



## Morris County Vegetative Waste Application Packet

### Administrative Office Information

Telephone: 973-631-5109

Fax: 973-285-8397

Office Hours: 8:00 a.m. - 4:30 p.m., Monday-Friday

#### Office Location:

Morris County Municipal  
Utilities Authority  
214A Center Grove Road  
(Dalrymple House)  
Randolph, NJ 07869

#### Mailing Address:

Morris County Municipal  
Utilities Authority  
214A Center Grove Road  
Randolph, NJ 07869

#### Fedex/Airborne Address:

Morris County Municipal  
Utilities Authority  
214A Center Grove Road  
(Dalrymple House)  
Randolph, NJ 07869

### Facility Information

#### Camp Pulaski

Waterloo Valley Rd.  
(near the International Trade Center – Mt. Olive)

#### **Hours of Operation:**

Monday – Friday 7 am – 12 pm & 1 pm – 3 pm

#### Parsippany-Troy Hills Facility

500 West Hanover Ave  
Parsippany, NJ 07054  
(Behind the  
Morris County Public Safety Training Academy)

#### **Hours of Operation:**

Monday – Friday 7 am – 12 pm & 1 pm – 3 pm

214A Center Grove Road, Randolph, NJ 07869 • Phone: (973) 285-8383 • Fax: (973) 285-8397 • E-mail: [info@mcmua.com](mailto:info@mcmua.com) • Website: [www.mcmua.com](http://www.mcmua.com)  
Offices located at 214A Center Grove Road, Dalrymple House, Randolph, NJ 07869

**Morris County's Environmental Resource**



## Customer Application

Account Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Name (s) & Title(s):

\_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

### VEHICLE INFORMATION

Please check below if your vehicle(s) are under or over 26,000 lbs. *(For insurance purposes only)*

Under 26,000 lbs., \_\_\_\_\_ Over 26,000 lbs. \_\_\_\_\_

## Insurance Requirements – Compost

Commercial customers entering the premises of the Morris County Municipal Utilities Authority (MCMUA) compost facilities shall obtain and maintain proper insurance coverage. Please be advised the MCMUA mails out expiration notices specific to each customer's account and it is each customer's responsibility to ensure the MCMUA is in possession of all updated certificates of insurance at the time of their renewal. **Failure to provide current insurance certificates in accordance with MCMUA requirements will result in the account being made inactive and access to MCMUA facilities being denied.**

All certificates of insurance must be submitted for approval in order to use any MCMUA facility. Exceptions or exemptions to any coverage must be pre-approved by the MCMUA via submission of a detailed explanation in writing. Insurance certificates shall either be mailed, faxed (973-285-9397) or emailed to [insurance@MCMUA.com](mailto:insurance@MCMUA.com).

### Automobile Liability & General Liability Insurance

All vehicles, except private automobiles, accessing the MCMUA compost facilities are required to carry Owned, Hired and Non-Owner Vehicle insurance coverage. **Please see samples below for specific language regarding the endorsement itself. Certificates & endorsements maybe rejected due to improper wording.**

For Contractors with Vehicles:	Over 26,000 lbs.	Under 26,000 lbs.
General Liability Per Occurrence	\$1,000,000	\$300,000
General Aggregate	\$2,000,000	N/A
Automobile Liability Combined Single Limit Per Accident	\$1,000,000	\$300,000
Additional Insured Endorsement	CG2010	N/A

Verify your certificate has the following prior to submitting for approval:

- **Certificate Holder:**  
MCMUA & The County of Morris – 214A Center Grove Rd. Randolph, NJ 07869
- **CG 2010 Endorsement's Name of Additional Insured Person(s) or Organization(s):**  
MCMUA & The County of Morris – 214A Center Grove Rd. Randolph, NJ 07869
- **CG 2010 Endorsement's Location (s) of Covered Operations:**  
Various Locations; Contractor drop off vegetative waste at recycling (compost) facility

**THIS ENDROSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY**  
**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS –**  
**SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
COUNTY OF MORRIS & MCMUA	VARIOUS LOCATIONS CONTRACTOR DROP OFF VEGETATIVE WASTE AT RECYCLING (COMPOST) FACILITY
Information required to complete this Schedule, if not shown above, will be shown in the Declarations	

**A. Section II - Who Is An Insured** is amended to include as an additional insured person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf; in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

## Workers Compensation & Employers Liability Insurance

In accordance with the mandated statutory requirements of the State of New Jersey, Employers' Liability insurance shall have the following limits:

For Contractors with Vehicles:	Over 26,000 lbs.	Under 26,000 lbs.
Each Accident	\$500,000	\$500,000
Disease – Each Employee	\$500,000	\$500,000
Disease – Policy Limit	\$500,000	\$500,000

All contractors who are self-employed do not need to carry this coverage. However, they must sign the Self Employed Contractor Certification in order to meet all requirements for utilizing the MCMUA Transfer Stations.

**Failure of contractors who are self-employed to sign the required Self Employed Contractor Certification will result in the account being made inactive and access to MCMUA facilities being denied.**



## Self-Employed Contractor Certification

The Morris County Municipal Utilities Authority (MCMUA) requires Commercial Compost facility Customers to carry Workers Compensation and Employer's Liability Insurance in accordance with the mandated statutory requirements of the State of New Jersey unless the commercial customer is a self-employed contractor.

The MCMUA is requiring all companies claiming to be self-employed contractors to certify their status as such in order to continue use of the MCMUA compost facilities without providing proof of Workers Compensation coverage. Please complete the certification below and return back to the MCMUA via email ([insurance@mcmua.com](mailto:insurance@mcmua.com)) fax (973-285-8397) or regular mail (214A Center Grove Rd. Randolph, NJ 07869). Self-Employed Contractor Certifications must be updated every calendar year.

If your status has changed and you are no longer a self-employed contractor, please provide us with proof of coverage.

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I, the owner of \_\_\_\_\_ operate as a Self Employed Contractor that uses the MCMUA Compost Facilities and as such, my company is not required to carry Workers Compensation and Employers Liability Insurance in accordance with the mandated statutory requirements of the State of New Jersey

Print Name: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

# **Memorandum**

January 1, 2017

**To:** Commercial Landscapers/Contractors Using MCMUA Compost Facilities  
**From:** Steve Adams, Compost Coordinator  
**RE:** **Compost Facilities – 2017 Price Schedule & Payment Procedure**

The MCMUA Compost Facilities pricing for 2017 will be the same as 2016. See the attached Pricing Schedule.

Commercial Landscapers and Contractors **must pay in full by check at the time they are picking up or dropping off material at either MCMUA Compost Facility or leave a blank check for the entire week's transactions. The blank check must be dropped off with the first transaction of the week.**

Commercial Landscapers and Contractors cannot pick up or drop off material at the two MCMUA Compost Facilities without paying at the time of the transaction or without leaving a blank check for the week.

**NO CASH will be accepted.**

If you have any questions, call me at 973-631-5109.

Thank you.

**LANDSCAPERS/CONTRACTORS**

**2017 Price Schedule**

**Morris County Municipal Utilities Authority**

**Parsippany/Mount Olive Facilities**

**For Vegetative Waste Disposal and Compost/Wood Mulch  
Pick-Up**

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**MATERIAL DISPOSAL:**

Leaves:	\$13.00 per cubic yard
Leaves (compacted)	\$14.00 per cubic yard
Brush:	\$13.00 per cubic yard
Brush (compacted)	\$14.00 per cubic yard
Grass:	\$17.00 per cubic yard
Grass: (compacted)	\$18.00 per cubic yard
Wood Chips:	\$0.00 per cubic yard

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**MATERIAL PICK-UP:**

Screened Compost:	\$16.00 per cubic yard
Unscreened Compost:	\$9.00 per cubic yard
Wood Mulch:	\$15.00 per cubic yard

***Thanks for your business!***



# MORRIS COUNTY MUA COMPOST FACILITIES

## Rules and Regulations – 2017

Please see site personnel for proper dumping locations – Do not dump until instructed by site personnel.

All landscapers and contractors must first have their tickets checked by and given to site personnel along with a check before off-loading.

Maintain low speed (5mph) when entering compost facility for safety reasons and dust control.

Signs are posted with directions and instructions. All municipal and county employees as well as commercial drivers must obey these signs.

All loads must be inspected before off-loading by site personnel. Landscapers will be charged for any illegal dumping – this charge will be equal to the cost incurred to remove the illegal load.

All landscapers and contractors must supply a check to site personnel prior to picking up or dropping off material. A blank check can be dropped off for the first transaction of the week and cover all transactions for that week. The total of that check will be communicated to the landscaper or contractor at the beginning of the following week.

Municipalities, Morris County agencies and departments must fill out the off-loading ticket completely.

Tickets are available on site in Parsippany and Mount Olive during regular business hours, 7:00 a.m. to noon and 1:00 to 3:00p.m. No commercial contractors are permitted on the sites from noon to 1:00p.m.

DO NOT APPROACH equipment from the rear or exit your vehicle until the operator is aware of you.

Yield to the loaders. NEVER APPROACH the operators/loaders feeding the tub grinder. STEER CLEAR of the tub grinder and the windrow turner.

Keep a safe distance from all equipment on the site, including loaders, the windrow turner, grinder and screener. Be sure that on-site employees are aware of your presence. Machines may throw objects at high speeds.

Brush must be no larger than 4 inches in diameter.

**We only accept clean leaves, brush, grass, and wood chips.** Loads must not contain any contaminants (rock, dirt, plastics, stumps etc.). Those loads will be refused and the contractor or municipality will be required to remove the contaminated load. Violators may be banned from using MUA facilities in the future.

All outgoing loads of mulch or compost must be tarped before leaving the facility.

Contractors with pickup trucks and single axle landscape trailers will not be loaded. However, contractors with pickup trucks may dispose of materials.

*I have read the MCMUA Compost Facilities Rules and Regulations and understand and agree to follow all rules and regulations listed above.*

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Signature

Name (print)

Company Name (print)

Phone No.

Date

If you have any questions or comments about these rules and regulations, please call 973-631-5109.