

**Morris County Municipal Utilities Authority
214 A Center Grove Road
Randolph, New Jersey 07869
(973) 631-5109 – phone
(973) 285-8397 -- fax**

**Request for Quotations
Marketing of Class D Recyclable Materials
(Lead Acid Batteries)**

February 16, 2018

Information for Vendors:

The Morris County Municipal Utilities Authority (“MCMUA”) requests quotations for the marketing of Class D recyclable materials generated by residential and commercial generators of household hazardous waste in Morris County. All quotations shall be valid for a period of three years from the date of submittal to the MCMUA. **The recyclable materials for which the MCMUA is seeking quotations are used lead acid batteries (hereafter the “Material”) that are collected at the MCMUA Household Hazardous Waste Facility located in Mount Olive, New Jersey. Based upon the 2017 generation rate, the estimated quantity of Material to be collected for recycling in a one-year period is 6,000 pounds of lead acid batteries. With this Request for Quotations (“RFQ”), the MCMUA seeks to facilitate a collection program that will achieve the maximum degree of recycling.**

The final selection will be based upon the price proposed by Vendor in Table Q-1 and the recycling facility(ies) utilized by the Vendor. The Vendor that provides the most advantageous quotation based upon price and other factors for each item quoted upon will be permitted to enter into a contract with the MCMUA. Factors such as background, expertise, price and track record will all be considered. The MCMUA reserves the right to reject any and all quotations, or to accept the quotation that, in its judgment, will best serve the interests of the MCMUA. The MCMUA also reserves the right to waive any defects or informalities in any bid should it be deemed to be in the best interests of the MCMUA to do so.

The Vendor shall have as one of its primary business functions the collection, marketing and/or recycling of the Material and, as such, shall be fully approved to operate as such in both the State of New Jersey and in the state in which the recycling facility is located. In addition, the Vendor shall comply with all federal, state and local laws, regulations, and ordinances applicable to its activities and obligations under this contract.

Vendor shall provide supervision, sufficient labor, equipment, containers and materials necessary to package, label, load, transport, and market for recycling the Material generated by residential and commercial generators of hazardous waste.

Generators of the Material shall deliver same to the MCMUA Household Hazardous Waste Facility located at 168 Gold Mine Road, Flanders, New Jersey, 07836. The Vendor shall be responsible for picking up, stretch wrapping, labeling and transporting the Material from this site.

Vendor is being made aware of the fact that, upon notification by the MCMUA of the need for a pickup of the Material, the Vendor shall have seven (7) business days within which to respond to said request and pick up the material from the site. If the Vendor fails to pick up the Material from the MCMUA Household Hazardous Waste Facility within seven (7) business days, ten percent (10%) of the final invoice price of the Vendor shall be deducted for each 24-hour period within which the Vendor fails to complete said request.

A Price Proposal shall be submitted to the MCMUA, **by mail, fax or in person by 4:30 p.m. on or before Thursday, March 1, 2018**, and shall include prices for all of the items listed in the Price Proposal attached hereto as Table Q-1 (even if the price quoted is \$0.00 or less). All proposals must be submitted on the signed Price Proposal form contained herein. All final and intermediate recycling sites shall be also made known as part of this proposal.

If mailed, Price Proposals shall be addressed and submitted to: The Morris County Municipal Utilities Authority, Attn.: Steve Adams, 214 A Center Grove Road, Randolph, New Jersey 07869.

If delivered by hand, Price Proposals shall be addressed and submitted to: The Morris County Municipal Utilities Authority, Attn.: Steve Adams, 214 A Center Grove Road, Randolph, New Jersey 07869.

If faxed, Price Proposals shall be addressed and submitted to: The Morris County Municipal Utilities Authority, Attn.: Steve Adams, (Fax. No. 973-285-8397).

If e-mailed, Price Proposals shall be addressed and submitted to: sadams@co.morris.nj.us.

If selected, Vendor shall enter into a written agreement with the MCMUA incorporating the terms and conditions of this quotation for a period of one (1) year, with an option to extend the terms of the contract for two (2) additional one-year periods, exercisable at the sole discretion of the MCMUA.

Recycling Facilities

For all collections of the Material, Vendor is required to identify three recycling facilities to which the Material shall be transported and recycled during the term of this contract. These are characterized as the primary, secondary and emergency facilities.

The **primary facility**, which is approved to recycle the Material by appropriate regulatory agencies, is defined as that facility to which not less than seventy-five percent (75%)

of the total weight of the Material to be recycled will be delivered and recycled during the term of this contract. The recycling technology or method should be identified for each item.

The **secondary facility(ies)**, which are approved to recycle the Material by appropriate regulatory agencies, will serve to supplement and augment the capabilities of the primary facilities. The option to use a secondary facility is provided in the event that the primary facility is unable to accept for recycling the Material. At its discretion, the bidder may identify more than one secondary facility upon which it will rely.

NOTE: If the primary facility can accept all waste for a given shipment of the Materials, then a secondary facility designation is not required.

For quotation purposes, not more than twenty-five percent (25%) of the total weight or volume of waste estimated to be received under each category should be directed by the Vendor to the secondary facility(ies). However, it is understood that the waste quantities are only estimates, and during the course of the contract, it is possible that total quantities of waste designated to secondary recycling facility(ies) may actually exceed the twenty-five percent (25%) limitation. If such a situation should arise, the excess of these waste streams may continue to be delivered to the secondary facility(ies) during the term of the contract.

The secondary facility(ies) may employ a recycling technology other than that specified for the primary facility. However, in no case shall landfilling be an acceptable alternative prior to the proper recycling of the Material. The secondary facility is not required to be owned by the successful bidder.

The **emergency facility** may accept the Material only during those times in which the primary facility and/or secondary facility(ies) are not available due to emergency closure or achievement of maximum permitted storage capacity. It is expected that the use of these emergency facilities will be short-term and will occur only after all other permitted actions have been pursued and exhausted. The need to use an emergency facility shall not constitute grounds for additional charges.

For every facility, including emergency facilities, to which the Material may be transported and recycled, the Vendor must supply documentation evidencing that the facility is properly permitted to handle said waste streams.

For every facility identified, the Vendor must provide a contact name, address, and telephone number for the person(s) within the state permitting and compliance departments that are involved in regulation of the facility.

The Vendor must provide the MCMUA with a copy of any enforcement, "warning letters, notice of probable violation," or other warning document(s) received by the Vendor within the contract period from any Federal, State, County, or Local entities. These documents are to be faxed within ten (10) days of receipt to the MCMUA, attn.: Steve Adams, Hazardous Waste Coordinator, (973) 285-8397. Failure to forward the aforementioned documentation will be considered a breach of contract.

Documentation

The Vendor shall supply all appropriate DOT containers, drums, pallets, labels, and packaging used to transport the Material. The price of such materials shall be included in the cost to recycle the Materials.

The Vendor must provide the MCMUA with proof of signed original Certificates of Recycling for all items shipped off-site from the Household Hazardous Waste Facility and proof of delivery of materials to the designated recycling facility. The Certificates of Recycling must be issued by the Primary, Secondary or Emergency Recycling Facilities as provided in the Vendor's proposal.

Site Supervision

1. Vendor shall repair any and all damage or injury to any part or portion of the buildings, roadways and parking areas, equipment, site improvements, facilities, devices and vehicles, caused by Vendor, its agents, servants and employees.
2. Vendor shall maintain the buildings, roadways, parking areas, and all essential systems in good working order and free of litter and debris at the time of any scheduled pickup of Material and shall surrender the buildings, roadways, parking areas, and all essential systems at the end of each pickup of the Materials during the term of the Contract, in a broom-clean condition, reasonable wear and tear excepted.
3. Vendor shall provide unrestricted access to all portions of the Household Hazardous Waste Facility during each pickup of the Materials to representatives of MCMUA at all times, provided, however, that such representatives of MCMUA shall obey all safety precautions established by Vendor and shall not reasonably interfere with the performance by Vendor of its obligations as contained herein.
4. Operating procedures shall be established by Vendor to prevent and control fires and to minimize litter and odors during loading, transportation, and off-loading of the Material.

Weighing Procedure

The Vendor's truck shall weigh in on the Mount Olive Transfer Station scale prior to loading in order to provide a tare weight for the truck. Once loaded the Vendor's truck shall weigh out on the same scale in order to establish the weight of the lead acid batteries.

Transportation

Vendor shall provide for transportation of the Material collected at the MCMUA Household Hazardous Waste Facility to the recycling facility(s) identified for use. The Vendor shall provide all labor, materials, packaging, paperwork, labeling and equipment necessary to

transport the Material. After loading of the vehicle(s) by Vendor's personnel, the Vendor shall be required to secure the load for transport.

All vehicles used by the Vendor to transport the Material shall be properly registered and have all necessary permits required by each State through which the vehicle must travel to reach the recycling facility. The Vendor shall demonstrate that the transporter(s) is in compliance with the U.S. Department of Transportation Rules and Regulations regarding handling and transportation of hazardous materials, if required. The MCMUA reserves the right to reject the quotation of and/or terminate the contract with a Vendor if the transporter has been cited for substantial or repetitive violations of laws concerning permits, transportation or operations.

Accident/Spill Plan(s)

The Vendor shall supply a copy of an accident/spill preparedness, prevention and contingency plan so the MCMUA and Morris County Office of Risk Management can act accordingly should an accident occur. In addition, the Vendor shall provide a written description of a safety and contingency plan in case highly reactive materials are delivered to the program.

Insurance Requirements

The Vendor must furnish, attached to the Certificate of Insurance on its agent's/broker's letterhead, a letter signed by a properly authorized representative of its insurer, agent, or broker which includes the following language:

To the County of Morris:

We have reviewed the insurance requirements in your Contract Documents for the Marketing of Class D Materials (Lead Acid Batteries), in response to which the attached insurance certificate has been provided. We certify that the insurance evidenced by the attached certificate meets all of these requirements, and should our client be awarded the contract for Marketing of Class D Materials (Lead Acid Batteries), we shall also provide to the County of Morris, the required endorsements for additional insured, site specific limits of liability, and general aggregate limit, certified as being approved and authorized for issue by the insurance company(s) providing insurance for (name of Vendor).

1. **Protection of Persons and Property**

The Vendor shall protect all materials and equipment for which he is responsible which is stored at the project site for incorporation in the work, or which has been incorporated into the work. He shall replace all materials and equipment which may be lost, stolen or damaged at his expense, whether or not such materials or equipment have entirely or partially been paid for by the County of Morris or the MCMUA.

2. Insurance

a) Provision of Certificates of Insurance

The Contractor, prior to commencing work, shall provide at his own cost and expense, the following insurance to the County of Morris and MCMUA with insurance companies licensed to provide insurance in the State of New Jersey. The Contractor will ensure that policies are underwritten by companies with a current A.M. Best rating of A- with a Financial Size Category of VII or better. Insurance shall be evidenced by Certificates and/or Policies as determined by the County of Morris. Each Certificate or Policy shall require that thirty (30) days prior to cancellation or material change in the policies, notice thereof shall be given to the Purchasing Agent, County of Morris and MCMUA, by registered mail, return receipt requested and for all of the following stated insurance policies. All such notices shall name the Contractor and identify the contract number. Certificates of Insurance, with required endorsements attached, shall be delivered to the Purchasing Agent, County of Morris and MCMUA, prior to the commencement of the project. All Certificates of Insurance shall state that the County of Morris and the MCMUA be carried as additional insured for this contract.

b) Workers Compensation and Employers Liability Insurance:

The Vendor shall provide proof of Workers Compensation Insurance and be in compliance with the Compensation Law of the State of New Jersey. In the event any work is sublet, the Vendor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees to be engaged in such work unless such employees are covered by the protection afforded by the Vendor's Workers Compensation Insurance.

Employer's Liability: Limit of liability shall be a minimum of \$500,000, in accordance with New Jersey Statute.

c) General Liability

The Vendor shall provide Comprehensive General Liability Insurance with a combined single limit of \$1,000,000/\$3,000,000 aggregate for bodily injury and property damage. A "claims made" policy is not acceptable. This insurance shall indicate on the Certificate of Insurance the following coverage:

- Premises
- Operations
- Use of Independent Contractors and Subcontractors
- Products and Completed Operations
- Broad Form Contractual

- Broad Form Property Endorsement
- Fire Legal Liability - \$100,000

The Insurance required under this section shall protect the Vendor and his Subcontractor(s), respectively, against damage claims, which may arise from operations under this contract whether such operations be by the Insured or by anyone directly or indirectly employed by the Vendor and also against any of the special hazards which may be encountered in the performance of this contract. When such special hazards are encountered, the above coverage shall be provided with the elimination of the XCU exclusion from the policy or otherwise submit proof that XCU is covered.

The County of Morris and MCMUA shall be named as an "additional insured" utilizing I.S.O. Form #CG 20100704 for all Certificates of Insurance.

d) Automobile Liability:

Automobile liability insurance with a combined single limit of liability per occurrence of \$1,000,000 for bodily injury, property damage.

This insurance shall include bodily injury and property damage with the following coverage.

- Owned Automobiles
- Hired Automobiles
- Non-owned Automobiles

e) Additional Insurance Requirements

All policies and Certificates of Insurance shall be approved by the County of Morris, Division of Risk Management prior to the inception of any work and shall contain the following:

- Insurers shall have no right of recovery or subrogation against the MCMUA, the County of Morris, including its Agents and Agencies, it being the intention of the parties that the insurance policies so effected shall protect the parties and be primary coverage for any and all losses covered by the above described insurance.
- The insurance companies issuing the policy or policies shall have no recourse against the MCMUA, County of Morris, including their Agents and Agencies as aforesaid for payment of any premiums or for assessments under any form of policy.

- The Vendor shall assume all responsibility for loss or damage to Vendor's materials, equipment and machinery involved under the contract.
- The Vendor shall assume all responsibility to save the MCMUA, the County of Morris harmless from any loss or damage to all materials, equipment and machinery involved under this contract.
- All certificates of Insurance shall state that the County of Morris and the MCMUA are carried as "an additional insured: for the purposes of this contract, and shall include I.S.O. Form # CG 20100704.

f) Maintenance

The Contractor shall submit an updated Certificate of Insurance to demonstrate continued renewal of insurance. During any period when the required insurance is not in effect, the County of Morris or MCMUA may suspend the work. The MCMUA may refuse to make payments due under this contract or any other contracts with the MCMUA until the required insurance coverage is in effect. The MCMUA may use monies withheld to renew the insurance for the periods and amounts referred to above.

g) Indemnification

The Contractor shall defend, indemnify and hold harmless the MCMUA, the County of Morris, the Board of Chosen Freeholders, their Employees, Agents, Representatives and Servants (collectively the "County") from and against any and all losses, penalties, claims, damages, settlements, judgments, verdicts, costs, charges, professional fees (including attorneys' fees and other expenses or liabilities including, but not limited to, the investigation and defense of any claims, arising out of or resulting from the performance of the Contractor's work or the completed operations provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting therefrom, and (b) is caused in whole or in part by any negligent act or omission of the Contractor, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable (including a claim by an employee of the Contractor) regardless of whether it is caused in part by a party indemnified hereunder, and (c) is caused in whole or in part by the Contractor's breach of any term evidencing an agreement between the Contractor and the County or anyone directly or indirectly employed by the Contractor for whose acts the Contractor may be liable.

In any and all claims against the MCMUA, the County of Morris, the Board of Chosen Freeholders, their Employees, Agents and Servants, by

any employees of the Contractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor under workers compensation acts, disability benefit acts or other employee benefit acts.

h) Pollution Legal Liability

The Vendor shall provide Pollution Legal Liability Insurance, comprehensive coverage of not less than five million dollars (\$5,000,000) combined single limit for each occurrence. The Vendor's Pollution Legal Liability policy shall, at a minimum, provide coverage for losses caused by sudden and non-sudden pollution conditions including the discharge, dispersal, release or escape of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, the atmosphere or any watercourse or body of water, which results in bodily injury or property damage from the operations of the Vendor. Coverage shall include:

- (1) Bodily injury, sickness, disease, mental anguish or shock sustained by any person, including death;
- (2) Property damage including physical injury or destruction of tangible property including the resulting loss of use thereof, clean-up costs, and the loss of use of tangible property that has not been physically injured or destroyed; and
- (3) Defense costs, including charges and expenses incurred in the investigation, adjustment or defense of claims for compensatory damages.

Labor-Employment-Wage Hours And Discrimination

The Vendor shall familiarize himself and comply with all Federal, State and Municipal laws, by-laws, ordinances and other regulations which in any manner affect those engaged or employed in the work, the materials or equipment to be used or that in any way affect the conduct of the work or the equipment and/or materials to be furnished. No pleas of misunderstanding will be considered on account of ignorance thereof.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 and et. seq. and N.J.A.C. 17:27 et. seq.

Social Security Act

The Vendor shall be and remain an independent Contractor with respect to all services performed hereunder and agrees to and does hereby accept full and exclusive liability for the payment of any and all contribution or taxes for Social Security; Unemployment Insurance, or old age Retirement Benefits, Pensions or Annuities now or hereafter imposed under any State or Federal law which are measured by the wages, salaries or other remuneration paid to persons employed by the Vendor on work performed under the terms of this contract and further agrees to obey all lawful rules and regulations and to meet all lawful requirements which are now or hereafter may be issued or promulgated under said respective laws by any duly authorized State or Federal officials; and said Vendor also agrees to indemnify and save harmless the County of Morris and MCMUA from any such contributions or taxes or liability thereof.

Business Registration Certificate (P.L. 2004, C. 57)

Pursuant to P.L. 2004, C. 57 (N.J.S.A. 52:32-44) effective September 1, 2004, all business organizations that conduct business with a New Jersey government agency are required to be registered with the State of New Jersey. Pursuant to P.L. 2009, C. 315 (A-557/S2366), Bidders and their subcontractors must submit proof, anytime prior to the award of the contract, that they are registered with the New Jersey Department of Treasury, Division of Revenue by submitting a copy of their Business Registration Certificate. Also, Bidders and subcontractors had to have obtained their Business Registration Certificate prior to their receipt of the bid package. Failure to provide the Business Registration Certificate prior to the award of the contract or not having obtained the Business Registration Certificate prior to receipt of the bid package will be cause for rejection of the bid as being non-responsive.

Termination Procedures

The MCMUA may terminate the contract upon 48-hour written notice to the Vendor by certified mail, return receipt requested, and his surety whenever the Vendor is deemed to be in default or fails to fulfill, in a timely and proper manner, the contract obligations or is in violation of any provisions or covenants of the contract.

For purposes of this paragraph, by way of illustration, but not by way of limitation, the Vendor may be deemed to be in default upon the occurrence of any one or more of the following events:

1. If Vendor is bankrupt or insolvent;
2. If Vendor makes a general assignment for the benefit of creditors;
3. If a trustee or receiver is appointed for Vendor or for any of Vendor's property;
4. If Vendor files a petition to take advantage of any debtor's act or to reorganize under any bankruptcy chapter or law;

5. If Vendor repeatedly fails to make prompt payments to sub-contractors or others for labor, materials or equipment;
6. If Vendor disregards laws, ordinances, rules, regulations or orders of any public body having jurisdiction;
7. If Vendor disregards the authority of MCMUA representative;
8. If Vendor violates in any substantial way the provisions of the contract documents by failing, neglecting or refusing to proceed according to and in full compliance with the provisions and covenants of the contract documents;
9. If Vendor fails to comply with applicable statutes, laws and regulations; and
10. If Vendor endangers public health, safety or the environment.

After termination of Vendor for default, the MCMUA may exclude the Vendor from the site and take possession of the work and all of the Vendor's tools, appliances, construction equipment and machinery at the site and use the same to the full extent they could be used by the Vendor. The MCMUA may incorporate in the work all materials and equipment stored at the site or for which the MCMUA has paid the Vendor, but which are stored elsewhere. In such case, the Vendor shall not be entitled to receive any further payment until the work is finished.

If the unpaid balance of the contract price exceeds the direct and indirect cost of the completed work, including compensation for additional professional service, such excess shall be paid to the Vendor. If such costs exceed such unpaid balance, the Vendor shall pay the difference to the MCMUA.

Where the Vendor services have been so terminated by the MCMUA, the termination shall not affect any rights of the MCMUA against the Vendor then existing or which may thereafter accrue. Any retention or payment of monies due the Vendor by the MCMUA will not release the Vendor from liability.

Payments to Vendor

The payment will be based on the Total Bid Price identified in Table Q-1.

Invoices for work performed by Vendor shall be submitted to the MCMUA following the provision of services. Accompanying all invoices shall be Certificates of Recycling attesting to the recycling of the Materials by the Vendor or Vendor's subcontractor. The Certificates of Recycling must be issued by the Primary, Secondary or Emergency Recycling Facilities as provided in the Vendor's proposal. Certificates of Recycling from any other facilities will not be acceptable. The MCMUA shall pay the Vendor, after executing a voucher, for such work within seven (7) days following authorization by the MCMUA Board of Directors at its next regular meeting.

The Vendor shall submit to the MCMUA a signed and dated statement itemizing all materials generated by the MCMUA and delivered to it. Quantities and estimated weights for all materials shall be listed on the statement and submitted to the MCMUA.

Vendor shall coordinate all work activities, including the submission of invoices and statement documentation, with Steve Adams, Hazardous Waste Coordinator, MCMUA, 214 A Center Grove Road, Randolph, New Jersey 07869. Ownership of, title to and responsibility for the Materials generated by the County of Morris shall be transferred to the Vendor upon delivery to the recycling facility. Handlers of universal waste must certify that the waste has been handled in accordance with N.J.A.C. 7:26A-7, et seq.

Permitting, Approvals and Qualifications

- a. Vendor shall provide three (3) referral projects similar in scope to the within project as proposed by the MCMUA and shall give a description of services provided, dates services were provided, contact person at the site, and reference telephone number.
- b. Vendor shall provide a list of all subcontractors to be used during the scope of services to be provided to the MCMUA, including company name, contact person, address, telephone and fax numbers, years in business, and nature of business and all appropriate licenses and permit numbers.
- c. Vendor shall provide a QA/QC plan for any recycling facility to be used by Vendor during the provision of services to the MCMUA as outlined herein.
- d. Vendor shall provide a list of all permit numbers, license identification numbers, including any granted by the EPA and/or any state, at the time of submission of this proposal. Vendor shall identify all appropriate state and federal contact people, along with telephone numbers.
- e. Vendor shall provide a written, detailed description of the recycling process(es) utilized by it or any other Facility used by Vendor during the scope of the services outlined herein.
- f. Vendor shall provide a copy of its Business Registration Certificate and copies of all subcontractors' Business Registration Certificates as required by the New Jersey Department of Treasury.

Table Q-1

NOTE: Prices should be filled in for all of the items listed below (even if quoted price is \$0.00 or less), and this Price Proposal shall be signed and dated by an appropriate representative of the company identified below

YOUR NAME: _____

COMPANY: _____

ADDRESS: _____

TELE. NUMBER: _____

FAX NUMBER: _____

EPA I.D. NUMBER: _____

Service

Price*

One (1)-Year Contract

\$ _____

Recycling of lead acid batteries (\$/pound)

(Includes cost of pallets(s), stretch wrap, labels, paperwork, preparation, transportation and recycling)

The contract term shall be one (1) year, together with two (2) consecutive one-year options, exercisable at the sole discretion of the MCMUA. The duration of the contract shall commence at contract inception up to and including the date of payment by the MCMUA for the last HHW day the Contractor mobilizes. Prices to be paid to the contractor for each of the two one-year extensions will be based on the price proposal bid for year one as adjusted for inflation in accordance with Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.).

*** If the price quoted is to be paid to the MCMUA for the lead acid batteries, it must be noted in parenthesis, “()”.**

DATE: _____

SIGNATURE: _____

CHECKLIST

HAVE YOU:

- Provided three (3) referral projects similar in scope to MCMUA's project and given a description of services provided, dates services were provided, contact person at the site, and reference telephone number?
- Provided a list of all subcontractors to be used during the scope of services to be provided to the MCMUA, including company name, contact person, address, telephone and fax numbers, years in business, and nature of business and all appropriate licenses and permit numbers?
- Provided a QA/QC plan for any Facility to be used by Vendor during the provision of services to the MCMUA as outlined herein?
- Provided a list of all permit numbers, license identification numbers, including any granted by the EPA and/or any state, for all facilities to be utilized by the Vendor, at the time of submission of this proposal? Vendor shall identify all appropriate state and federal contact people along with telephone numbers.
- Provided a written, detailed description of the recycling process(es) utilized by any Facility used by Vendor during the scope of the services outlined herein?
- Provided a copy of the Vendor's Business Registration Certificate and copies of all subcontractors' Business Registration Certificates as required by the New Jersey Department of Treasury?
- Filled in and signed Table Q-1?
- Mailed, faxed or personally delivered a signed quotation to the correct address? (Refer to Page 2 of the quotation.)

POLICY NUMBER:

**COMMERCIAL GENERAL LIABILITY
CG 20100704**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS
SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART
SCHEDULE**

Name of Additional Insured Person (s) Or Organization (s):	Locations of Covered Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

1. Your acts or omissions; or

2. The acts or omissions of those acting on your behalf; in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insured's, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another Contractor or Subcontractor engaged in performing operations for a principal as a part of the same project.