, Garofalo & O'Neill, P.A., from Larry

Gindoff regarding AJACO Towing Lease Agreement.

Email dated April 28, 2017 to Larry Gindoff from Kelli Kovacevic, Morris County Park Commission, regarding Alamatong Wellfield Deer Management Program.

Email dated April 24, 2017 to Larry Kaletcher from James J. Jorgensen, QPA, CCPO, regarding purchasing training on May 18 from 2-4 p.m. at the Morris County Public Safety Training Academy.

Letter dated April 24, 2017 to Freeholder Christine Myers from Larry Gindoff regarding Solid Waste Management Plan Inclusion for Electronic Recyclers International, Inc. Class "D" Electronics Demanufacturing Recycling Facility, Borough of Lincoln Park.

Letter dated May 1, 2017 to Mito Tasevski, President, MBT Contracting, LLC from Christopher J. Warren, P.P., Richard A. Alaimo Engineering Company, serving as Notice To Proceed with construction of Air Pollution Control System at the Par-Troy Transfer Station as of May 5, 2017.

Letter dated May 3, 2017 to New Jersey Department of Environmental Protection from Anthony Milonas, Supervisor of Water Operations, regarding the Disinfectant Residuals Report for M.U.A. for the month of April 2017.

Letter dated May 3, 2017 to New Jersey Department of Environmental Protection from Anthony Milonas, Supervisor of Water Operations, regarding T1 Reports for the Morris County M.U.A. for the month of April 2017.

ENGINEER'S REPORT:

Mr. Holt gave the following updates: (1) Markewicz Electrical Upgrades – We had submitted on April 20th a proposal to prepare the Request For Proposals to enable the Authority to receive proposals from consultants to design the mechanical improvements at the facility. Mr. Gindoff added that on April 20th, Suburban forwarded a Change Order (Mr. Holt mentioned they called it a Change Order as they looked at it as being an amendment to the service they already provide on the Markewicz project) and the cost for doing procurement for hiring the RFP company was \$4,800.00. Mr. Gindoff asked Mr. Holt to explain the tasks. Mr. Holt stated it is basically just to prepare a properly detailed Request For Proposals. Another words, the work that Associated Technology has done; they did a detailed initial investigation recommendation report on what the design approach should be, but we want to make sure that we define all that and describe in the RFP what a design engineering consultant is going to be responsible to do in terms of preliminary design, what deliverables, what schedule they should work at, number of meetings, level of design review that would be done in coordination with the operator and our office.

Mr. Gindoff mentioned that he has a \$4,800.00 proposal from Suburban for preparation of the RFP and review of submission for Markewicz Electrical Upgrades Project and asked the Board for Motion to approve this proposal.

MOTION: Mr. Barry made a Motion for Mr. Gindoff to approve the proposal from Suburban in the amount of \$4,800.00 and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6

NAYES: NONE ABSTENTIONS

(2) Alamatong Well No. 8 - We hit a little bit of a snag in our approach. We installed the new Variable Frequency Drive, but we are not quite sure, the well pump has been basically inoperable for several months during this whole process and now when we run it, it draws excessive amps, so there is something going on with the well pump itself. Our recommendation is to have Tony commission the removal, inspection and hopefully reinstallation of this well pump. The well pump is not that old; it was installed in 2015. So we don't know why it would be having a problem like this, but we need someone qualified to evaluate the pump, find out what the problem is and get it fixed. We did make it through last year without Well 8, but we don't want to put ourselves in that position again if we don't have to. Mr. Holt mentioned that we need to remove the relatively new pump, have it evaluated and to make sure whatever is causing it not to operate efficiently at the correct level of electrical demand; we need someone to evaluate that.

Dr. Nusbaum asked if there is warranty and Mr. Holt replied it is likely one year on materials and workmanship. Mr. Holt mentioned that once the pump is pulled, if we get a report back from the contractor that this is what is wrong and it is clearly some material flaw, we would go back to them and see if they would warranty it.

Mr. Holt commented, in light of the upcoming purchasing training, he does not know the value of removing, inspection and reinstallation of the well pump, but we probably should, at a minimum, get three quotes and then recommend which qualified well pump installer to commission. Mr. Gindoff asked Mr. Holt if he had any idea what sort of range it is? Mr. Holt replied it should not be \$10,000; we hope it is below that. Mr. Holt would rather not want drag this out; remember this is also part of our satisfying DEP that we have come up with a new plan on how Well 8's turbidity is being adequately addressed. Mr. Gindoff told Mr. Holt to get three quotes.

(3) Rehabilitation of the Markewicz Tanks – All the punchlist work is done and the interior inspections of all three tanks, both Markewicz and the Dover Chester, are now scheduled for early June. All that taken care of by the end of June and report back satisfactory results at your July meeting.

(4) Item 4A – This is the correspondence Larry referenced. We recommunicated back to the N.J. Water Supply Authority answering their questions and they now should be able to reschedule the hearing. The hearing leader wanted to make sure he had all the information about our needs and nothing has changed.

(4) Item 4B – We had the opportunity to visit with Southeast Morris County M.U.A. on April 27th and attached the draft minutes. It was a good meeting. We have been talking about the leak of the 24" main on Sussex Turnpike that we were going to have to fix at a pretty high cost. Indications from Southeast were that they have a plan to extend the water main to the area of the one hydrant that we serve off the 24" main and then basically render our hydrant unnecessary any longer and basically would enable us to isolate and abandon the use of the 24" main from the Randolph Township into Morris Township, which would also obviate the need to repair the leak. In the long run, the leak would have to be repaired if the pipe is to ever be put back in service under some future supply scenario. Mr. Holt recommended that we communicate back to Southeast and get that in writing with a timeline because right now the one hydrant is out-of-service. We communicated that to Morris Township and the Fire Protection Agencies and they know we were working towards a solution. This is the ultimate correct solution in his mind and we just have to get confirmation from Southeast for the timeline in which they are going to implement this. Mr. Holt will draft a letter for Larry Gindoff to send to Southeast.

Mr. Druetzler asked how much does the leak repair cost? Mr. Holt replied that we received quotes from John Garcia for \$35,000. Mr. Druetzler commented that someday, maybe ten years from now, you will put that on and the main has not been repaired. Mr. Holt agreed with Mr. Druetzler that ultimately it still needs to be repaired. Mr. Platt commented that he had the same thought and for \$35,000, maybe we should just proceed and get it done now. Mr. Holt said that we obtained three quotes and the lowest was \$35,000, but Mr. Carney stated that is over our threshold. Mr. Holt commented because we don't have a Qualified Purchasing Agent. Mr. Carney commented unless you were going to use the Qualified Purchasing Agent, which then requires a meeting with the Qualified Purchasing Agent. Mr. Druetzler asked could we get Southeast to repair this main? Mr. Holt mentioned that we could talk to Southeast about their repair of it before we commission any

kind of additional bid or solicitation. Mr. Carney commented unless you reached out to the Qualified Purchasing Agent. Mr. Gindoff mentioned that we reached out to the Qualified Purchasing Agent that the M.U.A. has a shared services agreement with and she works for the Park Commission. He further mentioned that we have not done all the obligations on both ends to make that contract effective. She is supposed to provide us with protocols that we are supposed to act under and we are supposed to provide aggregation numbers to make sure that she is comfortable approving whatever she is working on. We have not done that to date so we have been trying to get together with to hold a meeting and she seems awfully busy and it is difficult to get her. Mr. Carney commented that it may be good to have this meeting regardless of this project or some other projects. That meeting should have happened. Mr. Druetzler suggested that we should start with Southeast and Mr. Holt said if the answer there is no, then we will talk about having the meeting with the Qualified Purchasing Agent or we need to go out to bid.

Mr. Platt commented that Laura Cummings of Southeast was very open with us in the meeting of April 27th. They shared that they had done a study of their dam at Clyde Potts and it is going to need some work, significant amount of dollars. She also acknowledged the treatment facility at that site, which we rely on, and will need; investment at some significant amount of dollars. The study that they are undertaking will in part determine whether or not it is financially feasible to continue to maintain that as a water supply source, so it is good that we went to the meeting. We got a lot of information, but should Southeast find it is not financially feasible, because we are not going to pay an exorbitant amount for water, that could be abandoned. Mr. Platt had two thoughts: if they are going to do the study, maybe we should participate financially so we have some real say in the scope of work. Mr. Holt commented that Southeast is going to commission a Water Supply Master Plan. They told us that a year ago when we met with them. Everytime we raised the questions about the Clyde Potts Booster Station, and what needs to change down there for us to be effectively deriving the benefit of the supply contract we have with them, it all hinges on what is going to happen with the Clyde Potts source, the detention time and all the issues that they have. This Water Supply Master Plan investigation that they are going to commission, and she has not even written the RFP for the consultant to do this study, and she did say she would share with us and enable us to see what they are going to have studied. This is because she is looking at it at a more regional standpoint, not just the Southeast needs. They are the contract owner of the water source project and have available excess capacity they believe may benefit our service area as well as theirs. There is a logical regional benefit to what the outcome of this study might say about the availability of water supply to serve their needs and/or our needs or any future needs in the area that we serve. To Fletcher Platt's point, we will be a participant in this study as a stakeholder to some extent, certainly we are going to participate either way because we need to provide them information about our needs and our customer base and our distribution system. They have our model already. Secondly it may provide us good information. We have been told by DEP and the Highlands to find water elsewhere as you are not going to find it in your immediate watersheds that you derive your current water source from. This leads us in that direction and he thinks that was a good suggestion. Mr. Gindoff asked what Mr. Platt suggests? Should we should reach out to Southeast? He replied that she said she is going to send us the RFP. Mr. Platt commented that we don't have to react to that immediately and make the offer to participate financially, but it is something we should think about. Mr. Platt's other thought was that the M.U.A. should meet with N.J. American and perhaps N.J. American is going to reinforce their system and they may not even need water from Clyde Potts by 2021. N.J. American is bringing the water in through Chester that meets most of Mendham's needs, and we just provide some peaking capacity to them. They may have other plans and we need to investigate that as well. Mr. Holt commented that we need a subsequent meeting with N.J. American and Mr. Platt replied either a meeting or correspondence stating that we are starting to do some planning, have you done any planning; what are your thoughts on supply to Mendham? Mr. Holt concurred that was good action.

Mr. Platt mentioned that at the meeting with Southeast, he learned that Suburban is working for Southeast and is a bit concerned of you advising us or particularly negotiating a contract with them. Mr. Platt asked Mr. Holt to think about the potential conflict there; if we need to get someone else in to support us in those negotiations, maybe that should be considered. Representing both agencies, someone could allege favoritism one way or the other and Mr. Holt concurred. Mr. Hudzik asked who in Suburban's office works with Southeast and Mr. Holt replied Mike McAloon. Mr. Platt mentioned that if it is straight design, maybe it is not a conflict, but if we are providing advice in a contract, he thinks it is. Both Mr. Carney and Mr. Holt are in agreement with that.

Lastly, Mr. Holt mentioned that Larry Gindoff recently shared an email received from DEP, Joe Mattle, the Water Allocation Group, who invited us to participate in a stakeholder meeting to address wholesale purchase contracts in relation to deficit/surplus analysis. So we being one of the biggest agencies with concerns in this category, Mr. Holt is glad we were invited and we should definitely participate. The discussion is going to focus on what we are really constrained by. When DEP looks at our allocation capabilities, they sum up all the contractual amounts that we have signed paper for, and they hold us to that number every month of the year, but our customers don't buy that every month of the year and yet we are held to that. We have no ability to serve anyone else because these contracts are the artificial ceiling that is imposed on us. Mr. Holt does not know what the outcome of this stakeholder meeting's discussions will be, but he would be proposing that NJDEP look at them a little differently, maybe a little more relaxed. We certainly have the firm capacity to meet the needs of our customers any peak day of the year, but contractually maybe over the course of the year, there could be flexibility in the amount of gallons that we are allowed to derive. Mr. Holt mentioned that Larry Gindoff and Suburban, on your behalf, should attend the stakeholder meeting scheduled for May 25th. Chairwoman Szwak thanked Mr. Platt for attending the meeting with Southeast and Mr. Platt replied that he was glad to do it.

PROJECT STATUS

1. Markewicz Electrical Upgrades

SCE submitted a proposal to prepare the RFP documents to complete this project with design-build project delivery. Upon approval and authorization, it is anticipated the RFP can be prepared within four weeks.

2. Alamtong Well #8

Startup and testing of the VFD was performed by PCS on April 17th. During startup, it was observed the pump was pulling high amps on startup. A. C. Schultes (installed the pump in August of 2015) was contacted and performed a site visit to provide troubleshooting on the pump and motor. At this field visit, the cause of the large amp draw was undetermined so the water system superintendent will be soliciting pricing to pull the pump for inspection as well as troubleshooting the cause of this malfunction. Due to the extended period of no use, the pump may have experienced some corrosion or other factors affecting its efficient and reliable operation.

1. Rehabilitation and Recoating of the F.J. Markewicz Pumping Station Ground Storage Water Tanks 1 and 2 (Contracts 5R-15 and 23R-15)

Alpine Painting and Sandblasting has completed the remaining punch list items except the anniversary ROV inspection of the tank interiors. The punch list work included the installation of the non-skid walkway pads, restoration of the disturbed lawn areas, and adjustment to the overflow vent screen.

4. General System

A. SCE has submitted the update to the Water Use Application to New Jersey Water Supply Authority, as well as additional supporting information which was requested by NJWSA. The Public Hearing has been postponed from May 4th and will be re-scheduled for a later date and time in the near future.

B. SCE, along with Kit Falcon and Board member Fletcher Platt, attended a meeting with SMCMUA representatives on Thursday, April 27th with a focus to determine the long term plan for the Clyde Potts facility, as well as discussing options to work more closely together with their existing resources, if such opportunities exist.

Draft Minutes of this meeting can be found with this Board report for review and comment prior to finalizing.

SOLID, HAZARDOUS & VEGETATIVE WASTE REPORT:

Mr. Gindoff reported that the tonnage at the Transfer Station is pretty much in line with last year's, so garbage in, garbage out seems to be where we expect it.

Regarding the Air Pollution Control System reported on earlier, he completed the process of making the submission to the Office of State Controller regarding this project. We were required to submit a notice because this contract is over two million dollars so that was just finalized with the submission of the executed contract.

With respect to medical waste disposal, he had the same news as last month, which is we haven't been dumped on for quite awhile now and that is good news and he thinks they are improving their systems quite a bit. They have been really working hard at this issue and our staff has been to the hospital on several occasions working with them. Mr. Barry asked if they have been fined and Mr. Gindoff replied that we do not fine them, but the State is looking at that at this point. Mr. Hudzik asked through the County Health Department, do they fine? Mr. Carney replied that they have issued recently within the last month a series of NOVs, that basically set up a hearing within 15 days and they must provide corrective action. Mr. Carney mentioned that he had a conversation with DEP and they are considering a penalty, but does not think that has been issued yet. Chairman Szwak asked who gets the proceeds? Do we get reimbursed for our costs? Mr. Carney commented that he has not seen a penalty from DEP, but if it is a penalty from DEP, he imagines that the money goes to DEP. Mr. Gindoff added that if it is from the County Health Department, the money goes to Health Department's Environmental fund, not to us. Chairwoman Szwak asked what funding did they put out and Mr. Gindoff replied they do the inspections.

Mr. Gindoff explained that the following resolution is for the ERI facility. There is a tremendous need for this type of facility in New Jersey and the fact that it is being opened in Morris County is just a bonus for us. They have started to reach out to municipalities to advise them of the different drop off opportunities that they provide free of charge for different residents to come in. It is another great opportunity for people to recycle e-waste here in Morris County at no cost. SWAC recommended that this facility be included and he recommends that it be included in the Plan and asked for the Board's approval of same:

**RESOLUTION NO. 17-34
RESOLUTION RECOMMENDING INCLUSION OF THE
ELECTRONIC RECYCLERS INTERNATIONAL, INC.
CLASS "D" ELECTRONICS DEMANUFACTURING RECYCLING FACILITY
IN THE BOROUGH OF LINCOLN PARK
INTO THE MORRIS COUNTY SOLID WASTE MANAGEMENT PLAN**

WHEREAS, the Morris County Municipal Utilities Authority has considered an application submitted by Electronic Recyclers International, Inc. (ERI) for inclusion in the Morris County Solid Waste Management Plan (Plan) of a Class "D" electronics demanufacturing recycling facility located in the Borough of Lincoln Park; and

WHEREAS, on February 21, 2017 the Borough of Lincoln Park adopted Resolution No. R17-83 supporting inclusion of the ERI recycling facility in the Plan; and,

WHEREAS, a proposed Plan amendment to include the ERI recycling facility dated April 2017 has been prepared and reviewed by the Morris County Municipal Utilities Authority (MCMUA); and,

WHEREAS, after reviewing the ERI application and conducting a public hearing on April 17, 2017, the Morris County Solid Waste Advisory Council, the entity required to provide input to the Board of Chosen Freeholders prior to modifying the Plan, adopted resolution #101-2017 recommending the Board of Chosen Freeholders amend the Plan to include the ERI facility based on the proposed April 2017 Plan amendment; and

WHEREAS, the MCMUA, has concluded, that the inclusion of the ERI recycling facility in the Plan would be in the public interest and would advance the Morris County Solid Waste Management Plan.

NOW, THEREFORE, BE IT RESOLVED that the Morris County Municipal Utilities Authority recommends to the Board of Chosen Freeholders of Morris County that said board **adopt** an amendment to the Morris County Solid Waste Management Plan which includes said Class “D” electronics demanufacturing recycling facility in the Borough of Lincoln Park, in the Morris County Solid Waste Management Plan, as described in the application, which is on file at the offices of the Morris County Municipal Utilities Authority and incorporated herein by reference.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Druetzler made a Motion recommending inclusion of the Electronic Recyclers International, Inc. Class “D” Electronics Demanufacturing Recycling Facility In The Borough of Lincoln Park Into The Morris County Solid Waste Management Plan and Mr. Platt seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

TRANSFER STATIONS

Tonnage

For the month of April 2017, the tonnage of solid waste accepted at the two transfer stations was 31,805 tons. This monthly tonnage for April 2017 was 0.16% greater than the 31,754 tons accepted a year ago in April 2016. Based on monthly tonnage disposed of for the first four months of the year, for 2017 the annual total tonnage disposal is trending ahead of 2016 and is

currently projected to be 397,321 tons. If this projection holds true, 2017 tonnage would be 3.8% more than the 385,849 tons accepted in 2016. Please refer to the Transfer Station Disposal Report by Month for additional information.

Air Pollution Control System Installation – Parsippany Transfer Station

Following the MCMUA award of the Air Pollution Control (APC) system contract to MBT, Contracting at the April 11, 2017 Board meeting, engineers, staff and MBT exchanged necessary paperwork and executed the contract at a May 1, 2017 pre-construction meeting. With the execution of the contract, the contractor (MBT) was issued a notice to proceed, effective May 5, 2017, starting the 180-day clock to complete the project. We expect submissions to begin coming into Alaimo for approval right away and the subcontractors are anticipating staging for the project as early as mid-May.

Operational Matters

Medical Waste Disposal – At the last MCMUA Board meeting, it was reported that the transfer stations had operated a couple of weeks without an unacceptable load of regulated medical waste (RMW) being improperly dumped. That was after several instances during the winter when RMW was discovered at the transfer stations. The day after the April 11 Board meeting, another load was detected at the transfer station. Staff and counsel have been working on a plan to stop this unacceptable disposal of RMW if it continues. Fortunately, since the episode on April 12, there has not been another illegal dumping of RMW as the hospital's corrective actions seem to be having a positive impact. Notices from state and county compliance offices have required the hospital to implement corrective action plans and therefore the MCMUA is monitoring the effectiveness of the hospital's changes prior to taking any official action on its own.

Additionally, recycling staff continues to work hard with hospitals on the short-comings in their recycling programs. We do believe the Atlantic Healthcare hospitals (Morristown Memorial and Chilton) are making a concerted effort to improve their waste management programs, both with respect to RMW as well as recycling. There is more detail about the MCMUA's recycling education efforts in the recycling report.

OPERATIONS – GENERAL

Staffing Request – Spring begins the busy season for many of the MCMUA's programs as the generation of waste and recyclables increase. This coupled with several personnel issues has left the MCMUA operations short-staffed to deal with our commitments. Our managers and mechanics are all too often found filling in for missing staff and this does negatively affect the MCMUA operations. To stay ahead of our commitments, and in an effort to continue to provide quality service, the staff feels we need one additional part-time helper, who will work primarily at curbside and two seasonal drivers to work at both curbside and the compost sites. This would free other operations personnel to float between all sites (curbside, transfer stations and compost) to fill-in where managers and mechanics have done so in the past. A resolution will be presented to the Board for its consideration at the May meeting that authorizes the hiring of these additional part-time and seasonal workers.

Shared Services Opportunities – In another effort to alleviate some of our man-power issues, staff will seek out opportunities to enter into shared-service agreements with local governmental entities, most likely municipalities, to see if it makes sense to pay to have some trucking done for us where we run into problems. The MCMUA already successfully shares some services with Parsippany Township with respect to back-up garbage hauling and the provision of vegetative waste equipment. Staff believe opportunities may exist to get help with roll-off pulls and/or compost deliveries.

Policy and Rate Resolutions - Staff will be working with Counsel to formalize some policy, procedures and rates schedules over the coming months to present to the Board for formal adoption as resolutions. Staff is working on policies related to the disposition of old unscreened compost material to be auctioned off seasonally, establishing policies for the provision of free loads of compost and mulch to municipalities that bring us materials from which we generate these materials as well as policies related to other entities which are to be provided small quantities of free materials (garden clubs, CCM, county government, boy scouts, etc.). Staff is preparing rate schedules for all the variety of costs charged by the MCMUA solid waste division for formal approval by the Board. We will be working on an engineering services resolution

allowing for the authorization by staff, without further Board approval, work on specific engineering tasks to already contracted engineers, if the proposal is under an agreed upon threshold. Finally, we are also considering adopting a resolution establishing that all MCMUA employees use the time-keeping system wherever practical for punching in and out of work. After we catch up on adopting these policy resolutions, we anticipate some of them being considered for adoption by the Board annually at the reorganization meeting.

SOLID WASTE MANAGEMENT PLAN

Administrative Action Modification for CipCycle Inclusion of Class “A” Recycling Facility in the Borough of Rockaway

As of the writing of this report, there is no new activity on this matter with respect to the application before the MCMUA and County for Plan inclusion. Following a meeting between MCMUA and CipCycle to discuss revisions to the CipCycle application for Plan inclusion of its proposed class “A” recycling facility on March 6, 2017, it was anticipated that CipCycle would revise its site plan and accompanying narrative describing the proposed operation. To date this revised application has not been submitted to the MCMUA even though CipCycle had recently received Rockaway Borough Land Use Board approval it had been working on. This approval was believed to be the precursor to the revision and submission of CipCycle’s application. The MCMUA did receive notice that CipCycle had submitted notifications to NJDEP regarding a flood hazardous verification for this site on April 11, 2017 and as such, this may be the current hold up the revising the application. Once submitted to the MCMUA, the revised application would then be forwarded back to Rockaway Borough’s governing body for its consideration and adoption of a resolution setting forth the municipal position on the Plan inclusion request.

Electronics Recyclers International, Inc. (ERI) Plan Inclusion Request – Class “D” Recycling Facility, Lincoln Park

On April 17, 2017, the Morris County SWAC conducted a public hearing on the matter of including the Electronic Recyclers International, Inc. (ERI) class “D” demanufacturing recycling facility for E-waste in the Plan. After reviewing the application submitted by ERI and discussing the facility with the applicant, the SWAC unanimously adopted a resolution recommending the Freeholders include the ERI facility in the Plan. Staff is coordinating with the Board of Chosen Freeholders and County Counsel to conduct the required Freeholder public hearing on the matter when they would consider approving the April 2017 Plan amendment to include the ERI facility. The MCMUA Board will be presented with a resolution for consideration at the May 9 Board meeting which also recommends the Freeholders amend the Plan to include the ERI facility. In short, the proposed Lincoln Park based class “D” recycling facility would allow ERI to disassemble electronic waste into component parts for distribution to a variety of down-stream recycling markets. With the exception of the shredding hard-drives, there is no proposed grinding, shredding or extensive processing of the E-waste other than disassembly and baling/consolidation of such materials.

HOUSEHOLD HAZARDOUS WASTE MANAGEMENT

Program Participation – During April 2017, a total of 210 residents and businesses delivered waste to the permanent household hazardous waste (HHW) facility in Mount Olive. This is up quite a bit from March 2017 levels when only 130 participants used the facility. April 2017’s participation represented a decrease from last year when only 237 participants used the facility in April 2016.

One-Day HHW Events - The MCMUA has scheduled three HHW events for 2017 as it did in 2016. A spring and a fall event will take place at the Public Safety and Training Academy, one on June 3 and the second on September 23. A third program will take place at Pequannock Valley Park on October 28. This is a new Pequannock Township location.

VEGETATIVE WASTE MANAGEMENT

Facility Report – Both vegetative waste sites are up and running at full steam during this very busy time of year. We have just started taking in grass from newly cut lawns this spring. Additionally, compost and mulch residential deliveries started on April 17, 2017 and are

scheduled to continue through September 29, 2017. Since deliveries began on April 17, both sites have had fully booked schedules from which to make deliveries and to date, our customers have been satisfied with the service and product the MCMUA provides. The MCMUA borrows one of our two delivery trucks from the County Road and Bridges Department and despite a pre-season evaluation; we had some problems with the seldom-used tarping mechanisms on two trucks resulting in some rescheduling of certain deliveries. We were able to work through these issues while keeping our customers satisfied. Please refer to the Vegetative Waste Management Report for April 2017 that has been attached to this Solid Waste Report for additional details on the acceptance and sales of vegetative materials for April 2017.

OPEN SPACE PRESERVATION - Untermeyer Lake – The MCMUA had previously committed \$150,000 toward the open space acquisition project know and Untermeyer Lake in Kinnelon Borough. This is a large acquisition totaling over 175 acres at a total cost of \$2.7 million. Half the project has closed but the southerly portion containing the lake encountered a late funding issue. One anticipated funding partner, OSI, turned down the request for the final \$100,000 needed to close this project. The property owner desires to close but there is a looming option to purchase this portion which expires on June 11. The Trust for Public Land reached out the MCMUA at the beginning of May to see if it would provide the remaining \$100,000 from its portion of the Trust Fund to bring this acquisition to a close. It should be noted that the county has committed \$1.7 million from its Open Space Trust Fund for this project. A resolution will be prepared for the Board’s consideration that allocates an additional \$100,000 from the MCMUA Open Space Trust Fund for the Untermeyer Lake project.

RECYCLING REPORT:

Ms. Hourihan mentioned that at the last meeting in April that the pricing for recyclables had taken a little bit of a dive, particularly paper pricing took a dive down and she had anticipated it going negative for the month based on that initial pricing, but it looks like the remainder of April, the prices had started to come back a little because the price averaged out not as bad as anticipated, so we ended the month of April getting paid \$2.55 per ton. We don’t know what is happening so far in May.

With regard to a Curbside recycling proposal that we gave to the Town of Dover, we submitted that to them on the day of their bid opening. They had one bid submitted from their current vendor, who provides both garbage and recycling collection, and our bid was just for recycling, but their bid allowed them to award our bid for recycling independently. Mr. Carney commented yours was not a bid. Ms. Hourihan mentioned that ours was a proposal for a shared services agreement. The pricing came in very close. If you averaged the difference out over five years, we were \$4,000 more expensive per year. They are having their meeting tonight and they are probably going to award the contract to their current vendor. She had a conversation with the town and they do like the fact that they have one vendor providing both services and that vendor provides recycling collection every other Friday and our proposal would have required them to move their collection to every other Thursday. We were very disappointed to lose Dover. We used to have the Town of Dover five years ago and we have a vacancy in our schedule right now where Dover would have been an ideal town for us to do because our base is in Dover and they are so close to our markets.

We received an email from the DEP in which they wanted to have a conference call with us to just talk about why Morris County’s recycling program is as successful as it is and to see what we were doing so they could share it with other counties.

Ms. Hourihan explained that we went out to bid to buy a stationary compactor, which is a unit that compacts recyclables and we were planning on placing one at the Chatham Township Recycling Center so we could compact the material and make less trips to the recycling market. We received four bids, but unfortunately we need to reject all four of them. Three of them did not comply with the one year warranty policy that we were seeking. The one bid which had an acceptable warranty policy, unfortunately had many material defects in the general specifications and in addition, they added their own terms and conditions at the end of the bid. So for those reasons we are unable to accept any of those bids and we do want to rebid the compactor. Dr. Nusbaum asked if there will be change of language in the bid or will the language remain the same and Ms. Hourihan replied that we will have to make some changes. Dr. Nusbaum asked if a cost analysis of the extra trips versus the cost of this and obviously this is more efficient and Ms. Hourihan replied yes; she did a range of payback times and it was looking at around about

three and a half year payback time. Mr. Gindoff added that we can continue to operate the way we have been until we get a rebid put in place. Ms. Hourihan asked for the Board's approval of the following Resolution:

RESOLUTION NO. 17-35
RESOLUTION REJECTING ALL BIDS RECEIVED FOR THE PURCHASE OF
ONE OR MORE STATIONARY COMPACTOR SYSTEM(S)

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) issued a request for bids for the "Purchase of One or more Stationary Compactor System(s)"; and

WHEREAS, the MCMUA received four (4) sealed, competitive bids on May 5, 2017 from the companies listed below at the amounts shown for one stationary compactor system; and

	<u>Bid Amount</u>
Rudco Products, Inc (Rudco) 114 East Oak Road, Vineland, NJ 08360	\$20,130.00
BE Equipment, Inc (BE) 1775 Wentz Road, Quakertown, PA 18951	\$21,370.00
Vasso Waste Systems Inc (Vasso) 159 Cook Street, Brooklyn, NY 11206	\$23,810.00
Eagle Equipment Corp (Eagle) PO Box 99, Uwchland, PA 19480-0099	\$24,375.00

WHEREAS, the bid of Rudco, being the apparent lowest, was reviewed by the Authority's Staff to determine compliance with the bid specifications; and

WHEREAS, it was determined that the warranty provided from Rudco did not materially meet the bid specification for the warranty; and

WHEREAS, the bid of BE, being the next apparent lowest, was reviewed by the Authority's Staff to determine compliance with the bid specifications; and

WHEREAS, it was determined that the general specification for the compactor system provided from BE did not materially meet the general specification of the bid document in several areas; and

WHEREAS, the bid from BE also included its own material contractual terms and conditions different from the contract contained in the bid specifications; and

WHEREAS, the bid of Vasso, being the next apparent lowest, was reviewed by the Authority's Staff to determine compliance with the bid specifications; and

WHEREAS, it was determined that the warranty provided from Vasso did not materially meet the bid specification for warranty; and

WHEREAS, the bid of Eagle, being the next apparent lowest, was reviewed by the Authority's Staff to determine compliance with the bid specifications; and

WHEREAS, it was determined that the warranty provided from Eagle did not materially meet the bid specification for warranty; and

WHEREAS, after review by the Authority staff, there are no bids which are able to be awarded because all of the bids received contain material defects that cannot be waived by the MCMUA in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1.

NOW THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority as follows:

1. The MCMUA hereby rejects the four (4) bids received for the reasons set forth in this Resolution.
2. The Interim Executive Director is authorized and directed to prepare a ReBid for the “Purchase of One or more Stationary Compactor System(s)” and to advertise for the receipt of bids.
3. A copy of this Resolution shall be sent to all persons that submitted a bid for the “Purchase of One or more Stationary Compactor System(s)” and all bid security shall be returned to the bidders.
4. This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Barry made a Motion to reject all bids received for the purchase of one or more stationary compactor systems and Mr. Druetzler seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Ms. Hourihan explained that the following resolution is to buy new roll-off containers and dumpsters that we have already budgeted for just to supplement our existing supply. We did not receive any bids for request so therefore we also need to go out to rebid and there may be need to make changes to the specifications to make it viable. Ms. Hourihan asked for the Board’s approval of the following Resolution:

**RESOLUTION NO. 17-36
RESOLUTION AUTHORIZING REBID FOR THE PURCHASE OF
ONE OR MORE ROLL-OFF CONTAINER (S) AND/OR
ONE OR MORE REAR-LOADING DUMPSTER(S)**

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) issued a request for bids for the “Purchase of One or more Roll-off Container(s) and/or One or more Rear-Loading Dumpster(s)”; and

WHEREAS, the MCMUA received no bids on May 5, 2017; and

WHEREAS, the MCMUA will prepare new bid specifications for the “Purchase of One or more Roll-off Container(s) and/or One or more Rear-Loading Dumpster(s)”; and

NOW THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority as follows:

1. The Interim Executive Director is authorized and directed to prepare a ReBid for the "Purchase of One or more Roll-off Container(s) and/or One or more Rear-Loading Dumpster(s)" and to advertise for the receipt of bids.
2. This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Platt made a Motion to authorize rebid for the purchase of one or more roll-off container(s) and/or one or more rear-loading dumpster(s) and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Ms. Hourihan explained that the following Resolution is to authorize the sale of a six cubic yard rear-loading dumpster. We tried to auction one of these before on line and it wasn't worth it, so we just want to scrap it. We got price quotes for scrapping the dumpster and they vary from \$72.00 to \$83.00 and this resolution gives us the authority to scrap that dumpster. Ms. Hourihan asked for the Board's approval of the following Resolution:

RESOLUTION NO. 17-37
RESOLUTION AUTHORIZING THE SALE OF EQUIPMENT

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) owns Equipment, as further described below:

One (1) six cubic yard rear-load dumpster (07-10) from the Curbside Department; and

WHEREAS, the Equipment has been determined to no longer be of use to the MCMUA since it is damaged beyond economically feasible repair; and

WHEREAS, the MCMUA, desires to scrap the Equipment at a scrap metal dealer; and

WHEREAS, in order to determine a general value of the dumpster, on April 10, the MCMUA staff obtained three (3) price quotes for the scrap value of the dumpster from the companies listed below; and

	<u>Price Quoted</u>	<u>\$/Ton Equivalent</u>
Don Jon, Dover	7.8 cents/pound	\$156.00/ton
Southard Salvage, Rockaway	\$190/gross ton	\$169.64/ton
Roxbury Auto Wreckers, Roxbury	\$145/net ton	\$145.00/ton

WHEREAS, based on an estimated weigh of a six cubic yard rear-load dumpster of 1,000 pounds, the value of the dumpster is estimated to be about \$72.50 to \$85; and

WHEREAS, scrap metal prices vary from month-to-month, and the actual weight of the dumpster is not known, therefore the actual value of the dumpster will vary; and

WHEREAS, the distance to travel to the scrap yard will be taken into account in selecting a market for disposition.

NOW THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority as follows:

1. The Interim Executive Director of the MCMUA is hereby authorized and directed to scrap the dumpster at one of scrap metal dealers listed above based on price and transportation costs.
2. This resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Platt made a Motion to authorize the sale of equipment and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Recycling Operations

Revenue and Tonnage – The March statement was received from ReCommunity on April 11 and finalized on April 28 in the amount of \$33,272.85, much higher than the amounts received for January or February. The price per ton of single-stream increased from the January and February prices of \$9.55/ton to \$12.79/ton, respectively, to \$22.99/ton in March. The preliminary April statement was received on May 2 in the amount of \$3,167.16 owed to the MCMUA. As anticipated, the price for mixed paper dropped significantly, thereby reducing the price of single-stream to \$2.55/ton for the month.

Tonnage collected by the MCMUA for recycling during April was 1,210 tons. The monthly tonnage is shown by material and by customer on the attached report.

Curbside Recycling Proposal for the Town of Dover – On April 7, staff met with the Town’s recycling coordinator to review the services requested for a new curbside recycling contract and visited the Town’s recycling center. During the month, staff finalized a proposal for the Town of Dover and submitted it prior to the Town’s bid opening on Wednesday, May 3. The Town’s current contract ends on May 31, 2017 and is seeking bids for options for garbage collection and/or recycling collection. After opening their bids, staff was informed of the prices of the low bidder. The MCMUA’s proposal was close to the low bidder, but not lower. Dover needs to award a new contract soon, since work begins on June 1 and therefore may make an award at their May 9 meeting.

Bid to Purchase One or more Stationary Compactor System(s) – On April 19, staff issued a bid to purchase at least one stationary compactor system. As mentioned in the January recycling report, this compactor will be installed at the Chatham Township recycling center and will eliminate a significant number of transport trips from the center to the recycling market by compacting the material. The bids are due on Friday, May 5 and if able, staff will present a resolution to award a contract at the May meeting. The bid seeks pricing for stationary compactor system(s) to be valid from contract award through December 31, 2017. This pricing will allow the MCMUA to purchase additional compactor systems if needed during the year. We

do own an older compactor which will need to be replaced when it is no longer functional and we have budgeted for its replacement.

Bid to Purchase One or more Roll-off Container(s) and/or One or more Rear-Loading Dumpster(s) – Also on April 19, staff issued a bid to purchase one or more 30 cubic yard, open-top, roll-off container(s) and possibly some rear-loading dumpsters. The bids are due on Friday, May 5 and if able, staff will present a resolution to award a contract at the May meeting. Additional roll-off containers are needed if the MCMUA is awarded the curbside contract for the Town of Dover. Additionally, several of our roll-off containers were rated as being in poor condition on an inventory evaluation last year, so we anticipate need to order new roll-off containers even if we do not begin an new contract with Dover. Additionally, with the rear-loading dumpsters, the MCMUA will need to purchase some to provide to multi-family complexes in Dover, if awarded that contract. If not awarded the Dover contract, we may order a few rear-loading dumpsters to restock our inventory for the year. The prices for the equipment in this bid will also be valid through the end of year. Staff has budgeted for the purchase of roll-off containers and dumpsters.

Boat Shrink Wrap – Since delivering the roll-off container to collect boat shrink wrap to Lee’s County Marina on Friday, March 31, the MUA has emptied the container 7 times through May 1 for a total of 6.46 tons collected so far. The program will continue into June.

Events/Education/Miscellaneous

Clean Communities – The Slam Dunk the Junk program is going well. A total of 31 schools are registered for the clean-ups and 7 schools for the poster contest. On another topic, staff nominated two people for a Clean Communities Award, our very own Chris Vidal and Chad Kreitz, Recycling Coordinator of Parsippany. Staff is pleased that both were selected to receive awards. Chris is being recognized for her work with Mike Flora to create a presentation and brochures regarding enforcement and illegal dumping and assisting Mike in giving those presentations to the Clean Communities Coordinator certification series. Educational Programs: The MCMUA funded eight education programs in April at schools in the Town of Boonton, Chester Township and Morristown, as well as at the Morris Museum and for two Girl Scout troops, one in Chatham Township and one in Mine Hill. Road Clean-ups: The MCMUA hired Adopt a Highway Litter Removal Services of America to do two road clean-ups in April on the 11 and the 26. The clean-up on April 11 took place on a portion of Howard Blvd and the clean-up on the 26th was done on roads near the Parsippany transfer station.

2017 Awards Luncheon – The awards luncheon is scheduled for Friday, May 12 at the Frelinghuysen Arboretum. There are eight awards being presented. The invitations were sent to the awards recipients and the guests. The order was finalized for the buffet lunch. The awards plaques were ordered. All the details for the event are coming together.

2016 Municipal Tonnage Grant Reports – Through April 30, the official NJDEP deadline for submission of municipal tonnage reports, a total of 12 have been submitted. Staff is assisting with the submission of some of reports by answering questions for coordinators and by submitting the reports for some towns that do not have certified recycling professionals.

Recycling Inspections/Outreach – During April, a total of 12 transfer station loads suspected of improperly containing mandated recyclable materials were photographed and written-up by MCMUA tipping floor inspectors and recycling staff.

- On April 7, at his request, staff met the Director of Facilities for GAF, a roofing manufacturer with offices located in Parsippany. The director explained that in honor of Earth Day, the company had established a Green Team and he was looking for ideas about recycling. Later in the month, on April 21, staff took part in their Earth Day fair as an exhibitor.
- On April 11, staff, along with the Washington Township recycling coordinator, did a recycling inspection of the Long Valley Shopping Center, as follow-up to a phone call from a resident concerned that they were not recycling. The visit revealed that corrugated cardboard is being collected separately, but nothing else. Staff reached out to the property manager and received a reply that now the shopping center will begin single-stream recycling.
- Also on April 18, and at their invitation, staff met with representatives from Dawberry Engineers, Inc and 600 Parsippany Road in Parsippany, a multi-tenanted office building with 12 businesses and about 300 employees. The recycling program there needs much

improvement. The management company will work with the tenants to form a recycling committee with a representative from each business in the building.

- On April 25, at the request of Parker Hannifin Corporation, a company located in Montville, staff met with representatives to discuss recycling. The request for the meeting came as a result of urging from the corporate headquarters to their divisions to reduce waste and increase recycling. This company has been trying for months to speak to their hauler and has not gotten a response.

Pequannock Township School District – On Thursday, April 27, staff met with the Principal of the Stephen J. Gerace Elementary School and toured the school with him to prepare for a waste audit and assessment which will be done at that school in June. This school is the fourth of five schools in that district to do the audit. The district is working toward a certification Sustainable Jersey Schools program.

Continued Assistance Provided Hospitals

Atlantic Health Systems – Staff met with employees of the Atlantic Health System on April 5 and again on April 26. There are two new employees (one appears to be a new position) who staff met with on April 5 at Chilton Hospital. These new employees are very receptive to the MCMUA's input. The meeting on April 26 was at the Morristown Medical Center with various employees including a project manager who is a supervisor in a position above many of the staff that MUA staff has met with in the past. This supervisor walked around the various locations of the hospital to hear first hand suggestions for an improved recycling program. Staff provided the poster we had customized for the hospital.

St Clare's Hospital – On April 24, staff dropped off some recycling flyers to the hospital and set-up a follow-up meeting to include the waste management company, Stericycle.

Overlook Apartments in Mt Olive – As reported in the March recycling report, Overlook Apartments in Mt Olive has been having problems complying with the Township's garbage and recycling regulations. Staff attended a compliance meeting at the Mt Olive Township Health Department on April 3. In attendance were Township Health Officers and representatives from the Overlook management company. The Township had issued summons for bags of garbage on the ground the previous week. Their current system of garbage disposal for residents includes a "porter" service where residents put their garbage/recyclables outside their door in bags for removal by the "porter". Then the garbage hauler is to open the bags of recyclables and remove the contaminants. There are still a lot of recyclables showing up in the garbage at the transfer stations and the MUA is monitoring this.

Event Containers – The MCMUA's event containers for recycling and garbage were not borrowed by any organizations during April.

Miscellaneous Presentations/Meetings/Conference Calls/Correspondence

- On Thursday, April 6, staff gave a presentation to the Morris Regional Public Health Partnership, made up of a group of municipal and county health officers from Morris County. The power point presentation was titled "*Increasing Municipal Participation in Recycling Compliance.*"
- On Wednesday, April 10, staff met with Lincoln Park to help them get started on their recycling tonnage report.
- Also, on April 10, staff met with representatives from the Nixon School in Roxbury, as well as the Roxbury recycling coordinator to plan for a Green Fair to be held in October.
- On Tuesday, April 11, staff attend the annual meeting of the Association of New Jersey Recyclers held at the Eco Complex in Burlington County. This year is the 30th Anniversary of the signing of the NJ Source Separation and Recycling Act into law. Speakers included NJDEP Commissioner Bob Martin, former Senator Paul Contillo and the director from the Morris Habitat for Humanity ReStore.
- On Monday, April 17, in follow-up to the AmeriCorps NJ Watershed Ambassador mentoring program, Liz Sweedy was interviewed about her job.
- On Tuesday, April 18, recycling staff joined Mike Flora on a visit to Waterloo Valley Road in Mt Olive. Mike has been monitoring this area for years and continues to see illegal dumping there. Mike feels that the dumping is getting worse and he would like more support from the Township or the State park police. There are several large piles of dumped debris there now that need to be cleaned up.

- On Wednesday, April 19, staff met individually with the new Chatham Township and Rockaway Borough recycling coordinators at their offices for an “orientation meeting” as an introduction to being a recycling coordinator in Morris County.
- On Thursday, April 27, staff had a conference call with a new NJDEP employee who is looking to learn what Morris County is doing well to yield our high recycling rate, so that our successes can be shared with other counties.
- On Saturday, April 29, staff attended a Green Fair at the Madison Public Library as an exhibitor.
- Also on Saturday, April 29, staff attended a Green Fair at the Valleyview Middle School in Denville as an exhibitor.

ATTORNEY REPORT:

Mr. Carney updated the Board on the Morris Commons case. He is pleased to announce that the Consent Order approved at the last meeting has been fully executed, signed by the Judge, filed with the Court and we are officially out of the Morris Commons case.

PUBLIC PORTION:

There being no comment from the Public, this portion of the meeting was closed.

OLD BUSINESS:

Chairwoman Szwak reported on the MCMUA Conservation and Stewardship Plan that Glenn had initially brought up. She mentioned that the purpose of the Plan is to identify lands that should be preserved as open space to protect our water supply. It is not an open space plan for the County. The other piece of this Plan would also give us some stewardship or management suggestions on the land that we already own. This is something that she has been concerned about where we hold restrictions and we have no idea whether those restrictions are still be honored. This is a responsibility that we should take and this group said they would look at those. They did not get their grant for \$10,000 so the Morris County M.U.A. would put in \$35,000 instead of \$25,000. They didn’t get the grant because it is the William Penn Foundation was the funder and they only fund in the Delaware River Watershed and there is just a sliver of Morris County in the watershed. Chairwoman Szwak would suggest, since this is not in the budget anywhere, that if the Board agrees this is a good thing, that we can make it contingent upon the \$35,000 coming out of our portion of the Open Space Trust Fund. She added that another reason that this is important is we didn’t get any new allocation from the Morris County Open Space Trust Fund this year. This plan will give us an agenda on what needs to happen, what kind of lands need to get preserved and to protect our water supply.

Dr. Nusbaum asked if this is just for the Delaware Basin and Chairwoman Szwak replied that was the grant that they were applying for and they didn’t get it. This is going to be for the whole County. Chairwoman Szwak showed the report for Sussex County and this is what we would get. They did a whole open space plan that was everything and she wants our Plan focused on water protection. Dr. Nusbaum asked since the M.U.A. has given stewardship to a lot of the properties this Board has participated in purchasing to the Morris County Park Commission, should the Park Commission be asked to help share some of this cost? Mr. Druetzler replied no. Mr. Druetzler asked about Dr. Van Abs and Chairwoman Szwak replied that he is out of it. Chairwoman Szwak wanted to see if the Board is interested in pursuing this and we can make it contingent upon use of our Open Space Trust Funds. Chairwoman Szwak asked for a Motion from the Board to move forward with the Conservation and Stewardship Plan.

MOTION: Mr. Druetzler made a Motion to move forward with the Conservation and Stewardship Plan and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

There being no further Old Business, this portion of the meeting was closed.

NEW BUSINESS:

Mr. Gindoff mentioned with respect to the Untermeyer Lake project, OSI was not able to provide the funding that they were anticipating on the Untermeyer property, which was truly the gem of last year's funding session. They are \$100,000 short and they are facing a June 11th deadline to close on this property so they asked to see if Morris County M.U.A.'s portion of the trust fund could provide the final \$100,000 on this acquisition of Untermeyer Lake. The M.U.A. has already promised \$150,000 towards this project and it is a \$2.7M project. Mr. Platt asked that the resolution be amended to state that the total contribution for Phase 1 and Phase 2, collectively, is increased from \$150,000 to \$250,000. Mr. Gindoff asked for the Board's approval of the following Resolution as amended:

RESOLUTION NO. 17-38
RESOLUTION AUTHORIZING A MODIFICATION TO THE CONSERVATION PARTNERSHIP AGREEMENT BY AND BETWEEN THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY AND THE BOROUGH OF KINNELON TO INCREASE FROM \$150,000 TO \$250,000 THE CONTRIBUTION FROM THE MCMUA SHARE OF THE MORRIS COUNTY PRESERVATION TRUST FUND

WHEREAS, the Morris County Municipal Utilities Authority ("MCMUA") having been established by the Morris County Board of Chosen Freeholders pursuant to N.J.S.A. 40:14b-1 et. seq., is empowered to take such steps as it deems necessary and appropriate to protect and preserve the water resources of the County of Morris; and

WHEREAS, in keeping with the implementation of such goals, the MCMUA seeks to enter into partnerships with other public entities and non-profit organizations in order to acquire land for such conservation and preservation purposes; and

WHEREAS, the parties desire to purchase two tracts of land comprised of approximately 177.4 acres located in the Borough of Kinnelon known as the Untermeyer Lake property (Protected Property), to be protected in accordance with the terms and conditions of the Conservation Partnership Agreement by and between the Morris County Municipal Utilities Authority and the Borough of Kinnelon (attached hereto as Schedule A); and

WHEREAS, the Phase 1 parcel of the Protected Property consisting of 62.8 acres of said 177.4 acres was transferred to Kinnelon Borough on March 30, 2017 and the acquisition of the Phase 2 parcel of 114+/- acres (Phase 2) is not yet fully funded; and

WHEREAS, the parties acknowledge that the acquisition and conservation of the Protected Property is necessary and desirable given that it is fully forested with steep slopes, contains the 14 acre Untermeyer Lake, as well as associated wetlands and native species habitat, including habitat for certain threatened and endangered species; and

WHEREAS, the parties acknowledge that the acquisition and conservation of the Protected Property will conserve the woodlands, exceptional resource value wetlands, threatened and endangered species and riparian values of the Protected Property; and

WHEREAS, the parties desire to retain the Protected Property in its natural state, except for the granting of an access easement to the Morris County Park Commission for a proposed mountain bike trail system; and

WHEREAS, the MCMUA in a resolution dated February 7, 2017 authorized the MCMUA to contribute the sum of \$150,000 from its share of the Morris County Preservation Trust Fund toward the acquisition of the both Phase 1 (\$100,000) and Phase 2 (\$50,000) Protected Property; and

WHEREAS, one of the proposed funding partners, Northeast Resilient Landscapes Fund of the Open Space Institute, a New York not-for-profit corporation (OSI), concluded, after due deliberation made in accordance with its internal guidelines and procedures, that it was not able or willing to approve the request for a grant of \$100,000 to be applied toward the acquisition of Phase 2, thus resulting in a shortfall of the combined project funding originally contemplated in the Conservation Partnership Agreement; and

WHEREAS, the project faces a June 11 deadline to commit to purchase Phase 2 of the Protected Property and to miss the opportunity to preserve Phase 2 could result in additional development; and

WHEREAS, the MCMUA believes it is in the best interest of the people of Morris County to see Phase 2 of the Protected Property acquired as open space and will provide an additional \$100,000 from the MCMUA share of the Morris County Preservation Trust Fund that OSI did not provide. This would result in the total contribution from the MCMUA share of the Morris County Preservation Trust Fund being increased from \$50,000 to \$150,000 with respect to the acquisition of Phase 2 and increased from \$150,000 to \$250,000 for the acquisition of the Protected Properties, which includes both Phase 1 and Phase 2.

NOW, THEREFORE, BE IT RESOLVED by the MCMUA as follows:

1. The Chairwoman and Executive Director are hereby authorized to amend the Conservation Partnership Agreement as set forth in Schedule A to reflect a \$0 contribution from OSI for Phase 2 and an additional \$100,000 contribution from the MCMUA resulting in its total contribution for Phase 2 being \$150,000.
2. The Executive Director, staff and consultants are hereby authorized to take all necessary administrative actions as are necessary with respect to Phase 2 to provide for a total contribution in the of \$150,000 from the MCMUA share of the Morris County Preservation Trust Fund, upon all of the terms and conditions set forth in the Conservation Partnership Agreement.
3. The total contribution for Phase 1 and Phase 2, collectively, is increased from \$150,000 to \$250,000.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at a Regular Meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner

MOTION: Mr. Platt made a Motion to adopt Resolution No. 17-38 as amended to authorize a modification to the Conservation Partnership Agreement by and between the MCMUA and the Borough of Kinnelon to increase from \$150,000 to \$250,000 the contribution from the MCMUA Share of the Morris County Preservation Trust Fund and Mr. Barry seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Mr. Gindoff mentioned that Frank, Laura and I did a tour of the house and Jim went to the site on his own to figure out what to do with this house. The consensus of all of us is to demolish it after evaluating its condition.

Dr. Nusbaum asked if we have to get any municipal permits to do this or is this something we can do since it is on our own property. Mr. Carney replied that this resolution just says that the Executive Director is authorized to take all necessary action, so whatever action that will be will follow. Mr. Gindoff commented that we will need a demolition permit from the Town. Mr.

Druetzler previously asked Bob Ross, who runs the Transfer Station, if we can you use that space and he replied yes. Mr. Barry suggested that it might make sense to talk to the Construction Department about removing that house before getting approval to use the space for a new structure. Mr. Gindoff is looking into the issue of leaving the foundation there to preserve our rights from the Highlands perspective that we could build on the footprint and that we preserve any footprint that we have to keep our options available. Mr. Gindoff asked for the Board's approval of the following Resolution:

RESOLUTION NO. 17-39
RESOLUTION AUTHORIZING DEMOLITION OF RESIDENTIAL STRUCTURE
87 FLANDERS NETCONG ROAD, MOUNT OLIVE, NEW JERSEY

WHEREAS, the Morris County Municipal Utilities Authority (the "MCMUA") Executive Committee and staff have reviewed the condition and need for the vacant MCMUA residential structure located at 87 Flanders Netcong Road, Mount Olive Township, NJ; and;

WHEREAS, the Morris County Municipal Utilities Authority (the "MCMUA") Executive Committee and staff have determined the vacant MCMUA residential structure located at 87 Flanders Netcong Road, Mount Olive Township, NJ is not worth the cost of repair and the MCMUA has no use for the structure in its current condition.

NOW, THEREFORE, BE IT RESOLVED by the Morris County Municipal Utilities Authority as follows:

1. The Executive Director of the Morris County Municipal Utilities Authority is authorized and directed to take all necessary action in order to demolish the residential structure at 87 Flanders Netcong Road, Mount Olive Township, New Jersey.
2. This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at a Regular Meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Druetzler made a Motion to authorize the demolition of residential structure at 87 Flanders Netcong Road, Mount Olive and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Mr. Gindoff mentioned that he drafted the following Resolution, with the help of Brent Carney and at the request of Fletcher Platt, to authorize tasks for engineers we have under contract for proposals that come in under \$17,500. That would give the authority to the Executive Director to authorize those tasks without additional Board consent or approval. Mr. Gindoff mentioned that this Resolution should be readopted at the Reorganization Meeting. Mr. Gindoff asked for the Board's approval of the following Resolution:

RESOLUTION NO. 17-40
RESOLUTION ESTABLISHING POLICY
TO AUTHORIZE TASKS TO ENGINEERS CURRENTLY UNDER CONTRACT

WHEREAS, the Morris County Municipal Utilities Authority (the "MCMUA") solid waste division and water division both award professional service contracts for engineering services at the MCMUA's annually reorganization meeting; and

WHEREAS, the MCMUA desires to establish a policy which enables the MCMUA Executive Director to authorize engineering tasks to the contracted engineer for each division proposed to cost less than \$17,500 per task without requiring additional MCMUA Board approval while requiring engineering tasks proposed to cost more than \$17,500 per task to be presented to the MCMUA Board for its consideration and approval.

NOW, THEREFORE, BE IT RESOLVED by Morris County Municipal Utilities Authority as follows:

1. The MCMUA shall have as a policy that the Executive Director is authorized to approve engineering tasks to the contracted engineer for the MCMUA solid waste and water division proposed to cost less than \$17,500 per task without requiring additional MCMUA Board approval while requiring engineering tasks proposed to cost more than \$17,500 per task to be presented to the MCMUA Board for its consideration and approval.
2. This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at a Regular Meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Barry made a Motion to adopt Resolution No. 17-40 establishing policy to authorize tasks to Engineers currently under contract and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Mr. Gindoff mentioned that the following Resolution is regarding policy relating to distribution of compost product, meaning compost and wood mulch, to our municipal customers that we have traditionally provided small levels of free material back to the towns that are our good customers. The MCMUA is proposing guidelines for establishing levels where we return materials back to the municipalities that deliver us raw vegetative waste in the form of grass, leaves and brush that we return the final end product, being compost and/or mulch to the towns. This guideline says that in essence that for every 100 tons of brush that a municipal customer brings us, we would provide the municipality with up to 10 cubic yards of wood mulch at no cost, if they pick it up. To give you a perspective on the level of all this, inbound material, we invoice around \$250,000 a year to municipalities and the maximum amount of material we are talking about providing back at no cost is \$6,000. Mr. Gindoff asked for the Board's approval of the following Resolution:

RESOLUTION NO. 17-41
RESOLUTION ESTABLISHING GUIDELINES FOR
PROVISION OF COMPOST AND MULCH FROM VEGETATIVE WASTE
RECYCLING FACILITIES FREE TO MUNICIPALITIES THAT DELIVER
VEGETATIVE WASTE FOR RECYCLING

WHEREAS, the Morris County Municipal Utilities Authority (the "MCMUA") operates two vegetative waste recycling facilities which accept grass and leaves which get recycled into compost and which accept brush which gets recycled into mulch; and

WHEREAS, the MCMUA desires to offer the return, at no cost for pickup, a portion of recycled products (compost and mulch) back to communities that delivered vegetative waste (grass, leaves and brush) to the MCMUA vegetative waste recycling facilities; and

NOW, THEREFORE, BE IT RESOLVED by Morris County Municipal Utilities Authority as follows:

1. Guidelines are established for the maximum distribution of free compost and mulch products for Morris County municipalities that delivered the MCMUA grass leaves and brush for recycling. The maximum quantity of free material to be provided will be based on the Municipal Recycling Report for Vegetative Waste the MCMUA generates for the previous year and posted on the MCMUA website by March 15, of the following year. Every 100 tons of brush and/or wood chip provided by a municipality will earn such municipality 10 cubic yards of wood mulch at no cost if picked up. Every 500 tons leaves provided by a municipality will earn such municipality 10 cubic yards of unscreened compost at no cost if picked up. It will be at the individual municipality's obligation to reach out to the MCMUA to coordinate the pickup of such free compost or mulch. The

provision of this free material will be based on availability and the MCMUA will reserve the right to terminate the provision of this free materials at its sole discretion.

2. This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at a Regular Meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Dr. Nusbaum made a Motion to adopt Resolution No. 17-41 establishing guidelines for provision of compost and mulch from vegetative waste recycling facilities free to municipalities that deliver vegetative waste for recycling and Mr. Platt seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Mr. Gindoff mentioned that we have had trouble staffing certain of our programs due to people calling in sick, people on workmen’s compensation and disability and have been running short and this Resolution would help problems from happening the future. Mr. Gindoff asked for the Board’s approval of the following Resolution:

**RESOLUTION NO. 17-42
RESOLUTION AUTHORIZING THE HIRING OF
TWO SEASONAL DRIVERS AND ONE-PART-TIME HELPER**

WHEREAS, the Morris County Municipal Utilities Authority (the “MCMUA”) solid waste division operates several programs which utilize employees to perform work; and

WHEREAS, the MCMUA has an aging work-force where sick leave, workman’s compensation and disability often result in manpower shortages not easily accounted and planned for; and

WHEREAS, manpower shortages can result in MCMUA operations not being able to meet required commitments and/or result in the provision of unacceptable service; and

WHEREAS, MCMUA staff has identified areas of manpower shortages in the solid waste division’s curbside recycling program, vegetative waste program and transfer stations; and

WHEREAS, MCMUA staff feels the manpower shortages can be rectified and problems

can be avoided by the hiring of two seasonal drivers, to be used primarily at curbside recycling and vegetative recycling and one-part-time helper for curbside recycling; and,

WHEREAS, filling the abovementioned seasonal and part-time positions would free up managers, mechanics and others to perform the tasks they are hired to do while providing additional flexibility to fill manpower shortages as they arise from time to time; and

WHEREAS, the MCMUA has calculated the maximum cost of these additional workers for the remainder of fiscal year 2017 to be \$32,000.00 based on wage rates established for drivers in the current Council 6 collective bargaining agreement; and

WHEREAS, the MCMUA Treasurer has certified there are funds available to pay for the cost of this additional labor in account number 01-1-600-100-001 (SW Salaries and Wages – Operating).

NOW, THEREFORE, BE IT RESOLVED by Morris County Municipal Utilities Authority as follows:

1. The Acting Executive Director is hereby authorized and directed to execute any necessary documentation and take all actions needed to hire two seasonal drivers and one part-time helper.
2. The cost for such additional labor for remainder of fiscal year 2017 shall not exceed \$32,000.00 based on wage rates established for drivers in the current Council 6 collective bargaining agreement.
3. This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at a Regular Meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Platt made a Motion to authorize the hiring of two seasonal drivers and one part-time helper and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Chairwoman Szwak asked for the Board's approval of the following Resolution:

RESOLUTION NO. 17-43
RESOLUTION TO APPOINT INTERIM EXECUTIVE DIRECTOR

WHEREAS, on March 22, 2017, Glenn Schweizer, the long-serving MCMUA Executive Director, provided notice of his immediate need and intention to retire from his position effective March 31, 2017; and

WHEREAS, the MCMUA needs immediately to appoint an interim Executive Director in order to maintain continuity of MCMUA operations during this transition period occasioned by Mr. Schweizer's unanticipated retirement; and

WHEREAS, Larry Gindoff, a long-time MCMUA employee currently serving in the position of Solid Waste Coordinator, possesses the necessary ability, qualifications, familiarity with MCMUA operations, and availability to assume immediate responsibility as interim Executive Director under the emergent circumstances presented and to maintain continuity of MCMUA operations; and

WHEREAS, the Executive Committee of the MCMUA Board issued an emergent directive authorizing Mr. Gindoff to act in the capacity of interim Executive Director effective April 1, 2017, in anticipation of further action by the full Board; and

WHEREAS, the MCMUA Board has reviewed the matter, and has determined that it is in the public interest to make an emergent appointment of Mr. Gindoff to act as Executive Director on an interim basis.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Morris County Municipal Utilities Authority in the County of Morris and State of New Jersey on this 9th day of May, 2017, as follows:

1. Larry Gindoff is hereby appointed as the interim Executive Director retroactively to April 1, 2017, at a salary rate of \$105,000.00 per annum for as long as he holds that position, to serve on an emergent interim basis, and to be subject to removal or replacement at the discretion of the Board. Upon his removal or replacement from the interim Executive Director position, Mr. Gindoff shall be returned to his former position and salary as the MCMUA Solid Waste Coordinator.
2. The emergent directive of the MCMUA Board Executive Committee authorizing Mr. Gindoff to act in the capacity of interim Executive Director is hereby ratified.

3. A copy of this resolution and the proposal shall be on file and available for inspection at the offices of the Authority, 214A Center Grove Road, Randolph, New Jersey, 07869.
4. A copy of this resolution shall be published once in the official newspaper of the MCMUA.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the regular meeting held on May 9, 2017.

MORRIS COUNTY MUNICIPAL
UTILITIES AUTHORITY

By: _____
Laura Szwak, Chairwoman

ATTEST:

Marilyn Regner, Secretary

MOTION: Mr. Platt made a Motion to authorize the increase in salary as stated in Resolution No. 17-43 for Acting Executive Director and Mr. Druetzler seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

Chairwoman Szwak advised the Board that in your packet there is a job announcement for an Executive Director and we are going to advertise. Chairwoman Szwak thanked Mr. Platt for providing the draft. Chairwoman Szwak asked the Board to make a Motion to give Marilyn the authority to advertise the job announcement on the AEA site, Daily Record, Star Ledger and on the M.U.A. website. Chairwoman Szwak mentioned to Fletcher Platt that Larry has set up a website for the resumes on the cloud. Mr. Platt mentioned that the Executive Committee will have access to the resumes. Chairwoman Szwak asked the Board to forward her any changes to the job announcement that they might have.

MOTION: Mr. Platt made a Motion to authorize Marilyn to advertise the job announcement for Executive Director on the AEA site, in the Daily Record and Star Ledger and on the M.U.A. website and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 6 NAYES: NONE ABSTENTIONS: NONE

There being no further New Business, this portion of the meeting was closed.

Chairwoman Szwak asked the Board for a Motion for the meeting to adjourn at 8:28 p.m.

MOTION: Mr. Hudzik made a Motion for the meeting to adjourn at 8:28 a.m. Dr. Nusbaum seconded the Motion and it was carried unanimously.

Marilyn Regner
Secretary

/mr